



Station Hill Public Event Space

Traffic Management Plan

December 2025

Prepared for:
Native Communities

Prepared by:
Stantec UK Limited

Project Number:
44470

**Station Hill Public Event Space
Traffic Management Plan**

Revision	Description	Author	Date	Quality Check	Date	Independent Review	Date
P01	Regular Events	ML	22.10.25	EF	5.11.25	CB	14.11.25
P02	Regular Events	EF	9.12.25	EF	9.12.25	CB	11.12.25
P03	Final	EF	15.12.25	EF	15.12.25	CB	15.12.25



Station Hill Public Event Space Traffic Management Plan

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1 Introduction & Background

1.1 Introduction

- 1.1.1 Stantec has been commissioned by Native Communities to prepare a Traffic Management Plan (TMP) to support the setting up and removal of regular temporary events held within the public realm at Station Hill.
- 1.1.2 Three areas are proposed to be used within the public realm of Station Hill to accommodate for a variety of events:
- **Area 1** - to the north of One Station Hill adjacent to the Pocket Park, including the forecourt outside Thames Tower;
 - **Area 2** - along Friars Walk;
 - **Area 3** - adjacent to the Seed.
- 1.1.3 It is the intention that vehicular access to set up and remove the temporary event at Station Hill be undertaken from two points of access:
- For Area 1 adjacent to the Pocket Park access is proposed via Station Road; and
 - For Area 2 along Friars Walk and Area 3 adjacent to the Seed access is proposed via Friar Street.
- 1.1.4 This document seeks to outline the proposed vehicular management for the safe access, setting up and removal of temporary events.
- 1.1.5 The intention is that the Station Hill public realm can hold a variety of temporary events to support an active and successful space, enjoyed both by Reading's public as well as resident and occupiers of the site. The ability to safely set-up and service temporary events is crucial to support the vibrancy of the area.

1.2 Background

- 1.2.1 Throughout the planning and development of the Station Hill site it has always been the intention for temporary events and food stalls/trucks to be situated within the public realm to activate the site and contribute to Reading's community.
- 1.2.2 During the determination stage of the planning application, it was expressed by Reading Borough Council that they had concerns with vehicular access into Friars Walk. This position was not resolved between the council and applicant with the following conditions included on the consents for planning permissions PL/19/0441 (CONDITION 72) and PL/19/0442 (CONDITION 66) which both state the following:
- *Notwithstanding the plans hereby approved no vehicles access shall be permitted into the site from Friar Street at any time (except emergency vehicles).*
- 1.2.3 However, Condition 6 of the planning consents 201532 and 201536 conflict with Conditions 72 and 66 respectively, namely:
- *And the following shall apply to the interpretation of this Condition:*
 - i) Floorspace figures exclude rooftop and basement plant (including the energy centre)*



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ii) The public realm may additionally include small retail kiosks (Use Class E (a),(b) and (c); Drinking establishments (sui generis) and Hot food takeaways (sui generis)) which in total will not exceed 10% of the approved retail floorspace. (Applicant added underlining)

iii) The leisure floorspace area excludes the rooftop pitches on the roof of Plot G.

- 1.2.4 The permission therefore allows for coffee kiosk/outlet in Friars Walk. Even if these are non-vehicular units, they normally arrive via a trailer to be off-loaded. The inclusion of this condition was to allow activation of the public realm and promotion of events in line with RBC's requirement to encourage activation of the public realm. Conditions 66 & 72 restricting access therefore inadvertently prevent Condition 6 from being delivered.

1.3 Non Material Amendment

- 1.3.1 A public launch event was held at Station Hill on Saturday 21st June '25 called 'Party on the Hill'. Following engagement with RBC a TMP was submitted along with applications for Non-Material Amendments (NMAs) to amend Conditions 66 & 72 to allow for the event to take place. The NMAs (applications PL/25/0617 and PL/25/0618) were granted to amend the Conditions to:

Amended Condition 66: Notwithstanding the plans hereby approved no vehicle access shall be permitted into the site from Friar Street at any time except:

i) emergency vehicles, or

ii) vehicle access strictly in accordance with submitted document 'Station Hill Public Event Space Traffic Management Plan 44470 Revision P01 dated 17 April 2025, received 23 April 2025', for a single period not exceeding 5 consecutive days and not later than 31 August 2025 – and notwithstanding the submitted document, cycling shall not be prohibited.

Reason: to avoid conflict between vehicles and pedestrians and in the interests of highway safety.

Policies: TR1, TR3.



1.4 Launch Event – Party On The Hill - June 2025

- 1.4.1 On Saturday 21st June, thousands of Reading locals, visitors, performers, and community groups came together for Party on the Hill (c.7,500 event visitors) —a free, all-day celebration marking a major milestone in the town’s transformation.
- 1.4.2 From the buzzing food stalls and local traders to incredible live performances across two stages, the event showcased the very best of Reading’s creativity, community spirit, and local talent. Families enjoyed performances across two stages outside Reading Station and Ebb & Flow as well as a packed programme of free activities at The Seed including face painting, circus skills, drumming workshops and a community doodle wall, all while sampling delicious food and drink from Station Hill favourites and Reading icons.
- 1.4.3 This event formed a trial for the operation of the event setup and removal, with the TMP for the Party on the Hill forming the basis for which this TMP has been developed and adapted for to enable regular temporary events to be held throughout Station Hills public realm. The event was a success and no issues were reported in regard to the TMP and setting up and removal of the event.
- 1.4.4 Pictures of the successful Party on the Hill are shown below:

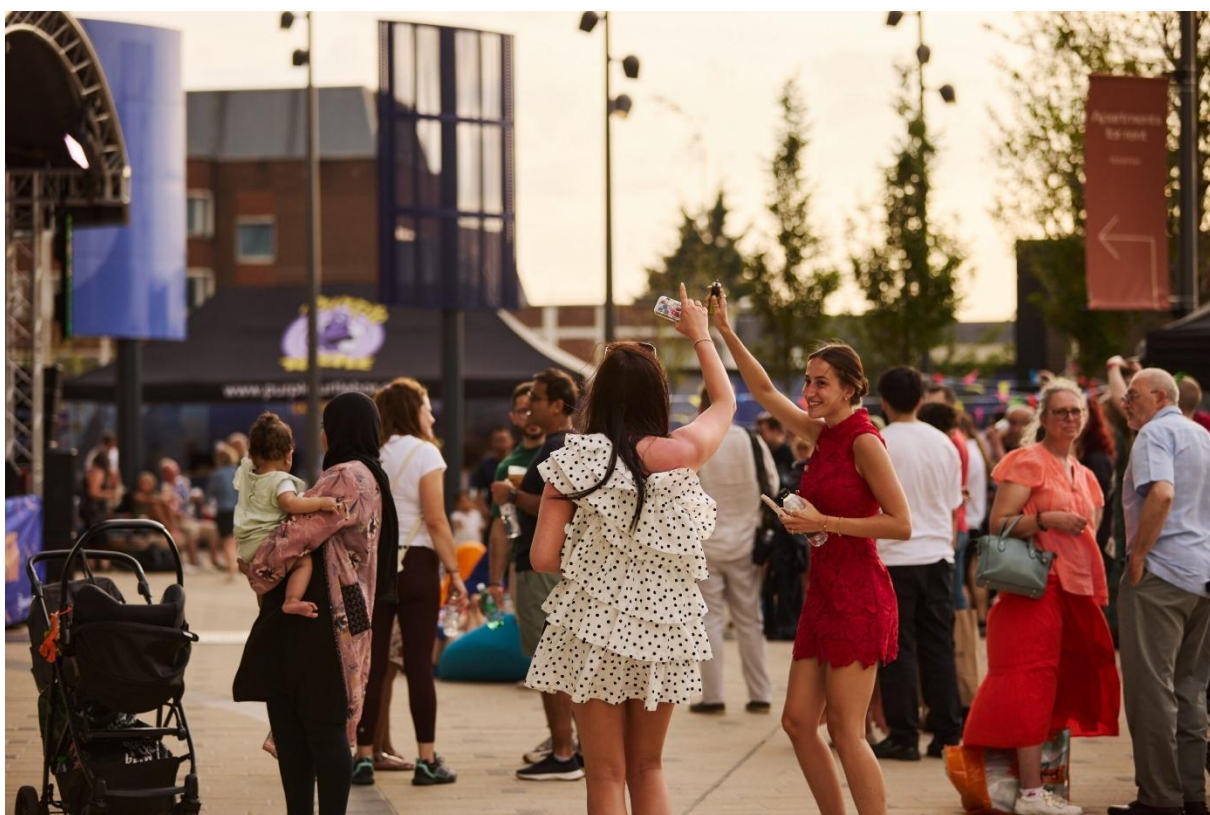


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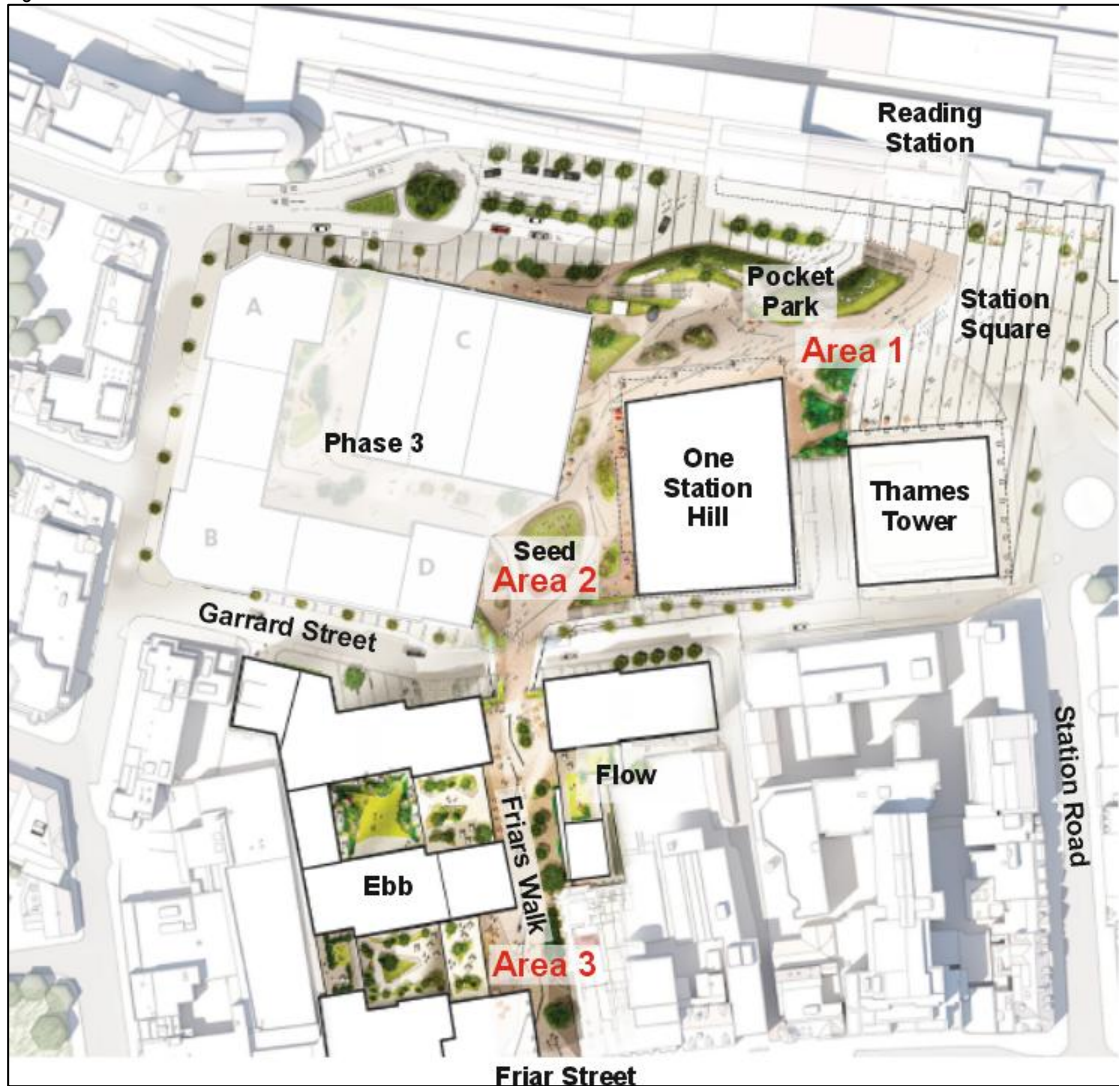
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2 Baseline Conditions

2.1 Site Location

- 2.1.1 The Station Hill site is located adjacent to Reading Station with areas around the Seed and Friars Walk providing public realm adjacent to One Station Hill and Ebb and Flow, connecting through to Friar Street. **Figure 1.1** below shows the location of the site in relation to Reading Station and the sites surrounds and identifies the event areas.

Figure 1.1: Site Location



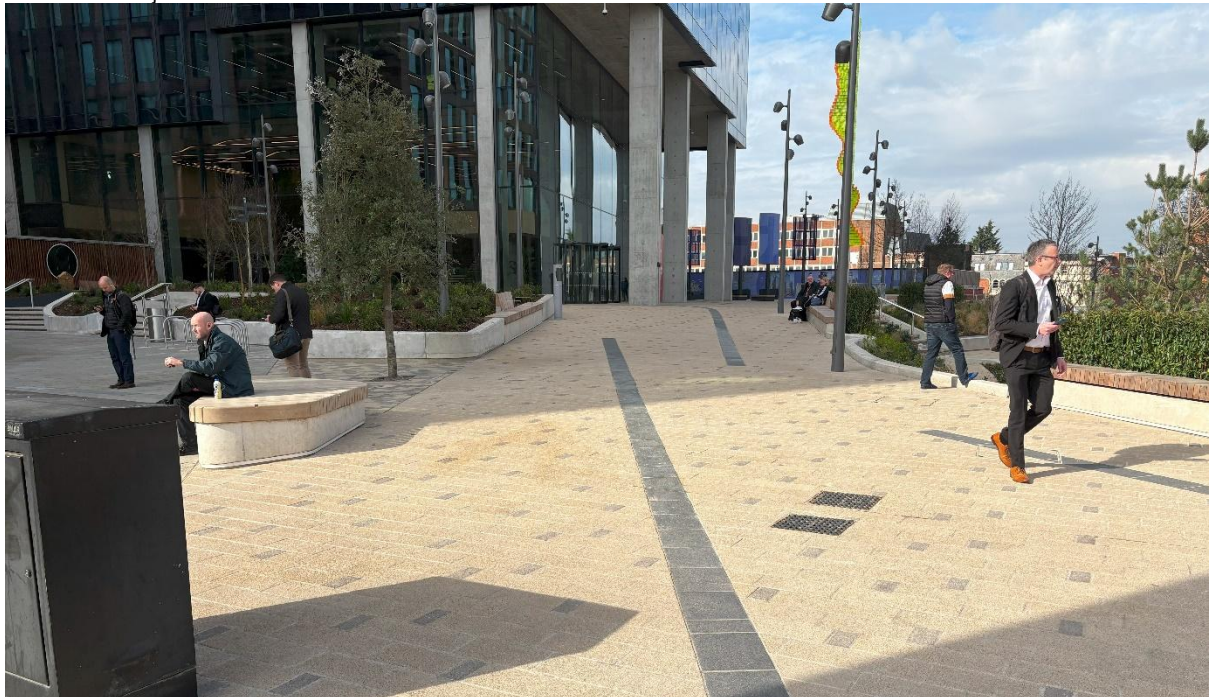
2.2 Existing Use

- 2.2.1 The below photos show the proposed areas of public realm where access will be required for locations where temporary events will be situated.

Photo 1: Station Square



Photo 2: Area adjacent to Pocket Park



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Photo 3: Area adjacent to Pocket Park and Ones Station Hill



Photo 4: Area adjacent to One Station Hill and the Seed



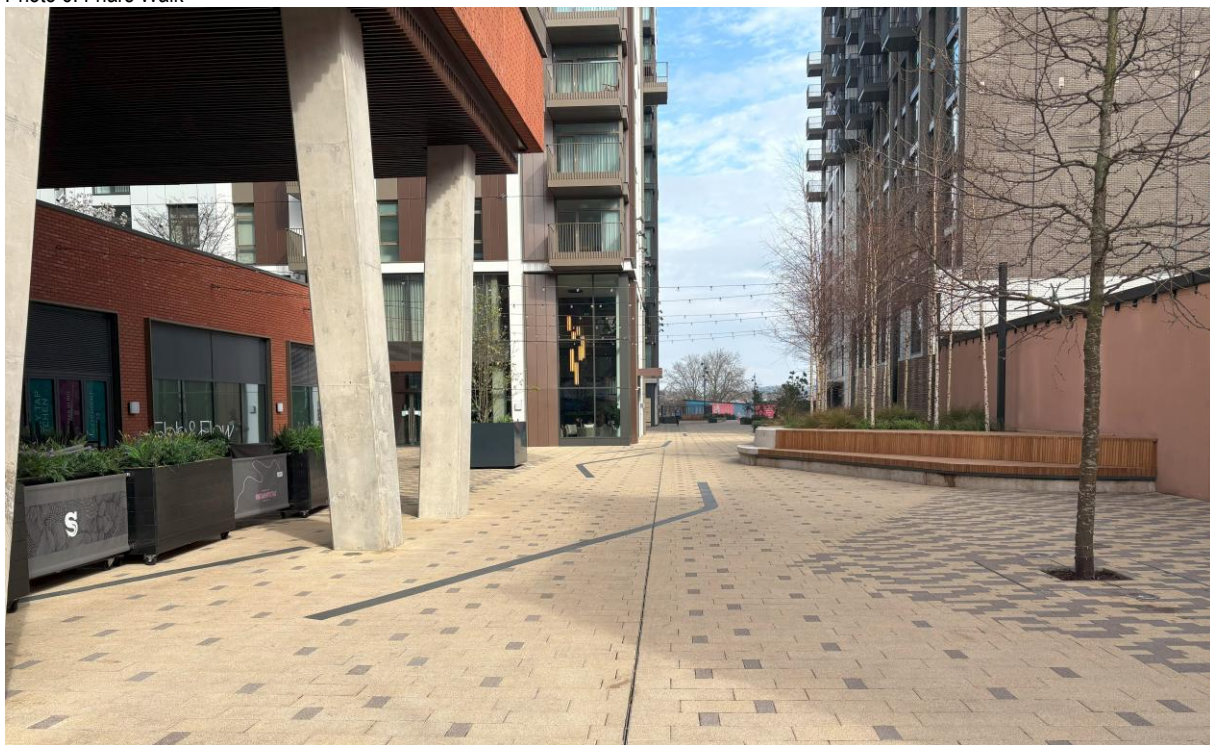
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Photo 5: Friars Walk



Photo 6: Friars Walk



2.3 Existing Access

- 2.3.1 The areas of public realm are currently used by members of the public, residents and occupiers accessing One Station Hill and Ebb and Flow. Friars Walk provides a connection between the Station and Friar Street via a new bridge over Garrard Street for pedestrians and cyclists. Friars Walk is also able to be used by emergency vehicles including fire tenders.



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- 2.3.2 As detailed previously, vehicular access is currently restricted to emergency vehicles only along Friars Walk. This is controlled by a set of demountable bollards provided at the entrance to Friars Walk. Photo 7 below shows the entrance to Friars Walk, the three central bollards being manually demountable.

Photo 7: Friars Walk Entrance



- 2.3.3 Deliveries to Ebb and Flow take place by foot via the public loading bays on Friar Street. Vehicular access to Friar Street is subject to a number of vehicular restrictions which effect when and where servicing operations can take place. These are detailed below:
- Operates eastbound only for general vehicular access (westbound lane is a bus lane);
 - Prohibited vehicular access between 7:00 – 11:00 and 16:00 – 19:00;
 - Being a Red Route scheme with a no stopping restriction along its length, kerbside loading is prohibited outside of marked bays;
 - Loading Bays have a maximum stay of 20 minutes.
- 2.3.4 It is expected that vehicles supporting the installation/removal of events may need to access Friar Street during this prohibited period. RBC have suggested vehicles needed for events apply for a Special Vehicle Access Permit to prevent being issued with a Penalty Charge Notice, individual or a bulk list of vehicle registrations can be issued to RBC in advance, with it being the responsibility of the trader to make application for a permit. Applications should be made to RBC two weeks prior to the event by applying for a Special Vehicle Access Annual Permit via the RBC website link; <https://reading-app.zatpermit.com/applicant>. Additional contact details for the council can be found within the website.
- 2.3.5 Vehicular access to Station Square (Area 1) is controlled via removable bollards at Station Road north of the taxi rank as shown in Photo 8. These bollards are operated and controlled by RBC with use of these to be secured between the estate management team and RBC with Highway.Inspectors@reading.gov.uk. Notice of the need to arrange access through these bollards to be made 2 weeks prior to the event with RBC.
- 2.3.6 It should be noted that currently one of the Station Square bollards is not useable. It is expected that RBC will be fixing this soon as it is effecting security and convenient access to Station Square for current RBC traders as well as future Station Hill events.



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Photo 8: Station Square Entrance



- 2.3.7 The vehicular access to Station Square via Station Road is located within the horse-shoe taxi rank which is restricted to bus, bicycle and taxi only access. Station Road and Forbury Road are also subject to a red route restriction preventing informal loading and waiting at the kerbside in the vicinity of Station Square.
- 2.3.8 Similarly, RBC have suggested vehicles needed for the event apply for a Special Vehicle Access Permit to prevent being issued with a Penalty Charge Notice, individual or a bulk list of vehicle registrations can be issued to RBC in advance, with it being the responsibility of the trader to make application for a permit. Applications should be made to RBC two weeks prior to the event by applying for a Special Vehicle Access Annual Permit via the RBC website link; <https://reading-app.zatpermit.com/applicant>. Additional contact details for the council can be found within the website.



3 Proposed Events

- 3.1.1 It is proposed to use the public realm to facilitate and host the various events on a continual basis, for the foreseeable future. Events are proposed to take place on a daily/weekly basis for smaller events, larger events would likely take place on a seasonal basis. While the details of many of the events such as seasonal events will be finalised by the events team, vendors and the client. The size of the event will be categorised by the quantity of vehicles required for event set up and management (rather than the footfall generated). The events that are anticipated to fall within the categories are stipulated below;

Smaller events (up to 5 vehicles or 10 trips a day) could include:

- Food Trucks and Stalls
- Music performers
- Outdoor cinemas
- Brand activations.
- Art shows.

Medium sized events could include (up to 15 vehicles or 30 trips a day):

- Weekly Saturday market
- Chinese New year festival
- Reading festival Pre-party

Large sized Events could include (up to 35 vehicles or 70 trips a day):

- Oktoberfest
- Christmas Market
- Vegan Fest
- As an example, the launch event 'Party on the Hill'

- 3.1.2 The setting up and removal of the events will require the setting up of stalls, gazebos and stages etc... requiring vehicular access from Friars Walk and/or Station Square depending on the area being utilised. It is envisaged that this will mostly be accomplished via 3.5t Panel vans with the potential need for 7.5t vans also. It is not expected that any event will require larger vehicles.

- 3.1.3 There is a maximum permissible 20t vehicle weight limit within the Station Hill Public Realm area, no vehicles exceeding this shall be allowed within the public realm.

- 3.1.4 Aswell as a variation in event size, the events will be held in different locations. Therefore, the access requirements, depending on event size and location will differ. This access management is described in the following section in more detail.

- 3.1.5 An indicative Event Schedule is contained within **Appendix A**.



4 Access Management

- 4.1.1 The size of the of the events are categorised as Small, Medium and Large with these categorisations determined by the amount of vehicles required to access the event space. These categorise are highlighted below:
- Small – up to 5 vehicles (10 trips a day)
 - Medium – up to 15 vehicles (30 trips a day)
 - Large - up to 35 vehicles (70 trips a day)
- 4.1.2 The estate management team will also consider vehicle size, turning capacity, weight and required clearance as part of the access planning process. Event classification is therefore dependent on both number and type of vehicles. Should a large proportion of vehicles be 7.5t vans or larger, then the estate management team will organise traffic management based on a higher event categorisation.
- 4.1.3 The extent of access and traffic management is proposed to adapt in scale to the location and level of vehicular access required to facilitate, install and remove the events.
- 4.1.4 The access requirements will also be broken down to the areas in which the events will take place, these areas are as follows:
- **Area 1** - to the north of One Station Hill adjacent to the Pocket Park, including the forecourt outside Thames Tower;
 - **Area 2** - along Friars Walk;
 - **Area 3** - adjacent to The Seed.
- 4.1.5 Due to street furniture located between The Seed and Station Square preventing access between areas, events in Area 1 will require access from Station Square and events within Area 2 and 3 will require access from Friars Walk. To clarify these two access points are:
- Area 1 - Bollard access at Station Road
 - Area 2 & 3 - Bollard access at Friar Street

4.2 Small Events (up to 5 daily vehicles)

- 4.2.1 These events are likely to include Food Trucks/Stalls, Music performers, Outdoor cinemas, Brand activations and Art shows.

Small events taking place to the north of One Station Hill adjacent to Pocket Park, including the forecourt outside Thames Tower (**Area 1**)

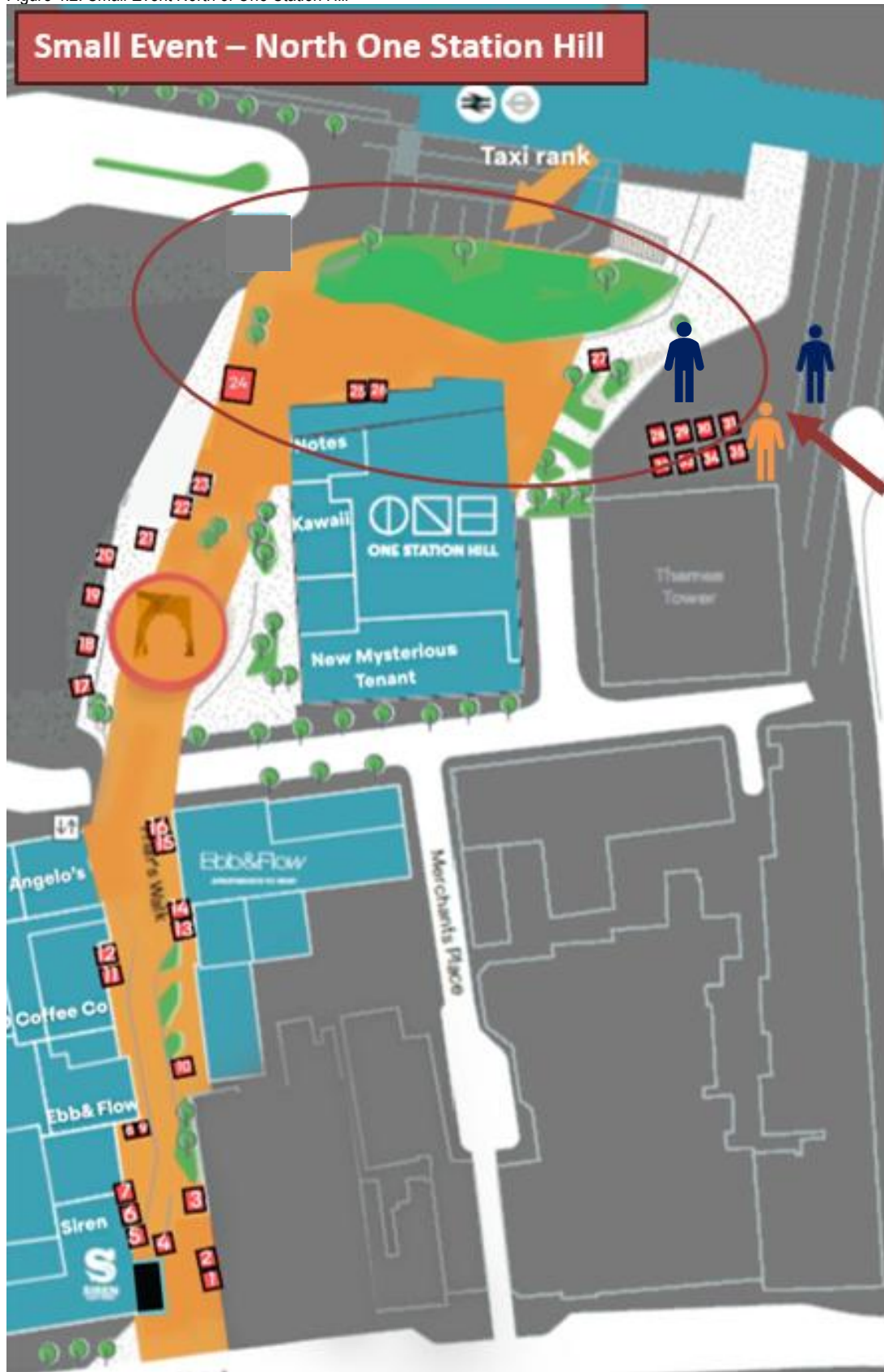
- 4.2.2 The events will be accessed from Station Road and controlled by the following access arrangements as illustrated in **Figure 4.2**:
- A marshal on site to receive and allow access and egress to/ from Station Road, at the bollards (RBC to control bollards).
 - A further marshal to escort the vehicle to and from the designated area for the event and usher the vehicles into and out of the designated space for the event.



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- If the Thames Tower area is also in use an additional marshal will be required on-site to supervise and manage this area.

Figure 4.2: Small Event North of One Station Hill



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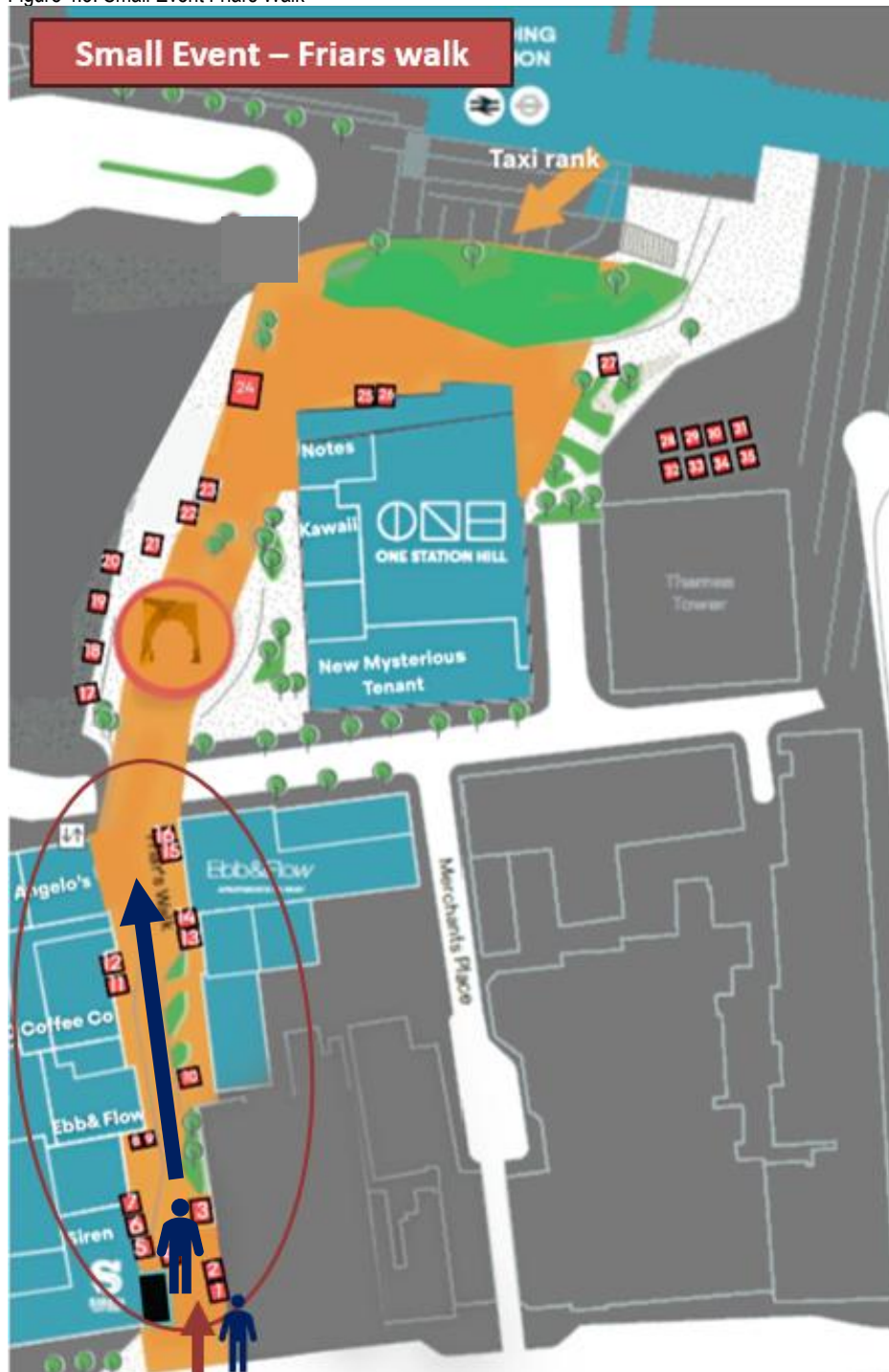
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Small events taking place along Friars Walk (Area 2)

4.2.3 These events will be access from Friar Street and controlled by the following access arrangements as illustrated in **Figure 4.3**:

- Two marshals on site to allow access and egress to/ from Friars Walk, operating the bollards and directing traffic.
- One of the marshals to escort the vehicles until they reach their designated areas, this marshal to also supervise escorting vehicles turning around (at the seed) and while exiting. The other to wait at the bollards to control access/egress.

Figure 4.3: Small Event Friars Walk



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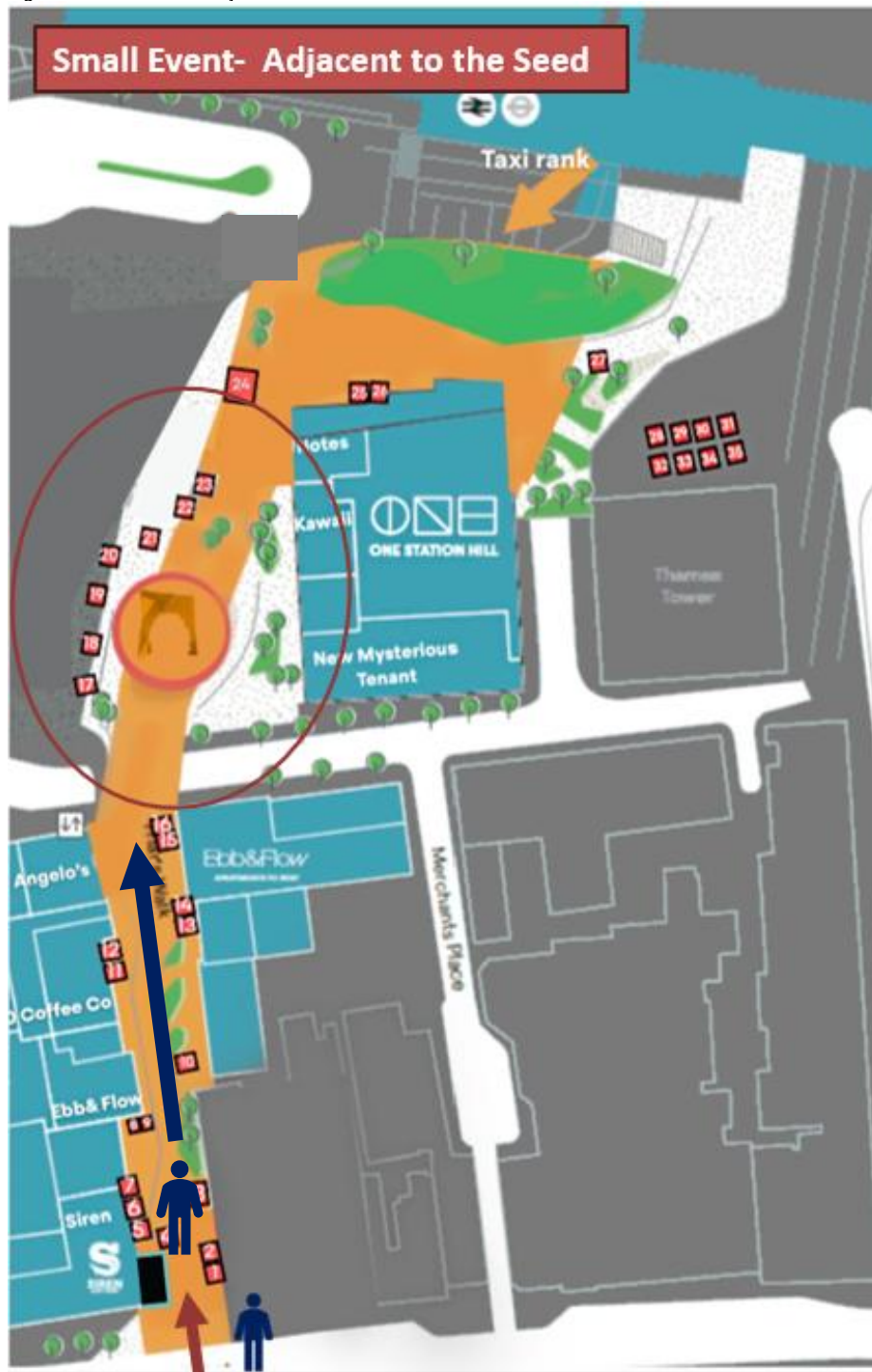
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Small events taking place adjacent to the seed (**Area 3**)

4.2.4 For these events vehicles will access via Friars Walk and will be controlled by the following access arrangements as illustrated in **Figure 4.4**:

- Two marshals on site to allow access and egress to/ from Friars Walk, operating the bollards and directing traffic.
- One of the marshals to escort the vehicles until they reach their designated areas, this marshal to also supervise escorting vehicles turning around (at the seed) and while exiting. The other to wait at the bollards to control access/egress.

Figure 4.4: Small Event Adjacent to the Seed



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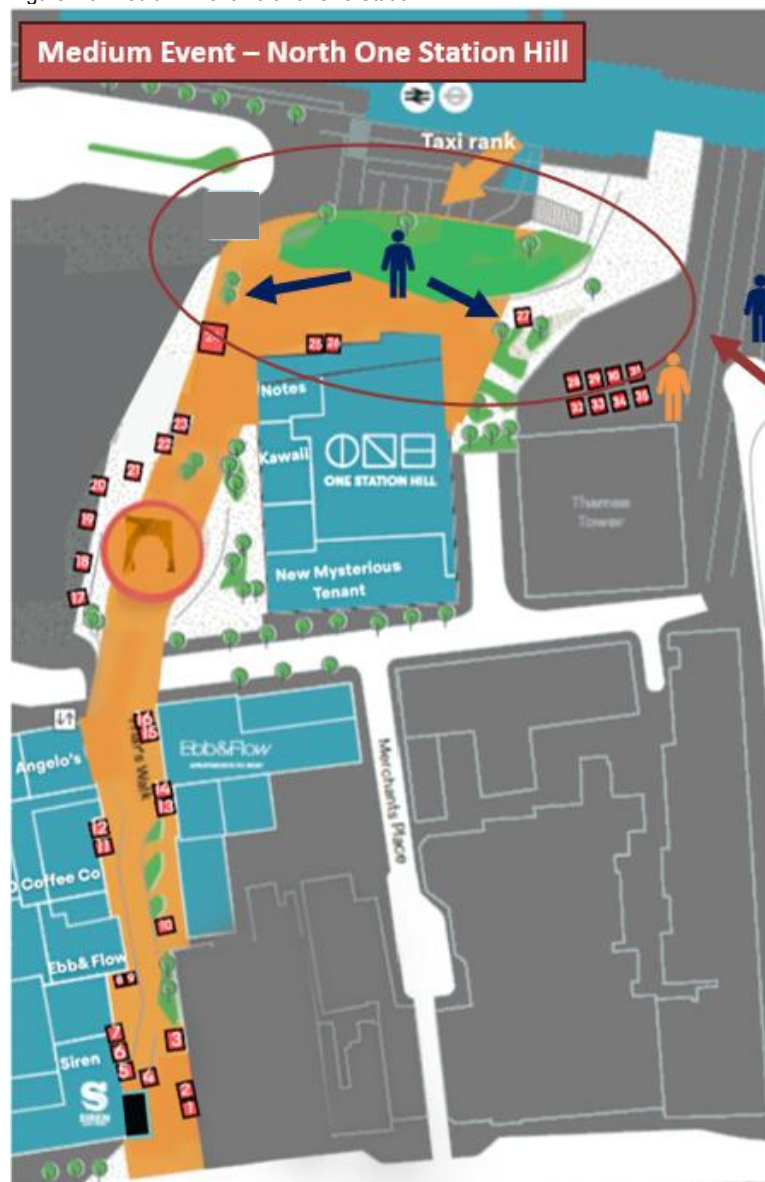
4.3 Medium Events (up to 15 daily vehicles)

- 4.3.1 These events are likely to include weekly Saturday market, Chinese New Year festival and Reading festival Pre-party.

Medium events taking place to the north of One Station Hill adjacent to Pocket Park, including the forecourt outside Thames Tower (Area 1)

- 4.3.2 These will be accessed from Station Road and controlled by the following access arrangements as illustrated in **Figure 4.5**:
- Two marshals on site to receive and allow access and egress to/ from Station Square, at the bollard and directing traffic.
 - One of the marshals to escort the vehicle to and from the designated area for the event. The other marshal to stay at the bollard (controlled by RBC).
 - If the Thames Tower area is also in use an additional marshal will be required on-site to supervise and manage this area.

Figure 4.5: Medium Event North of One Station Hill



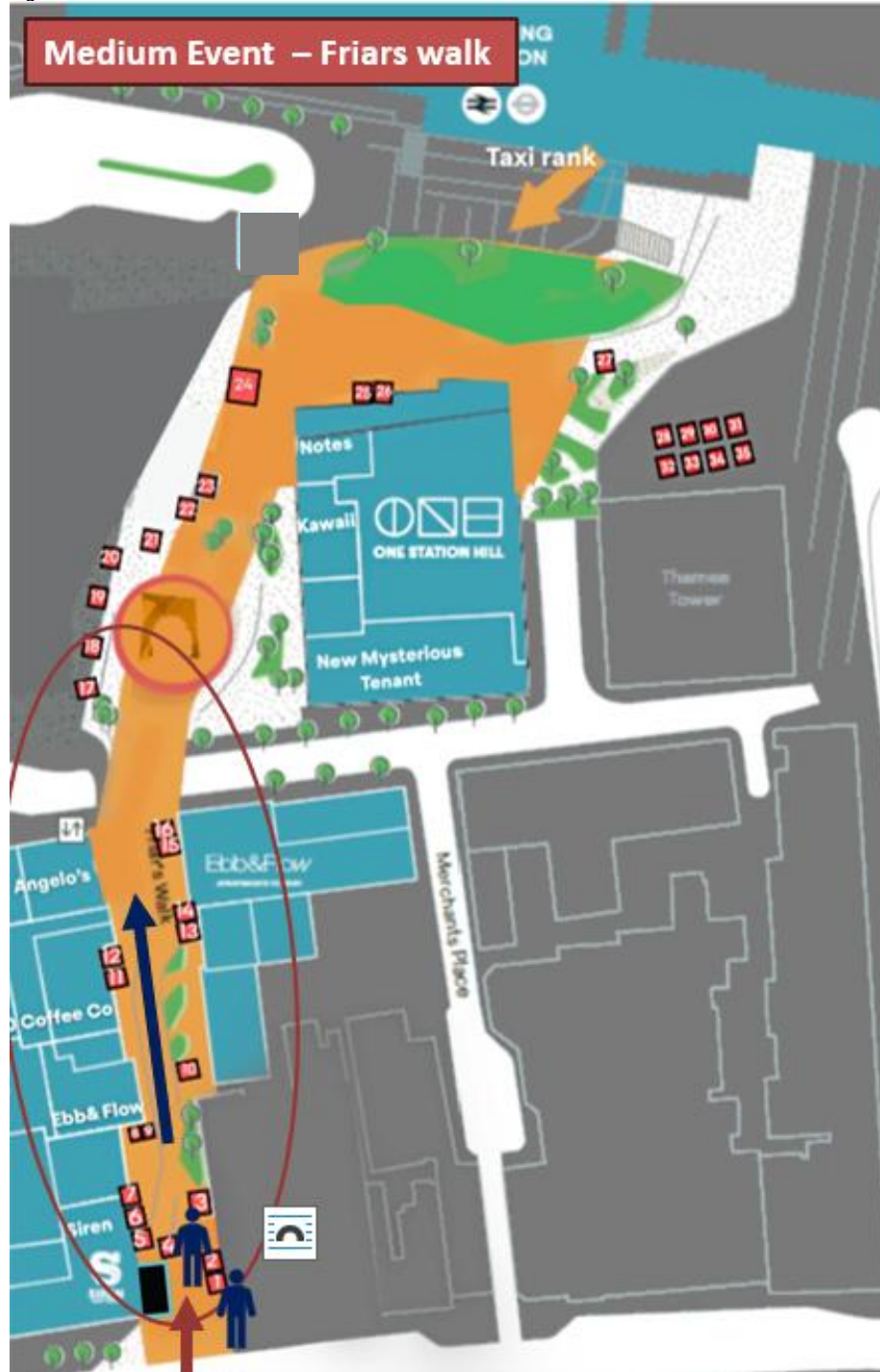
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Medium events taking place along Friars Walk (Area 2)

4.3.3 These will be accessed from Station Road and controlled by the following access arrangements as illustrated in **Figure 4.6:**

- Two marshals on site to allow access and egress to/ from Friars Walk, operating the bollards and directing traffic.
- One of the marshals to escort the vehicles until they reach their designated areas, this marshal to also supervise escorting vehicles turning around (at the seed) and while exiting. The other to wait at the bollards to control access/egress.

Figure 4.6: Medium Event Friars Walk



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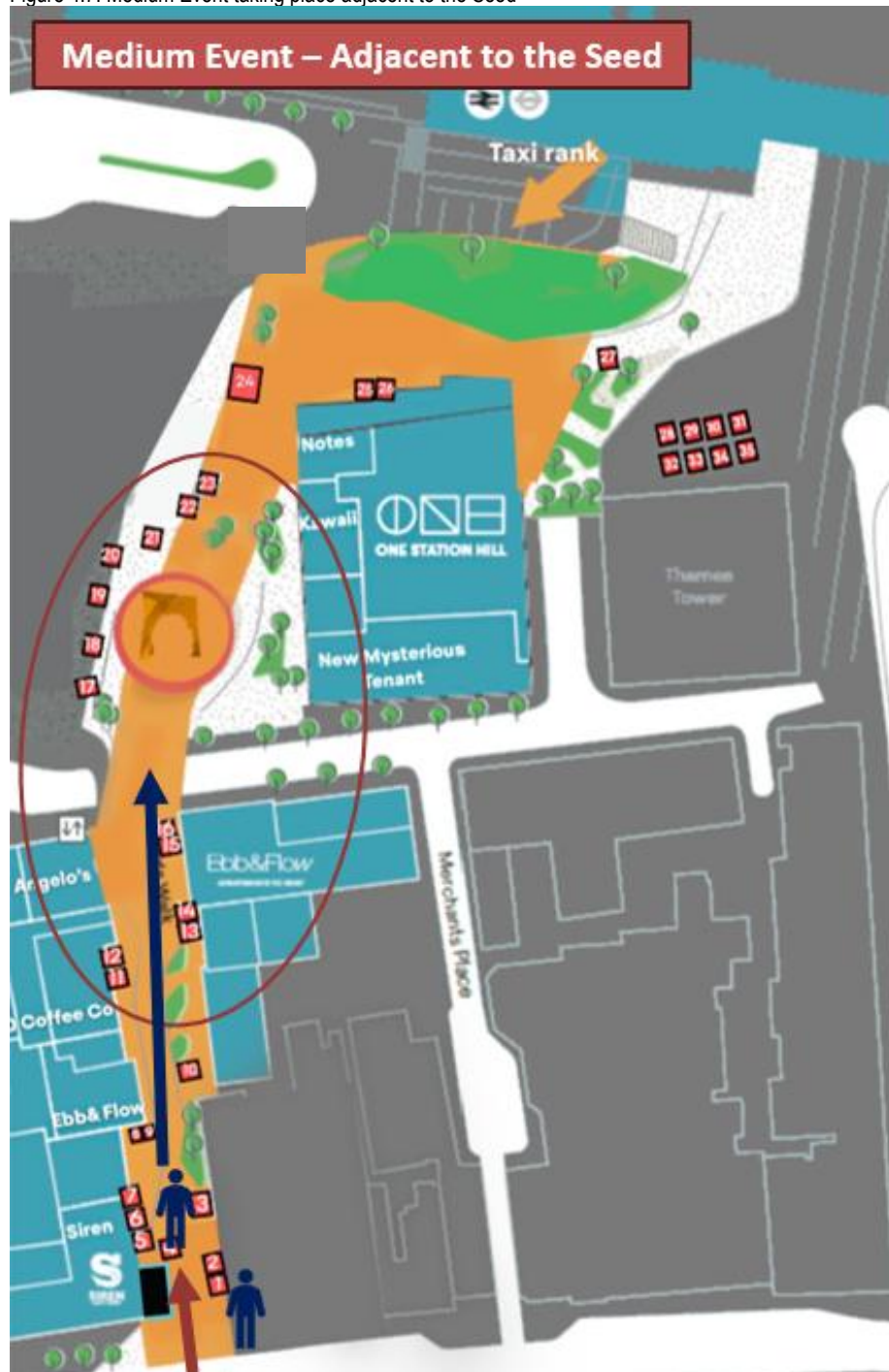
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Medium events taking place adjacent to the seed (Area 3)

4.3.4 For these events vehicles will access via Friars Street and be controlled by the following access arrangements as illustrated in Figure 4.7:

- Two marshals on site to allow access and egress to/ from Friars Walk, operating the bollards and directing traffic.
- One of the marshals to escort the vehicles until they reach their designated areas, this marshal to also supervise escorting vehicles turning around (at the seed) and while exiting. The other to wait at the bollards to control access/egress.

Figure 4.7: Medium Event taking place adjacent to the Seed



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4.4 Large Events (up to 35 daily vehicles)

4.4.1 These events are likely to be Oktoberfest, Christmas Markey

- Oktoberfest
- Christmas Market
- Vegan Fest
- As an example, the launch event 'Party on the Hill'

Large Events using all areas (**Area 1, 2 and 3**)

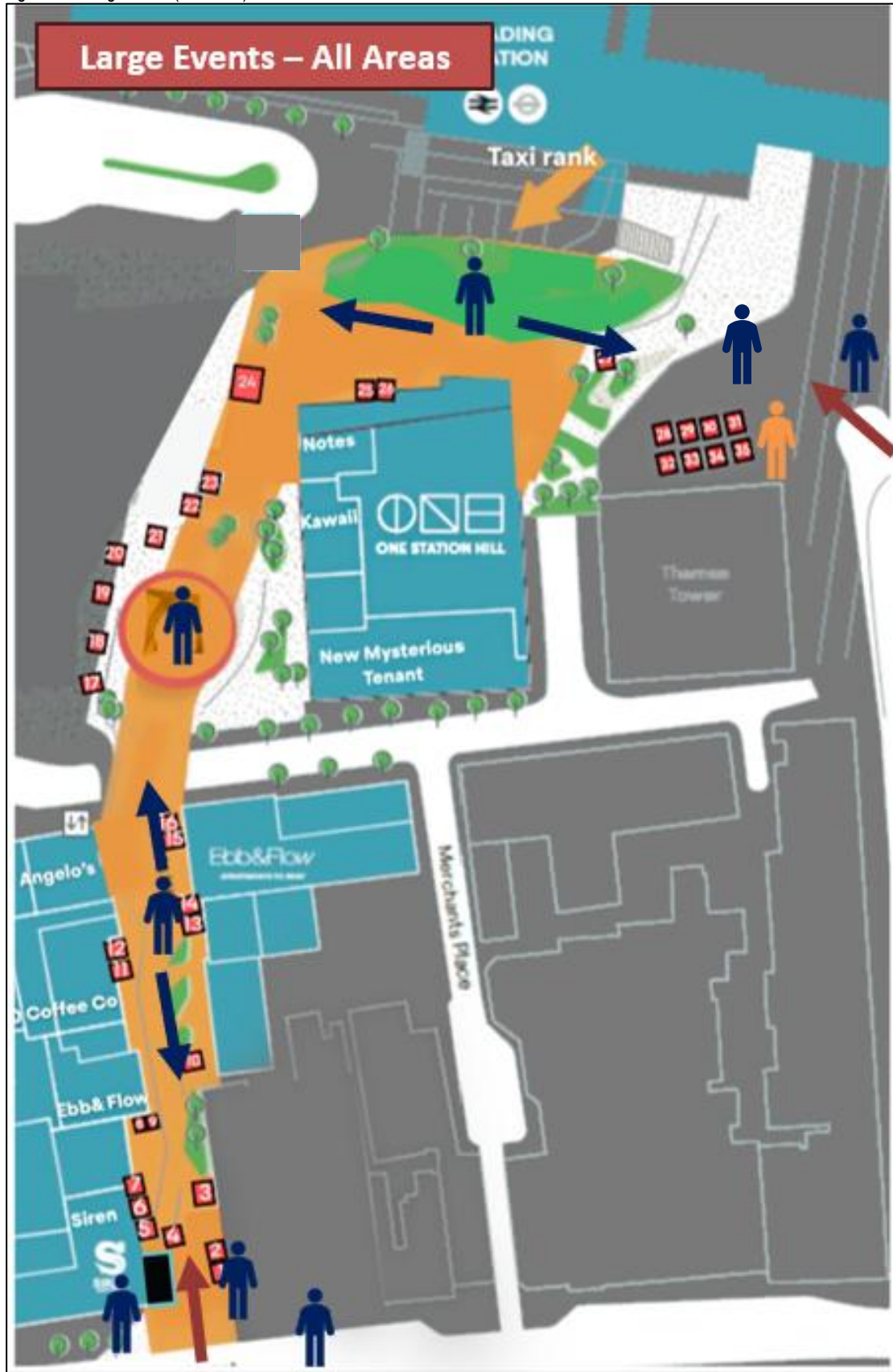
4.4.2 Large events would take place across the public realm areas outside of One Station Hill adjacent to Pocket Park including forecourt outside Thames Tower, along Friars Walk and adjacent to the Seed. Access to all these areas would be simultaneous during the periods of set up and removal of events. These will be controlled by the following access arrangements as illustrated in **Figure 4.8**:

- Three marshals operating the bollards at Friars Walk and managing traffic.
- One marshal at the bollards at Station Square and managing traffic entering and exiting (RBC to control bollard).
- Two marshals, (one stationed at each access) to escort vehicles, directing and guiding them to their designated areas for the safety of other vehicles setting up as well as other users of the public realm areas (to also assist with exiting and removal).
- One marshal managing use of area outside Thames Tower if being used.
- One additional marshal adjacent to the Seed to supervise and control general pedestrian movement to assist with the turning of vehicles entering/exiting Friars Walk.



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Figure 4.8: Large Event (All Areas)



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4.5 Summary

4.5.1 **Table 4.1** below summarises the access management arrangements for each category of event size associated with the events location as above.

Table 4.1: Summary of Access Management Arrangements

Event size	Vehicles Required	Event location	Access(es)	Number of Marshals
Launch Event – June 2025	Up to 35	Area 1 - North One Station Hill/ Outside T Tower	Both	8
		Area 2 - Friars Walk		
		Area 3 - Adjacent to the Seed		
Small	2 - 5	Area 1 - North One Station Hill/ Outside T Tower	Station Road	2(*3)
Small	2 - 5	Area 2 - Friars Walk	Friars Street	2
Small	2 - 5	Area 3 - Adjacent to the Seed	Friars Street	2
Medium	10 - 15	Area 1 - North One Station Hill/ Outside T Tower	Station Road	2 (*3)
Medium	10 - 15	Area 2 - Friars Walk	Friars Street	2
Medium	10 - 15	Area 3 - Adjacent to the Seed	Friars Street	2
Large	Up to 35	Area 1 - North One Station Hill/ Outside T Tower	Both	8 (*9)
		Area 2 - Friars Walk		
		Area 3 - Adjacent to the Seed		

* additional marshal when using the area outside of Thames Tower



5 Management Controls

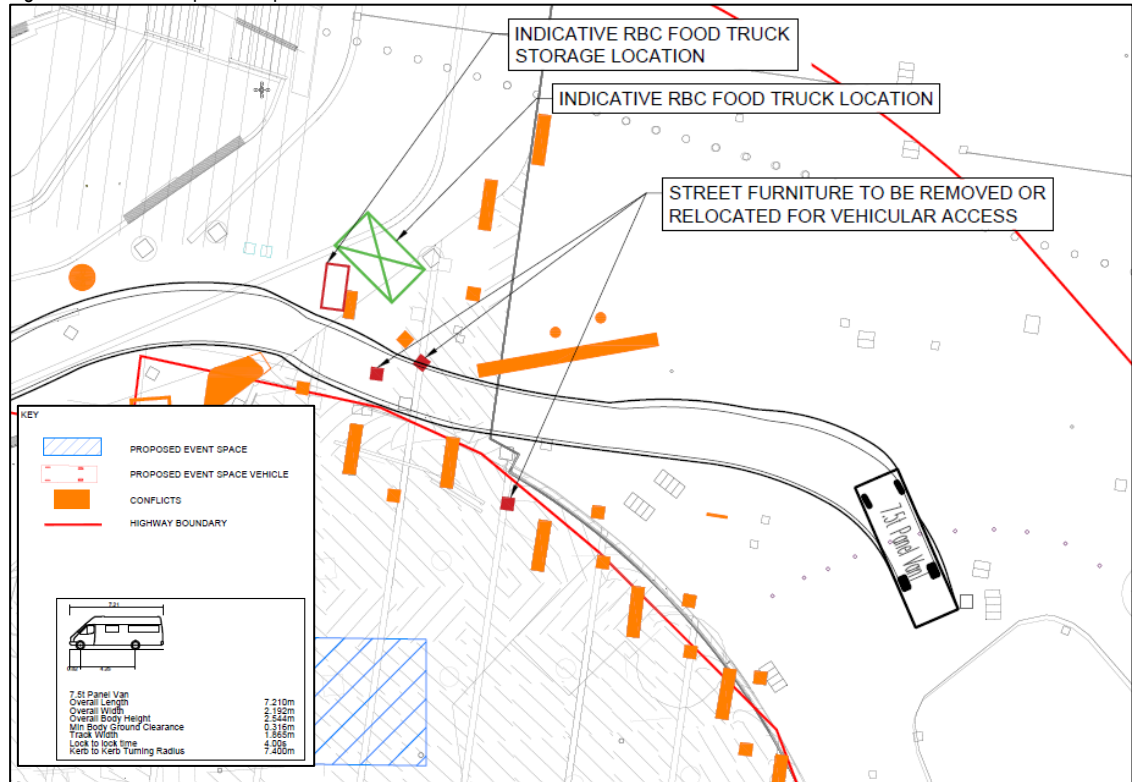
5.1 Area 1 – North of One Station Hill adjacent to the Pocket Park, including outside Thames Tower

- 5.1.1 Activities situated in the area of public realm between One Station Hill and the Pocket Park would require vehicular access via Station Road and through Station Square.
- 5.1.2 To facilitate the events setup and/or food vans travelling through Station Square there will need to be the removal of HVM seating to provide a wide enough vehicular route. The need to remove HVM seating is also in response to the need to avoid conflicting with RBC's newly approved trader pitches on Station Hill which obscures the planned access route to Station Hill public realm. Access to Station Square and beyond is to be solely managed from the bollards situated at the 'horse shoe' entrance.
- 5.1.3 The following management is proposed to manage potential conflict between vehicles and pedestrians/cyclists using Station Square;
- Bollards to remain in place throughout the event apart from to let vehicles enter/leave Station Square. Control of bollard to be operated by RBC;
 - Marshal situated at entrance to receive and enable access to Station Square. Entrance to Station Square from Station Road only allowed when route is clear of pedestrians. RBC to replace bollard behind vehicle;
 - Additional Marshals as required (for size of event) to walk in front of vehicle travelling through Station Square to guide vehicle to pitch for set up and to manage conflict with other public realm users;
 - Vehicles to not proceed through Station Square to enter or leave without marshal supervision;
 - Vehicles to enter and exit Station Square in a forward gear only. Vehicles are to turn around in the area adjacent to One Station Hill. Marshals to be present to assist with managing conflict when turning;
 - Vehicles restricted to a maximum 20 tonne weight limit. This is the maximum permissible vehicle weight within the Station Hill Public Realm area;
 - A clear route adjacent to One Station Hill must be kept clear at all times for users and emergency access to be able conveniently and safely maintain the event;
 - The events management team will endeavour to prearrange 30 minute arrival/departure slots with traders to avoid congestion.
- 5.1.4 The below **Figure 5.1** illustrates a Panel Van entering Station Square and the HVM seating proposed to be removed in order to accommodate the movement. It also indicates how the newly installed RBC Food Truck Storage should be located so that it doesn't impede access to Station Hill.



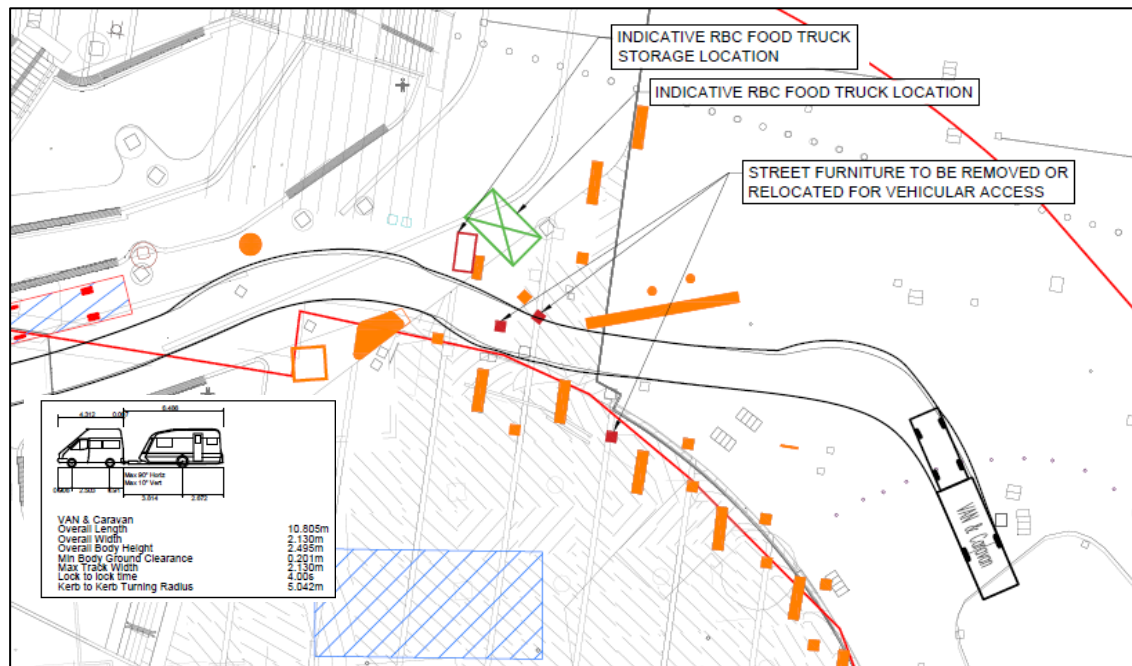
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Figure 5.1: Station Square Proposed Furniture Removal – 7.5t Panel Van



5.1.5 **Figures 5.2** show the vehicle swept path analysis of a panel van with trailer. This demonstrates that suitable space is available for food trucks to be located in this area and maintain space for manoeuvrability and access.

Figure 5.2: Station Square Proposed Furniture Removal – 7.5t Panel Van with Trailer



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5.1.6 **Figure 5.3** below shows how vehicles can turn around between the Pocket Park landscaping and One Station Hill to enable leaving in a forward gear.

Figure 5.3: Pocket Park Vehicle Turning Location



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Thames Tower Events Area

- 5.1.7 Access to the area of public realm adjacent to Thames Tower when in use would require installation of events via the removable bollards at Station Square as discussed above.
- 5.1.8 Access to this area would require the use of the same measures as set out within Section 5.1. Currently vehicles are unable to access the area due to the arrangement of the surrounding HVM seating. It is proposed that a HVM seating be removed to enable sufficient space for a vehicle to enter this area.
- 5.1.9 The area outside Thames Tower will only be accessible to vehicles of 3.5t or below. This is due to the area having an underlying basement structure and space between the street furniture constrained. This will be managed by the event team.
- 5.1.10 Vehicles will be required to turn around within the area, with no reversing into Station Square. Space will be kept clear to maintain this turning manoeuvre and the setting up and disassembly of events.
- 5.1.11 A marshal will be designated to the management of vehicles entering/leaving this area.
- 5.1.12 **Figure 5.4** below shows the area of public realm proposed to be used for event outside of Thames Tower with **Figure 5.5** showing the HVM seating for removal.



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Figure 5.4: Event Area Outside Thames Tower

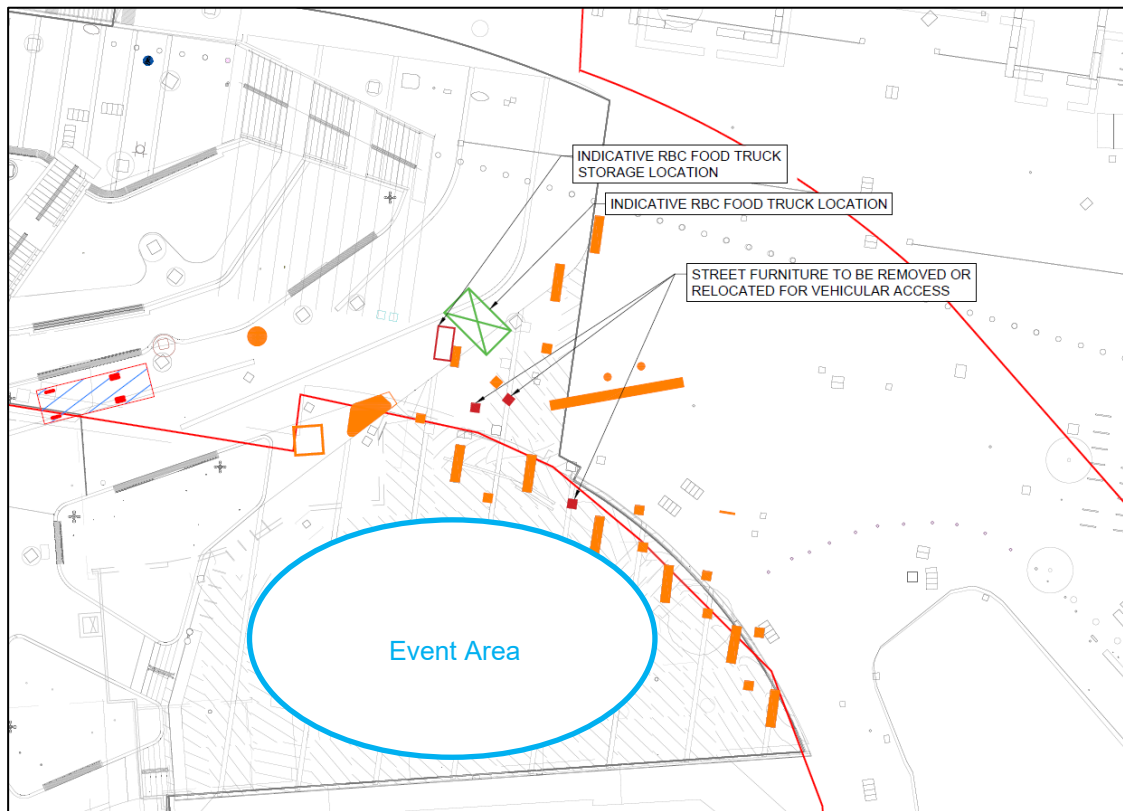
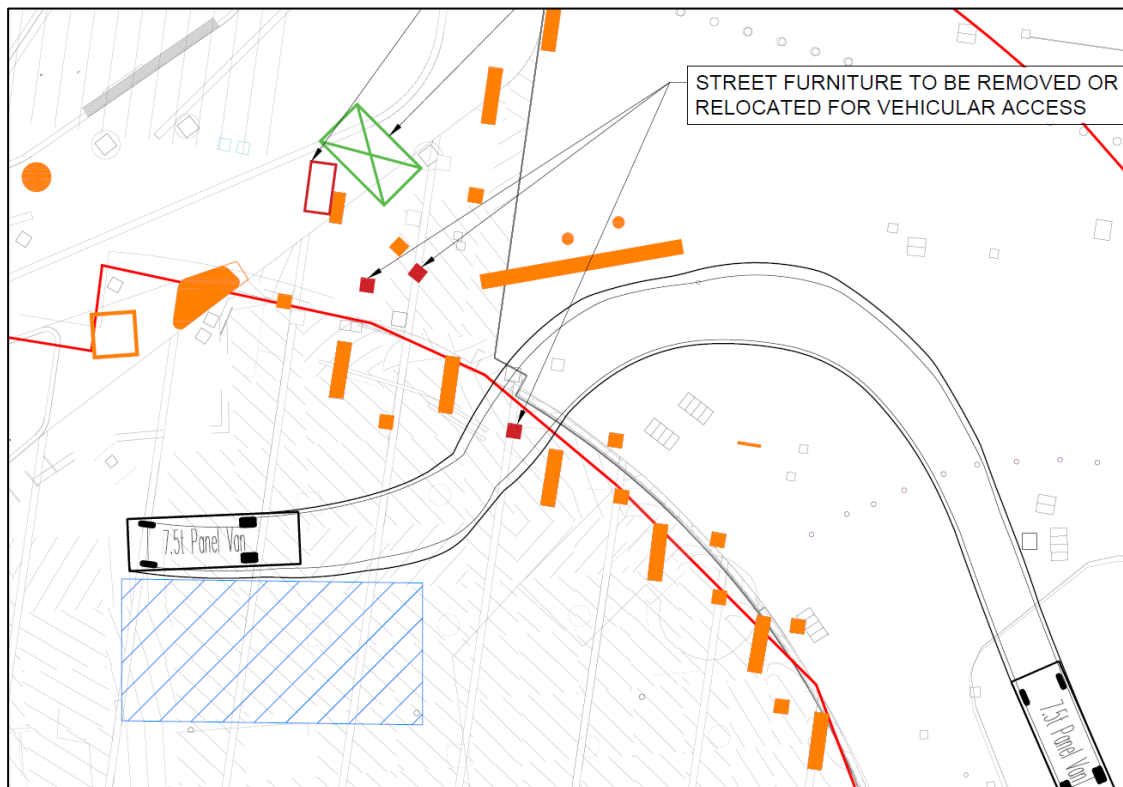


Figure 5.5: Event Area Outside Thames Tower HVM seating Removal



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5.2 Area 2 and 3 - Friars Walk and Area Adjacent to the Seed

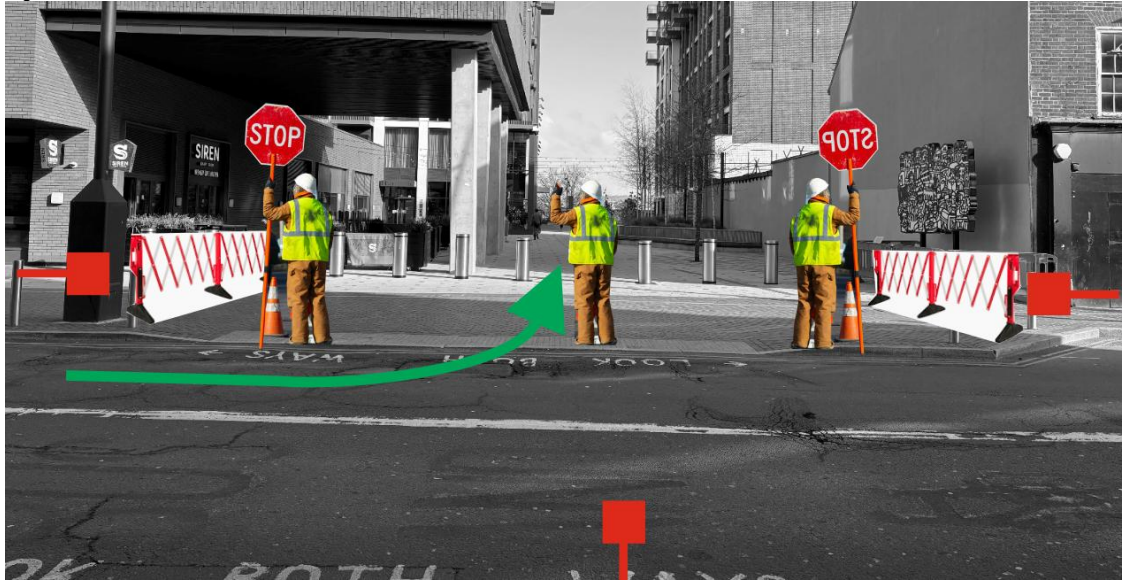
- 5.2.1 Activities situated along the length of Friars Walk and adjacent to the Seed would require vehicular access to Friars Walk via the removable bollards at Friars Street. The following management is proposed to manage potential conflict between vehicles and pedestrians/cyclists using Friars Walk:
- Vehicles will be free to access Friars Walk during the existing period of vehicle restriction on Friar Street subject to receiving Special Vehicle Access Permit via RBC.
 - Bollards to remain in place throughout the event apart from to let vehicles enter/leave Friars Walk;
 - Marshal(s) situated at entrance to receive and enable access to Friars Walk. Marshal to only remove bollard to allow entrance/exit from Friars Walk when pedestrian footway along Friar Street is clear of pedestrians. Marshal to replace bollard behind vehicle;
 - Additional Marshals as required (for size of event) to walk in front of vehicle travelling along Friars Walk to guide vehicle to pitch for set up and to manage conflict with other users of Friars Walk;
 - Vehicles to not proceed along Friars Walk to enter or leave without marshal supervision. No vehicles to travel along Friars Walk while Medium/Large events are running;
 - Vehicles to enter and exit Friars Walk from Friar Street in a forward gear only. Vehicles are able to turn around across the bridge to the south of the Seed;
 - Enhanced marshalling/management during Large events will be present at the turning point to the south of the Seed to minimise conflict between users of the public realm when turning vehicles;
 - A clear route along Friars Walk must be always maintained for users and emergency access to be able conveniently and safely maintain the event;
 - The events management team will prearrange 30minute arrival/departure slots with traders to avoid congestion.
- 5.2.2 Vehicles would access Friars Walk through the three removable bollards on Friars Street to set up any stall/kiosk/gazebo or park a trailer. The vehicle would use the area to south of the seed to turn around. As set out above, all vehicular movements on Friars Walk are to be accompanied by a marshal with the turning point to include additional marshalling and/or traffic management equipment for Large events.
- 5.2.3 During a Large event, three marshals will be present on receiving/exiting a vehicle. As the event vehicle approaches eastbound along Friar Street, one marshal will stop pedestrians to the western side of the access and the second will stop pedestrians on the eastern side of the access. They will have access to control barriers or concertina barriers to close the footways each side of Friars Walk when required. The third marshal will manage vehicular access/ egress and the bollard line. For Small (1 marshal) and Medium (2 marshals) events a reduced number of marshals are required to manage the access/ egress from the site.
- 5.2.4 Between the marshals situated at the bollards, they will also be able to identify and stop any pedestrians seeking to cross from the southern footway during periods of vehicular movement in and out of the site. Pedestrians from the southern footway will have visibility of the vehicle waiting to access the site with the driver also able to see pedestrians waiting. As the vehicle proceeds into the site the marshal would then proceed with the vehicle leaving the western



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and eastern marshals to stay at the bollards. For a Large event, this is illustrated in Figure 5.6 below.

Figure 5.6: Access control on Friars Street

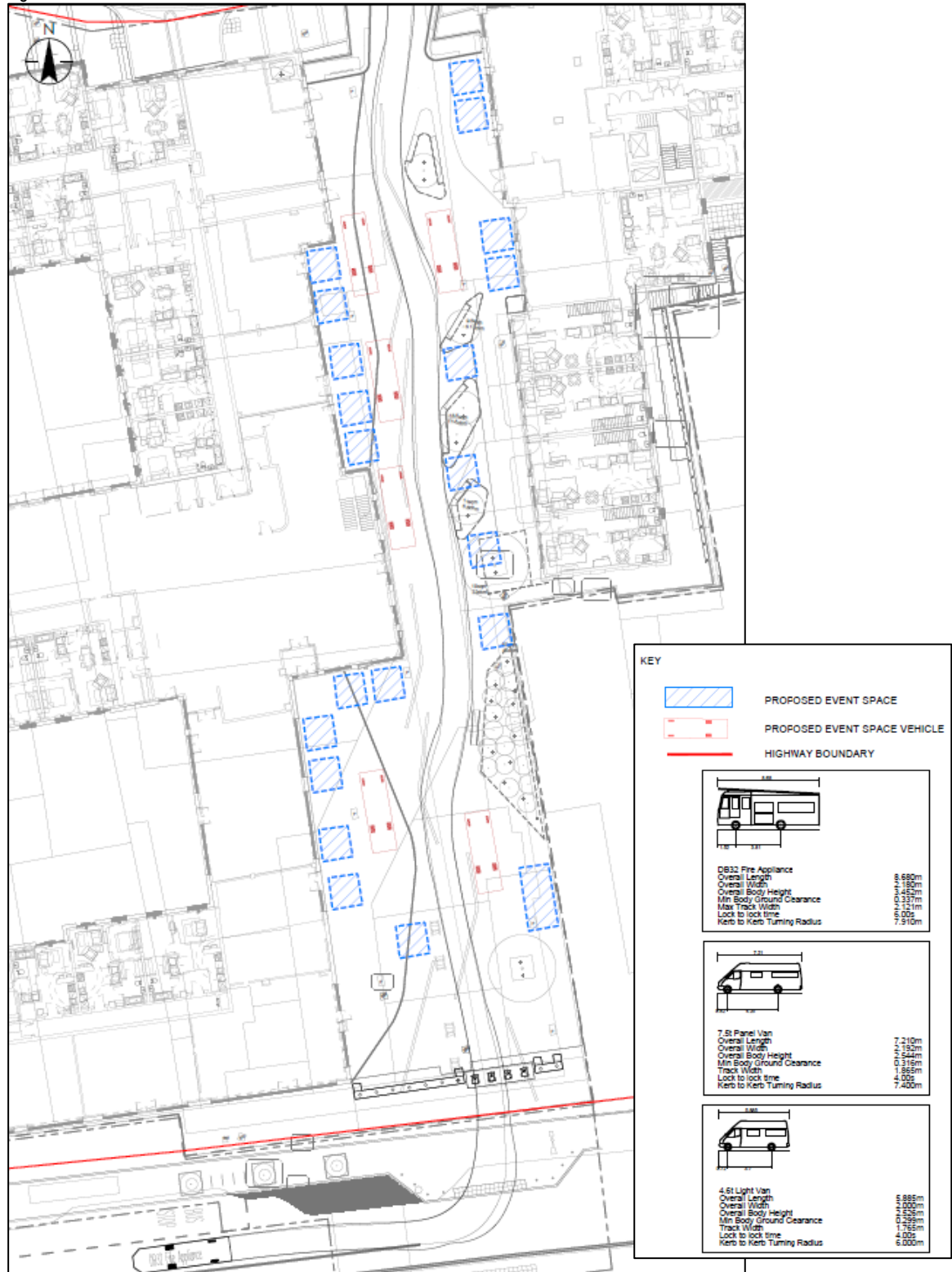


- 5.2.5 Figures 5.7 and 5.8 below indicate the pitch locations plus an event area with Figure 5.9 showing the tracking of a 7.5t Panel Van accessing the pitches for set up. Each area has a parking location for setup and disassembly. A vehicular route has been tracked using AutoCAD vehicular swept path software to demonstrate a clear route can be maintained during events.



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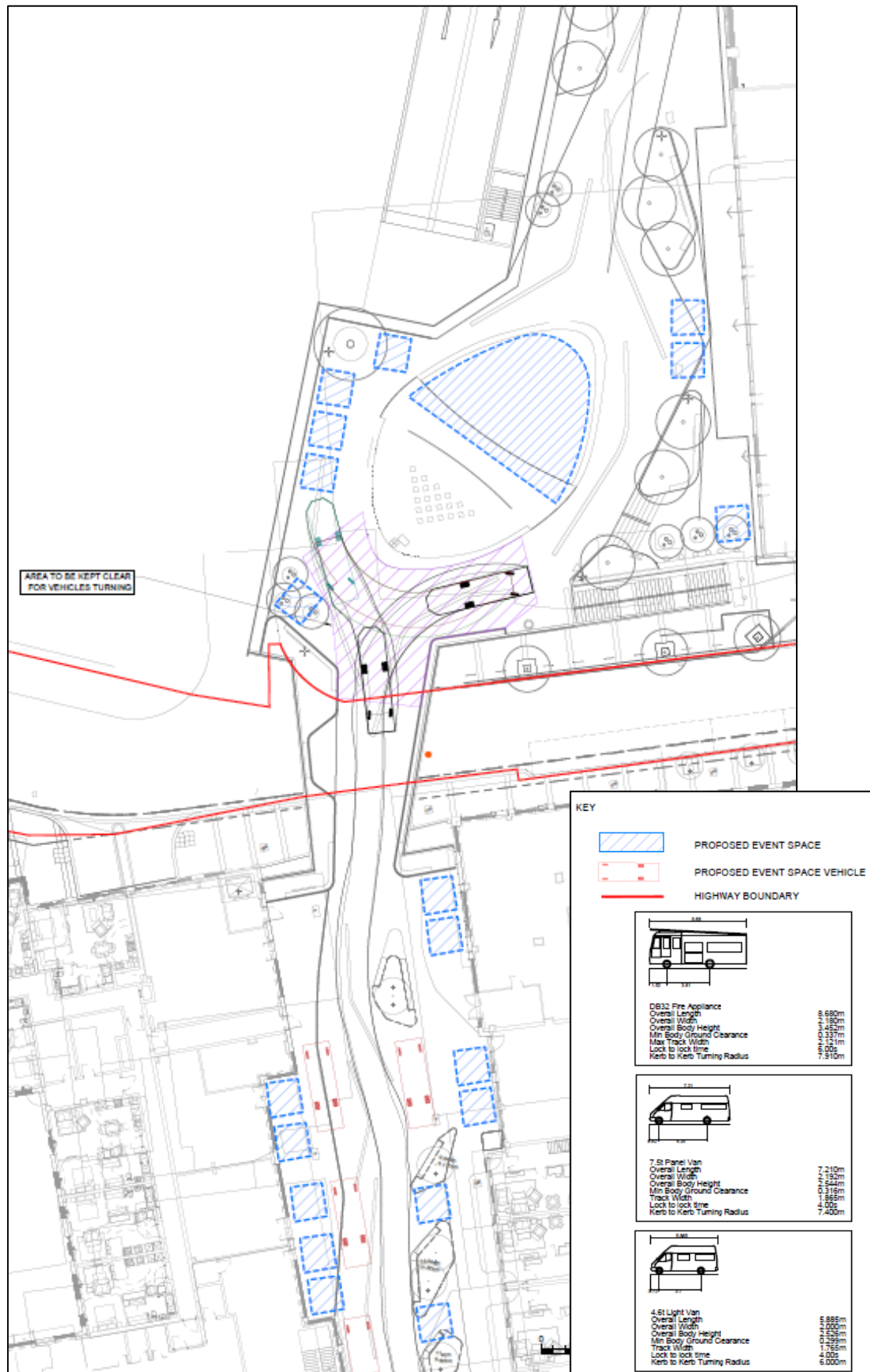
Figure 5.7: Friars Walk Indicative Pitch Locations



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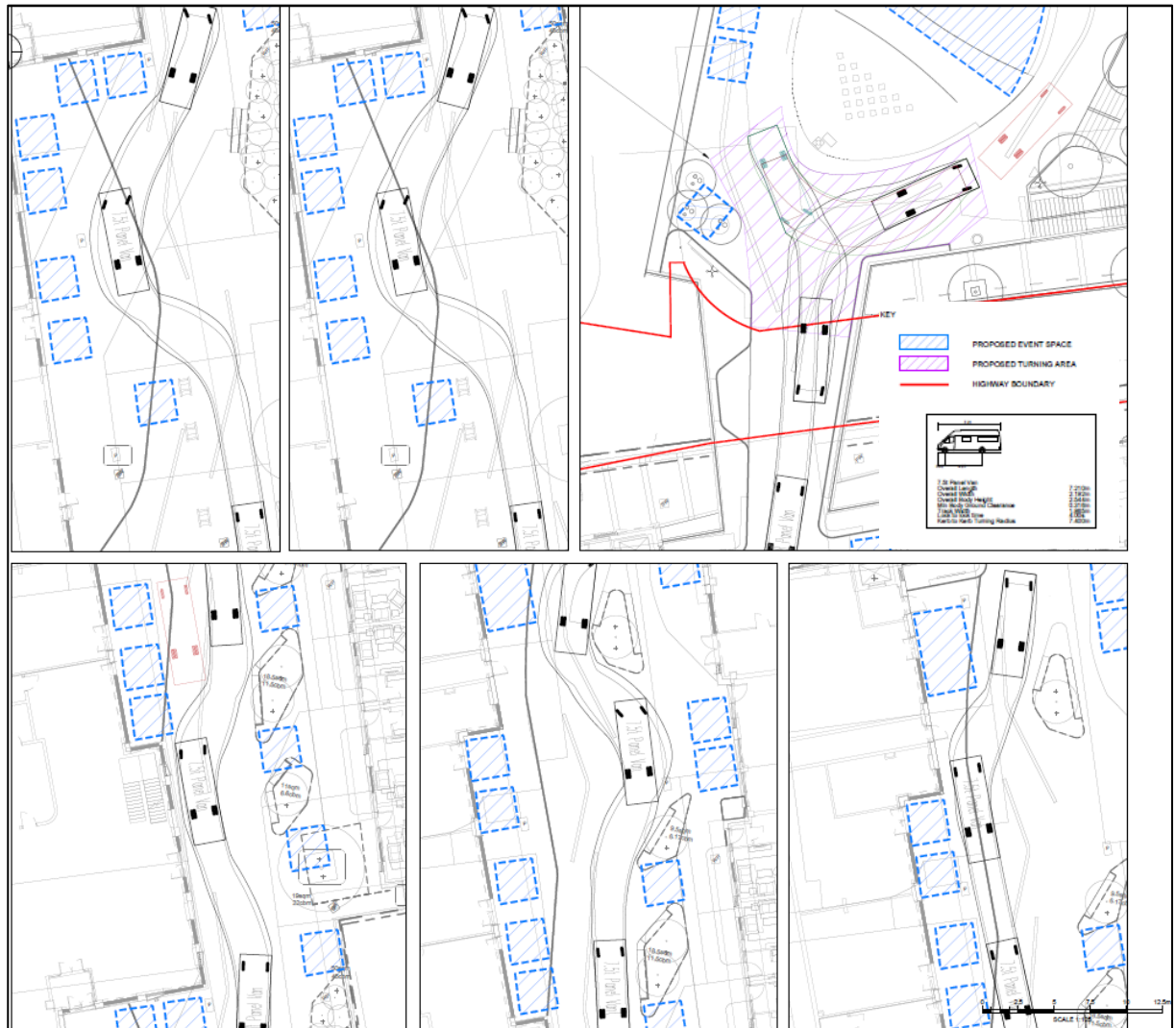
Figure 5.8: Friars Walk Indicative Pitch Locations



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Figure 5.9: Tracking to Pitch Locations



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Appendix A Indicative Event Schedule



Month	Event Dates	Event Format & Set up	Event Location	Event Size	Approx. Number of Vehicle Onsite
Jan	4-6th - TBC	Winter Show Installation	Friar's Walk, The Seed, Outside OSH, outside Pret	Medium	up to 10 to bring the set up
	TBC	Brand Activation - TBC	Outside Pret at Thames Tower	Small	up to 2 to bring set up
	7, 8,14,15,21,22,28,29	Food Trucks	Outside Pret at Thames Tower & OSH	Small	3-5 to trade from
	10,17,24,31	Weekly Saturday Artisan Market	Friar's Walk (outside Siren and Ebb&Flow)	Medium	up to 15 to set up market, 3-4 to trade from
Feb	TBC	Chinese New Year	Friar's Walk, The Seed, Outside OSH, outside Pret	Medium	up to 15 to bring the set up
	TBC	Lantern Parade	Friar's Walk, The Seed, Outside OSH, outside Pret	Small	up to 3 to bring set up
	TBC	Brand Activation - TBC	Outside Pret at Thames Tower	Small	up to 2 to bring set up
	4,5, 11,12,18,19, 25,26	Food Trucks	Outside Pret at Thames Tower & OSH	Small	3-5 to trade from
	7,14,21,28	Weekly Saturday Artisan Market	Friar's Walk (outside Siren and Ebb&Flow)	Medium	up to 15 to set up market, 3-4 to trade from
Mar	TBC - 2-3 days event	Flower Market	Friar's Walk, The Seed, Outside OSH, outside Pret	Medium	up to 10 to set up market
	TBC	Brand Activation - TBC	Outside Pret at Thames Tower	Small	up to 2 to bring set up
	5, 12, 19, 26	Weekly Saturday Artisan Market	Friar's Walk (outside Siren and Ebb&Flow)	Medium	up to 15 to set up market, 3-4 to trade from
	26,27,28TBC	Easter Fun	Friar's Walk & The Seed	Small	up to 2 to bring set up
	7,8,9th	Food Trucks	Outside Pret at Thames Tower	Small	3-5 to trade from
Apr	1,2,3TBC	Easter Fun Activations	Friar's Walk, The Seed, Outside OSH	Small	up to 2 to bring set up
	8,9,15,16, 22,23	Food Trucks	Outside Pret at Thames Tower	Small	3-5 to trade from
	3,10, 17, 24	Weekly Saturday Artisan Market	Friar's Walk (outside Siren and Ebb&Flow)	Medium	up to 15 to set up market, 3-4 to trade from
	TBC	Vegan Fest - TBC	Friar's Walk, The Seed, Outside OSH, outside Pret	Large	up to 35 to set up market, 3-4 to trade from
May	TBC	Reading Children Festival	Friar's Walk, The Seed	Small	up to 2-3 to bring set up
	6,7,13,14,20,21,27,28	Food Trucks	Outside Pret at Thames Tower & OSH	Small	3-5 to trade from
	2,9,16,23,30	Weekly Saturday Artisan Market	Friar's Walk (outside Siren and Ebb&Flow)	Medium	up to 15 to set up market, 3-4 to trade from
June	TBC	Reading Climate Fest - TBC	The Seed, Pocket Park, Friars Walk	Small	up to 2 to bring set up
	TBC	Outdoor Cinema - TBC	Friar's Walk, The Seed, Outside OSH, outside Pret	Small	up to 3 to bring set up
	TBC	Open for Art - Jelly - TBC	Friar's Walk, The Seed, Outside OSH, outside Pret	Small	up to 2 to bring set up
	3,4,10,11,17,18,24,25	Food Trucks	Outside Pret at Thames Tower & OSH	Small	3-5 to trade from
	6, 13,20,27	Weekly Saturday Artisan Market	Friar's Walk (outside Siren and Ebb&Flow)	Medium	up to 15 to set up market, 3-4 to trade from
July	TBC	Brand Activation - TBC	Outside Pret at Thames Tower	Small	up to 2 to bring set up
	TBC	Open Air Photo Exhibition - TBC	Friar's Walk, The Seed, Outside OSH, outside Pret	Small	up to 3 to bring set up
	TBC	Party on the Hill 2 - TBC	Friar's Walk, The Seed, Outside OSH, outside Pret	Large	up to 35 to set up market, 3-4 to trade from
	TBC	Brand Activation - TBC	Outside Pret at Thames Tower	Small	up to 2 to bring set up
	1,2,8,9,15,16,22,23,29,30	Food Trucks	Outside Pret at Thames Tower & OSH	Small	3-5 to trade from
Aug	4,11,18,25	Weekly Saturday Artisan Market	Friar's Walk (outside Siren and Ebb&Flow)	Medium	up to 15 to set up market, 3-4 to trade from
	5,6,12,13,19,20,26,27	Food Trucks	Outside Pret at Thames Tower & OSH	Small	3-5 to trade from
	27,28,29,30 - TBC	Reading Fest Pre-party	Friar Street, Station Road	Medium	up to 15 to set up market, 3-4 to trade from
	1,8,15,22,29	Weekly Saturday Artisan Market	Friar's Walk (outside Siren and Ebb&Flow)	Medium	up to 15 to set up market, 3-4 to trade from
	TBC	Brand Activation - TBC	Outside Pret at Thames Tower	Small	up to 2 to bring set up
September	TBC	Vegan Fest - TBC	Friar's Walk, The Seed, Outside OSH, outside Pret	Large	up to 35 to set up market, 3-4 to trade from
	5,12,18,26	Weekly Saturday Artisan Market	Friar's Walk (outside Siren and Ebb&Flow)	Medium	up to 15 to set up market, 3-4 to trade from
	2,3,9,10,16,17,23,24	Food Trucks	Outside Pret at Thames Tower & OSH	Small	3-5 to trade from
	TBC	Brand Activation - TBC	Outside Pret at Thames Tower	Small	up to 2 to bring set up
October	8,9,15,16, 22,23,29, 30	Food Trucks	Outside Pret at Thames Tower & OSH	Small	3-5 to trade from
	4,11,18,25	Weekly Saturday Artisan Market	Friar's Walk, The Seed, Outside OSH, outside Pret	Medium	up to 15 to set up market, 3-5 to trade from
	16,17,18 - TBC	Oktoberfest - TBC	Friar's Walk, The Seed, Outside OSH, outside Pret	Large	up to 15-35 to set up market, 3-5 to trade from
	TBC	Brand Activation - TBC	Outside Pret at Thames Tower	Small	up to 2-3 to set up
November	5,6,12,13,19,20,26,27	Food Trucks	Outside Pret at Thames Tower & OSH	Small	3-5 to trade from
	1,8, 15, 22, 29	Weekly Saturday Artisan Market	Friar's Walk (outside Siren and Ebb&Flow)	Medium	up to 15 to set up market, 3-4 to trade from
	12th - 22nd Dec - TBC	Christmas LAUNCH - Xmas Market	Friar's Walk, The Seed, Outside OSH, outside Pret	Large	up to 15-35 to bring the set up
	TBC	Music Performers	The Seed	Small	up to 2 to bring set up
December	TBC	Brand Activation - TBC	Outside Pret at Thames Tower	Small	up to 2 to bring set up
	6,13,20	Weekly Saturday Artisan Market	Friar's Walk, The Seed, Outside OSH, outside Pret	Medium	up to 15 to set up market, 3-4 to trade from
	22-23rd	Xmas market wrap up	Friar's Walk, The Seed, Outside OSH, outside Pret	Large	up to 15-35 to collect set up
	TBC	Brand Activation - TBC	Outside Pret at Thames Tower	Small	up to 2 to bring set up
	3,4,10,11,17,18	Food Trucks	Outside Pret at Thames Tower & OSH	Small	3-5 to trade from