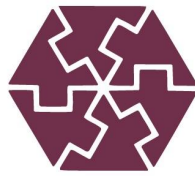


Planning, Reading Borough Council
Civic Offices, Bridge Street, Reading RG1 2LU

Website: www.reading.gov.uk
Tel: 0118 9373787



Reading

BOROUGH COUNCIL

Application for a Non-Material Amendment Following a Grant of Planning Permission

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

Applicant Details

Name/Company

Title

The Secretary of State for Justice

First name

c/o Neil

Surname

Spiker

Company Name

Ministry of Justice

Address

Address line 1

102 Petty France

Address line 2

Address line 3

Town/City

London

County

Country

United Kingdom

Postcode

SW1H 9AJ

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Eligibility

Does the applicant have an interest in the part of the land to which this amendment relates?

- ☒ Yes
- ☐ No

If the applicant is not the sole owner, has notification under Article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) been given?

- ☐ Yes
- ☐ No
- ☒ Not applicable

Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter

To reconfigure the ground floor internal layout to introduce a new Crown Court and ancillary rooms, relocation of a reception desk and modifications to the partition walls within the security area located at the entrance in the significant listed part, to add obscuring film to windows.

Reference number

PL/24/1465

Date of decision

17/12/2024

What was the original application type?

Full planning & listed building consent

For the purpose of calculating fees, which of the following best describes the original development type?

- ☐ **Householder development:** Development to an existing dwelling-house or development within its curtilage
- ☒ **Other:** Anything not covered by the above category

Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make

Application to replace the modern glazed partitions between the west side of the entrance foyer and the support office with solid partitions, these are contemporary elements. Also, to clarify the requirement to rehang the front secure exit door so that it swings in the opposite direction as shown in the approved drawings.

Please state why you wish to make this amendment

To improve acoustics, security, and privacy, allow signage to be fixed directly to the partitions instead of using free-standing boards, and provide space for radiators along that wall.

Are you intending to substitute amended plans or drawings?

- ☒ Yes
☐ No

If yes, please complete the following details

Old plan/drawing numbers

256379-9573-FMW-RCC-00-DR-A-1111-S2-P02-Ground Floor Plan As Existing
256379-9573-FMW-RCC-00-DR-A-1211-S2-P02-Ground Floor Plan As Proposed

New plan/drawing numbers

256379-9573-FMW-RCC-00-DR-A-1111-S2-P04-Ground Floor Plan As Existing
256379-9573-FMW-RCC-00-DR-A-1211-S2-P03-Ground Floor Plan As Proposed - Planning

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☒ Yes
☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
☐ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☒ Yes
☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

First Name

***** REDACTED *****

Surname

***** REDACTED *****

Reference

240276

Date (must be pre-application submission)

02/04/2024

Details of the pre-application advice received

The site is within an area of archaeological potential. Any future application must be accompanied by a detailed heritage statement. Any secondary glazing should be in traditional materials that match the original timber windows. Officer advice is that freestanding café and reception structures should be considered as the preferred option for these additions to the building and would result in significantly less intrusion and damage to the building fabric. Further investigation is advised to investigate whether there have been previous works undertaken to the front entrances or proposed toilet relocation area- in this application both, the proposed new WCs and the cutting of one doorway in place of an existing window have been designed out of the proposal.

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
☒ No

Declaration

I/We hereby apply for Non-Material Amendment as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Feilden + Mawson

Date

27/08/2025