

Marcie Rejwerska
Reading Borough Council
Civic Offices
Bridge Street
Reading Borough Council
RG1 2LU
21st August 2025

Dear Marcie,

READING CROWN COURT, THE FORBURY, READING, RG1 3EH
Non-Material Amendments to Planning Permission ref: PL/24/1462 and LBC PL/24/1465

We are hereby submitting, on behalf of our client Her Majesty's Courts and Tribunals Service (HMCTS), an application to replace the glazed partitions between the west side of the entrance foyer and the support office with solid partitions, and to rehang the front secure exit door so that it swings in the opposite direction.

This is a variation to the design that gained planning approval in December 2024 under the following applications:

Planning Application PL/24/1462 and LBC PL/24/1465

To reconfigure the ground floor internal layout to introduce a new Crown Court and ancillary rooms, relocation of a reception desk and modifications to the partition walls within the security area located at the entrance in the significant listed part, to add obscuring film to windows.

The proposed design amendment involves replacing the existing glazed partitions to the HMCTS workplace office with solid partitions to improve acoustics, security, and privacy, allow signage to be fixed directly to the partitions instead of using free-standing boards, and provide space for radiators along that wall. In addition, the front secure exit door in the existing exit lobby is to be rehung to swing outwards instead of inwards, this was shown on previous planning drawings but not clearly noted.

The application comprises:

- Planning permission application form
- Previously approved existing/demolition and proposed plans (Ref 1111 & 1211 Rev P02)
- Revised existing/demolition and Proposed plans (Rev 1111 Rev P04 & 1211 Rev P03)
- A fee of £383.00

We await your confirmation that this application has been validated; and if any further information is required then please advise us accordingly.

Yours sincerely
Sam Venzon

for Feilden+Mawson LLP