Alverprise
Asbestos Awareness Partner

ASBESTOS DEMOLITION SURVEY REPORT

FOR

BLOCK 1, NAPIER COURT, NAPIER ROAD, READING, RG1 8BW

CLIENT:	**TOTAL RECLAIMS DEMOLITION LIMITED**
PROJECT NO:	**PMRS3057**
SURVEY DATE:	**12 OCT 2023**
LEAD SURVEYOR:	**PETER RITCHIE OF ALVERPRISE LIMITED**
REPORT CHECKED BY:	**PETER RITCHIE**

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1. SUMMARY

A Demolition Survey of Block 1, Napier Court, Napier Road, Reading, RG1 8BW was carried out on the 12 Oct 2023 to determine the presence of asbestos containing materials (ACMs) on behalf of Total Reclaims Demolition Limited. A summary of the locations with asbestos containing material findings can be found in the individual Locations Sheets at Appendix B, locations with no materials suspected to contain asbestos in Appendix C and locations with sampled materials with no asbestos present in Appendix D.

2. INTRODUCTION

Alverprise Limited received a verbal instruction on 12 Oct 2023 from Melvyn Cross of Total Reclaims Demolition Limited to undertake a Demolition Survey of Block 1, Napier Court, Napier Road, Reading, RG1 8BW. Following a discussion with the client all reasonable measures were made to access all parts of the property. It should be noted that specific areas not accessed or excluded from the survey are noted in Appendix E.

No Access
All reasonably accessible areas of the site were included in the survey however; it may not always be possible to access all areas within the scope of a Demolition Survey. A summary of No Access areas can be found in Appendix C.

3. SITE SYNOPSIS AND MAJOR ACM FINDINGS

The building is a late 1980's purpose built commercial building with masonry / plasterboard walls, concrete floors (with raised timber floors with electrical cabling), and suspended compressed fibreboard ceilings (concrete above to first floor, open to roof frames on first floor). Heating is via wall mounted radiators fed from rooftop gas fired boilers / plant and windows are of metal frames with rubber seals. The roof a pitched timber frame with slate tiles to plant areas and concrete tiles to main roofs, with timber soffits, bitumen sarking felt and metal rainwater goods. The lift is a vacuum driven unit in a masonry shaft.

No asbestos is present in the building.

This contract was completed by Alverprise Limited on the basis of a defined programme of work and terms and conditions agreed with the Client. We confirm that in preparing this report we have exercised all reasonable skill and care bearing in mind the project objectives, the agreed scope of works and prevailing site conditions.

4. ROOM / LOCATION DESCRIPTIONS

Building	Floor	Room	Room Description
Block 1, Napier Court	External	External	Masonry walls with plastic DPC and windows of metal frames with rubber seals. The roof a pitched timber frame with slate tiles to plant areas and concrete tiles to main roofs, with timber soffits, bitumen sarking felt and plastic raiwnater goods. Steel fire escape staircases to each end of the building.
Block 1, Napier Court	First	Building 1 offices	Carpet on raised timber flooring on concrete floor, plastered masonry external walls, plastered / papered plasterboard partition walls on metal studwork to suspended ceiling height, compressed fibreboard drop in ceiling tiles on suspended metal grid beneath roof frames with bitumen sarking felt and MMMF insulation. Modern plant in ceiling void with MMMF insulation to air conditioning plant and pipework. Window units with timber / plastic sills.
Block 1, Napier Court	First	Building 1 Plant Room access	Concrete floor, plastered masonry walls, concrete slab ceiling.Steel ladder to plant room
Block 1, Napier Court	First	Building 1 Rear Service Riser	Concrete floor, masonry walls, open to concrete slab ceiling. Modern electrical fittings. MMMF insulation to pipework
Block 1, Napier Court	First	Building 2 offices	Carpet on raised timber flooring on concrete floor, plastered masonry external walls, plastered / papered plasterboard partition walls on metal studwork to suspended ceiling height, compressed fibreboard drop in ceiling tiles on suspended metal grid beneath roof frames with bitumen sarking felt and MMMF insulation. Modern plant in ceiling void with MMMF insulation to air conditioning plant and pipework. Window units with timber / plastic sills.
Block 1, Napier Court	First	Building 2 Plant Room access	Concrete floor, plastered masonry walls, concrete slab ceiling.Steel ladder to plant room
Block 1, Napier Court	First	Building 2 Rear Service Riser	Concrete floor, masonry walls, open to concrete slab ceiling. Modern electrical fittings. MMMF insulation to pipework
Block 1, Napier Court	First	Female WC	Quarry tiles on concrete floor, plastered masonry walls, plastered plasterboard ceiling. Ceramic / plastic fittings
Block 1, Napier Court	First	Lobby	Carpet on concrete floor, plastered masonry external walls, plastered / papered plasterboard partition walls on metal studwork to suspended ceiling height, compressed fibreboard drop in ceiling tiles on suspended metal grid beneath roof frames with bitumen sarking felt and MMMF insulation. Modern plant in ceiling void with MMMF insulation to air conditioning plant and pipework. Window units with timber / plastic sills. Carpet on cocnrete staircase with rubber nosings
Block 1, Napier Court	First	Male WC	Quarry tiles on concrete floor, plastered masonry walls, plastered plasterboard ceiling. Ceramic / plastic fittings
Block 1, Napier Court	First	Rear lobby	Carpet on concrete floor, plastered masonry walls, compressed fibreboard drop in ceiling tiles on suspended metal grid beneath open main roof detail
Block 1, Napier Court	Ground	Building 1 offices	Carpet on raised timber flooring on concrete floor, plastered masonry external walls, plastered / papered plasterboard partition walls on metal studwork to suspended ceiling height, compressed fibreboard drop in ceiling tiles on suspended metal grid beneath concrete slab ceiling. Modern plant in ceiling void with MMMF insulation to air conditioning plant and pipework. Window units with timber / plastic sills.

Building	Floor	Room	Room Description
Block 1, Napier Court	Ground	Building 1 rear lobby	Carpet on concrete floor, plastered masonry walls, compressed fibreboard drop in ceiling tiles on suspended metal grid beneath concrete slab ceiling.
Block 1, Napier Court	Ground	Building 1 Rear Service Riser	Concrete floor, masonry walls, open to concrete slab ceiling with supalux boxing. Modern electrical fittings. MMMF insulation to pipework
Block 1, Napier Court	Ground	Building 1 WC	Quarry tiles on concrete floor, plastered masonry walls with ceramic tiles, compressed fibreboard drop in ceiling tiles on suspended metal grid beneath concrete slab ceiling. Ceramic / plastic fittings
Block 1, Napier Court	Ground	Building 2 canteen	Vinyl flooring on raised timber flooring on concrete floor, plastered masonry external walls, plastered / papered plasterboard partition walls on metal studwork to suspended ceiling height with ceramic splashback tiles, compressed fibreboard drop in ceiling tiles on suspended metal grid beneath concrete slab ceiling. Modern plant in ceiling void with MMMF insulation to air conditioning plant and pipework. Window units with timber / plastic sills. Bitumen sink pad
Block 1, Napier Court	Ground	Building 2 offices	Carpet on raised timber flooring on concrete floor, plastered masonry external walls, plastered / papered plasterboard partition walls on metal studwork to suspended ceiling height, compressed fibreboard drop in ceiling tiles on suspended metal grid beneath concrete slab ceiling. Modern plant in ceiling void with MMMF insulation to air conditioning plant and pipework. Window units with timber / plastic sills.
Block 1, Napier Court	Ground	Building 2 rear lobby	Carpet on concrete floor, plastered masonry walls, compressed fibreboard drop in ceiling tiles on suspended metal grid beneath concrete slab ceiling.
Block 1, Napier Court	Ground	Building 2 Rear Service Riser	Concrete floor, masonry walls, open to concrete slab ceiling. Modern electrical fittings. MMMF insulation to pipework
Block 1, Napier Court	Ground	Building 2 WC	Quarry tiles on concrete floor, plastered masonry walls with ceramic tiles, plastered plasterboard ceiling beneath concrete slab ceiling. Ceramic / plastic fittings
Block 1, Napier Court	Ground	Female WC	Quarry tiles on concrete floor, plastered masonry walls, plastered plasterboard ceiling. Ceramic / plastic fittings
Block 1, Napier Court	Ground	Female WC lobby	Quarry tiles on concrete floor, plastered masonry walls, plastered plasterboard ceiling
Block 1, Napier Court	Ground	Lobby	Carpet on concrete floor, plastered masonry walls, compressed fibreboard drop in ceiling tiles on suspended metal grid beneath concrete slab ceiling. Concrete stairs with carpet and rubber nosings.
Block 1, Napier Court	Ground	Male WC	Quarry tiles on concrete floor, plastered masonry walls, plastered plasterboard ceiling. Ceramic / plastic fittings
Block 1, Napier Court	Ground	Male WC lobby	Quarry tiles on concrete floor, plastered masonry walls, plastered plasterboard ceiling

Building	Floor	Room	Room Description
Block 1, Napier Court	Roof	Building 1 Plant Room	Concrete floor, masonry walls, pitched timber frame with MMMF insulation lining bituemn sarking felt beneath external tiles. Timber panlling with plyboard lining to external walls. Modenr plant with MMMF insulation and modern gaskets to flanges. GRP water tank with MMMF insulation. Modern electrical fittings.
Block 1, Napier Court	Roof	Building 2 Plant Room	Concrete floor, masonry walls, pitched timber frame with MMMF insulation lining bituemn sarking felt beneath external tiles. Timber panlling with plyboard lining to external walls. Modenr plant with MMMF insulation and modern gaskets to flanges. GRP water tank with MMMF insulation. Modern electrical fittings.

5. SPECIFIC NOTES RELATING TO TYPE OF SURVEY

The scope and terms of works were as agreed during the tender process with the Client, including a discussion on areas of possible no-access.

No density checks have been carried out on board or cement materials and thus such materials which have been referred to within this report as asbestos insulating board (AIB) or asbestos cement are done so based solely upon their physical appearance and using the technicians judgement. A density check, such as the water absorption measurement detailed in paragraph 16 of L143 Work with materials containing asbestos CAR 2012 ACOP is required to determine whether work with the material requires a licensed contractor to undertake the work.

A Demolition survey report may be used as a basis for a specification. Note that all dimensions referred to in this report are approximate and should not be used for the calculation of priced measures.

During the course of the survey all reasonable efforts were made to identify the presence of materials containing asbestos within the areas of the building. It is known that asbestos materials are frequently concealed within the fabric of buildings or within sealed building voids accordingly it is not possible to regard the findings of any survey as being definitive. It must always remain a possibility that further asbestos containing materials may be found during other activities. For reasons set out in this report, the report cannot give an assurance that all asbestos materials have been found and must not be thought to do so. The nature of the survey was a non-destructive inspection at key locations of accessible voids and areas.

This report is issued in confidence to the Client and Alverprise Limited cannot accept any responsibility to any third parties to whom this report may be circulated, in part or in full, and any such parties rely on the contents of the report solely at their own risk.

Unless specifically assigned or transferred within the terms of the agreement, the consultant asserts and retains all Copyright, and other Intellectual Property Rights, in and over the report and its contents.

Fibrous materials may exist within the property which are not ACMs. Where, in the judgment of the surveyor, the material is clearly not asbestos then the surveyor will not sample or record the findings in the report. However the material will have been inspected unless it was in an area of no access or is specifically excluded from the report.

6. SURVEY AND SAMPLING METHODOLOGY

Demolition survey

This type of survey is used to locate and describe so far as reasonably practicable, all ACMs in the building and may have involved destructive inspection, as necessary to gain access to all areas if safe access was practicable. A full sampling programme was undertaken to identify possible ACMs. These surveys do not assess the condition of the asbestos, other than to note areas of damage or where additional asbestos debris may be expected to be present. They do, however identify the location, extent and asbestos type.

Each room/area was visually inspected for materials suspected to contain asbestos and representative samples were taken for confirmation. Effort was made to investigate all aspects of the building fabric in so far as was practicable. Invasive techniques were used for access.

Materials of a similar type were representatively sampled. It was assumed that surfaces identical to a sampled location were of a similar composition (noted in this report as AWS).

During the course of the survey, effort was made to identify the presence of materials containing asbestos within the areas of the building in so far as was reasonably practicable. The level of intrusion adopted for this survey was restricted by safe working practices. It must remain a possibility that further asbestos containing materials may be found during other activities. For the reasons set out in this report, the report cannot give an assurance that all asbestos materials have been found and must not be thought to do so.

Abbreviations used in the text

AWS	Associated with sample (Visually consistent with)
ACM	Asbestos Containing Material
NSR	No sample required (Area has been inspected and no suspicious samples identified)
NA	No Access (Access not reasonably practicable)
SR	Sample required (Sample required to confirm absence or presence of asbestos)
CAR	Control of Asbestos Regulations (2012)
AC	Asbestos Cement
AIB	Asbestos Insulating Board

Bulk sample analysis methodology

For asbestos sample testing Scopes Asbestos Analysis Service Limited (UKAS No. 2707) has been sub-contracted to provide results and maintains compliance with the requirements of BS EN ISO/IEC 17025: General requirements for the competence of testing and calibration laboratories. Testing laboratories which comply with the requirements of this standard operate a quality system that also meets the requirements of ISO 9002.

Alverprise' asbestos survey methodology fulfils the requirements of both our in-house procedures and HSG 264.

7. RISK ASSESSMENT

Risk Assessment Methodology

Each location of asbestos has a risk assessment which is composed of two elements:

Material Risk Assessment which identifies the high risk materials, that is, those which most readily release airborne fibres if disturbed.

Priority Risk Assessment which identifies the likelihood of disturbance.

The combined Material and Priority Risk Assessment provides a Total Risk Score for the asbestos installation and may be used to determine the appropriate management procedure. **Note that a Demolition survey should not normally be intended for ongoing management of ACM's, therefore recommendations are normally for removal only.**

Risk Assessment Interpretation

Risk assessment scores for different ACMs can be compared to develop the action plan; i.e. those installations with the highest score may be prioritised.

The HSE have not provided an action plan based on individual scores but have printed *A comprehensive guide to Managing Asbestos in premises (HSG227)* and *Asbestos: The Survey Guide (HSG 264)* which provide useful examples of the risk assessment algorithm which enables the dutyholder to prepare the management action plan .

The report employs the material algorithm proposed in HSG 264 and the priority assessment is based upon the examples provided in HSG227.

The scores from the material assessment are added to the scores of the priority assessment to give an overall risk score incidence of ACM. The resulting score is then used to determine the management recommendation, following the flow charts given in HSG227.

Risk Scores	**Action**
0	No action required
1-9	Annual inspection
10-13	6 Monthly inspection
14-18	Action recommendation (CAR) within 6 months
19+	Action recommendation immediately

The observations and conclusions given within this report are based upon the usage and levels of area occupation and the assessment score and information received from the Client. The dutyholder should be aware that if the use of the building changes, then the assessment should be reviewed by a responsible person as part of the ongoing management plan, and this is the responsibility of the dutyholder to manage.

The priority and material assessments were made based upon the conditions of the materials and their application at the time of survey/inspection. It is the responsibility of the dutyholder to review the information held at appropriate intervals and when the building /structure, or specific areas thereof, is subject to change of condition and/or use and if appropriate reassess the information to ensure that any assessment and subsequent management plan is appropriate. Alverprise Limited can accept no liability for the assessments provided when changes in condition and/or use have occurred subsequent to our survey/inspection.

Material Assessment Algorithm

Alverprise Limited adopt the following material assessment algorithm in accordance with HSG 264.

1 Product Type

SAMPLE VARIABLE	SCORE	EXAMPLES OF SCORE VARIABLES
Product type (or debris from product)	1	Asbestos reinforced composites (plastics, resins, mastics, roofing felts, vinyl floor tiles, semi-rigid paints or decorative finishes, asbestos cement etc)
	2	Asbestos insulating board (AIB), mill boards, other low density insulation boards, asbestos textiles, gaskets, ropes and woven textiles, asbestos paper and felt
	3	Thermal insulation (e.g. pipe and boiler lagging) sprayed asbestos, loose asbestos, asbestos mattresses and packing.

2 Extent of Damage

SAMPLE VARIABLE	SCORE	EXAMPLES OF SCORE VARIABLES
Extent of damage / deterioration	0	Good condition: no visible damage
	1	Low damage: a few scratches or surface marks, broken edges on boards, tiles etc.
	2	Medium damage: significant breakage of material or several small areas where material has been damaged revealing loose asbestos fibres
	3	High damage or de-lamination: of materials, sprays and thermal insulation. Visible asbestos debris.

3 Surface Treatment

SAMPLE VARIABLE	SCORE	EXAMPLES OF SCORE VARIABLES
Surface treatment	0	Composite materials containing asbestos: reinforced plastics, resins, vinyl tiles, asbestos cement (with exposed face painted or encapsulated)
	1	Enclosed sprays and lagging, AIB with (exposed face painted or encapsulated), unsealed asbestos cement sheets etc.
	2	Unsealed AIB or encapsulated lagging and sprays
	3	Unsealed lagging and sprays

4 Asbestos Type

SAMPLE VARIABLE	SCORE	EXAMPLES OF SCORE VARIABLES
Asbestos Type	0	No asbestos detected
	1	Chrysotile
	2	Amphibole asbestos excluding crocidolite (ie. Amosite)
	3	Crocidolite

Total material assessment score = (1+2+3+4). Should the asbestos type be 0 (i.e. no asbestos detected), then the Register (Appendix A) will indicate a material risk, priority risk and total risk of 0.

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Priority Assessment Algorithm

When specifically instructed, Alverprise Limited adopt the following priority assessment algorithm which uses four general assessments in accordance with the guidance in HSG 227 (Current edition). Please note this assessment is the responsibility of the dutyholder.

1 Normal Occupant Activity

SAMPLE VARIABLE	SCORE	EXAMPLES OF SCORE VARIABLES
Main type of activity	0	Rare disturbance, e.g. little used store room
	1	Low disturbance, e.g. Office type activity
	2	Periodic disturbance, e.g. industrial or vehicular activity which may contact ACMs
	3	High levels of disturbance e.g. fire door with AIB sheet in constant use

2 Likelihood of Disturbance

SAMPLE VARIABLE	SCORE	EXAMPLES OF SCORE VARIABLES
Accessibility	0	Usually inaccessible or unlikely to be disturbed
	1	Occasionally likely to be disturbed
	2	Easily disturbed
	3	Routinely disturbed

3 Human Exposure Potential

SAMPLE VARIABLE	SCORE	EXAMPLES OF SCORE VARIABLES
Frequency of Use	0	Infrequent
	1	Monthly
	2	Weekly
	3	Daily

4 Maintenance Activity

SAMPLE VARIABLE	SCORE	EXAMPLES OF SCORE VARIABLES
Type of Maintenance Activity	0	Minor disturbance (e.g. possibility of contact when gaining access)
	1	Low Disturbance (e.g. changing light bulbs in AIB ceiling).
	2	Medium disturbance (e.g. lifting one or two ceiling tiles to access a valve)
	3	High level of disturbance (e.g. moving a number of AIB ceiling tiles to replace a valve or for re-cabling)

Total priority assessment score = (1+2+3+4)

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8. CAR 2012 DUTY TO MANAGE

Regulation 4 of the Control of Asbestos Regulations 2012 details the dutyholders responsibilities expanded fully in the HSE's Guidance L143 "Managing and Working with Asbestos" (December 2013) with additional guidance in HSG 227 "A comprehensive guide to Managing Asbestos in Premises". Key points from that guidance are noted below:

THE 10 KEY FACTS

1. If you don't manage asbestos in your premises, you could be putting your employees' and other peoples' health at risk.
2. Exposure to asbestos occurs when you or others disturb it, releasing fibres into the air we breathe.
3. Asbestos in good condition should be left in place and managed.
4. Most work on asbestos requires a licence, but some minor work on asbestos can be done without a licence if the correct precautions are followed.
5. Regulation 4 of the Control of Asbestos at Work Regulations is a duty to manage, not a duty to survey.
6. You don't always have to do a survey, but you do have to manage your asbestos-containing materials (ACMs).
7. A bad survey is worse than not carrying out a survey.
8. Managing asbestos means maintaining your (ACMs) in good condition to protect two groups of people:
    a. those who work on the fabric of the building (electricians, —plumbers etc); and those who work in the building (eg plant and office workers, —cleaners etc) who may come into contact or work near damaged or deteriorated ACMs.
9. Damaged or deteriorated ACMs should be repaired or removed, or isolated until remedial action can be taken.
10. Your Asbestos Management Plan:
    a. is your way of ensuring that your employees or others do not —disturb your ACMs;
    b. can take many forms and need not be complex, but it does —need to be effective.

Duty to manage asbestos in non-domestic premises

4.—(1) In this regulation "the dutyholder" means—

(a) every person who has, by virtue of a contract or tenancy, an obligation of any extent in relation to the maintenance or repair of non-domestic premises or any means of access or egress to or from those premises; or

(b) in relation to any part of non-domestic premises where there is no such contract or tenancy, every person who has, to any extent, control of that part of those non-domestic premises or any means of access or egress to or from those premises, and where there is more than one such dutyholder, the relative contribution to be made by each such person in complying with the requirements of this regulation will be determined by the nature and extent of the maintenance and repair obligation owed by that person.

(2) Every person must co-operate with the dutyholder so far as is necessary to enable the dutyholder to comply with the duties set out under this regulation.

(3) In order to manage the risk from asbestos in non-domestic premises, the dutyholder must ensure that a suitable and sufficient assessment is carried out as to whether asbestos is or is liable to be present in the premises.

(4) In making the assessment—

(a) such steps as are reasonable in the circumstances must be taken; and
(b) the condition of any asbestos which is, or has been assumed to be, present in the premises must be considered.

(5) Without prejudice to the generality of paragraph (4), the dutyholder must ensure that—

(a) account is taken of building plans or other relevant information and of the age of the premises; and
(b) an inspection is made of those parts of the premises which are reasonably accessible.

(6) The dutyholder must ensure that the assessment is reviewed without delay if—

(a) there is reason to suspect that the assessment is no longer valid; or
(b) there has been a significant change in the premises to which the assessment relates.

(7) The dutyholder must ensure that the conclusions of the assessment and every review are recorded.

(8) Where the assessment shows that asbestos is or is liable to be present in any part of the premises, the dutyholder must ensure that—

(a) a determination of the risk from that asbestos is made;
(b) a written plan identifying those parts of the premises concerned is prepared; and
(c) the measures which are to be taken for managing the risk are specified in the written plan.

(9) The measures to be specified in the plan for managing the risk must include adequate measures for—

(a) monitoring the condition of any asbestos or any substance containing or suspected of containing asbestos;
(b) ensuring any asbestos or any such substance is properly maintained or where necessary safely removed; and
(c) ensuring that information about the location and condition of any asbestos or any such substance is—
(i) provided to every person liable to disturb it, and
(ii) made available to the emergency services.

(10) The dutyholder must ensure that—

(a) the plan is reviewed and revised at regular intervals, and without delay if—
(i) there is reason to suspect that the plan is no longer valid, or
(ii) there has been a significant change in the premises to which the plan relates;

(b) the measures specified in the plan are implemented; and
(c) the measures taken to implement the plan are recorded.

(11) In this regulation—

(a) "the assessment" is a reference to the assessment required by paragraph (3);
(b) "the plan" is a reference to the plan required by paragraph (8); and
(c) "the premises" is a reference to the non-domestic premises referred to in paragraph (1).

From this, the HSE have suggested the following actions that you may need to take immediately and continuing actions that you may also need to take to effectively manage your asbestos-containing materials (ACMs). The extent to which you will need to carry out these actions will depend on your current management of ACMs and the size and complexity of your premises. Larger, more complex premises are likely to need to take all these steps to effectively manage their ACMs, whereas small and straightforward premises should be able to do less.

Immediate actions

Steps 1 to 3 are the initial steps you should take to protect the health of your employees and others. They are designed to help you stop ACMs being damaged and disturbed now (Step 2), and *immediately* find any ACMs that are already damaged (Step 3).

Step 1: Confirm what you already know about the ACMs on your premises, and review how you are currently managing them. Reading these steps and the guidance in full will help you to do this. This will help you to decide how much more you need to do to manage your ACMs and will provide information to assist you in doing this.

Step 2: Prevent work on your premises that may disturb the fabric of the building until measures to control the risk have been implemented. The purpose of this step is to make sure that workers do not work on ACMs without taking the proper precautions. This means any work, such as drilling, breaking, removing, sawing etc that could disturb the material. You should therefore not allow any work on the fabric of any building under your control, including piperuns, undercrofts etc, until you have put in place measures to control the risk. These will be short-term measures, until you have developed and implemented your management strategy.

Step 3: Carry out an initial inspection for damage and disturbance of materials and take immediate action to control these. This step is asking you to inspect your premises for damaged materials that may contain asbestos. Workers, during routine day-to-day activities, may be exposed to asbestos disturbed into the air they breathe if they or others disturb ACMs. This is a quick inspection to find out whether there are any problems that need dealing with now, but it is not intended to constitute a full assessment for the presence of asbestos on your premises. Typical examples to look out for include significantly damaged wall or door panels, or pipework insulation that has deteriorated or been damaged. If you find any damaged materials, you should consider whether they contain asbestos and take appropriate action to remove, repair or isolate them. If you find many, you may need to prioritise these using the algorithms referred to in Step 5.

Continuing actions

Step 4: Develop a strategy for compliance. Steps 2 and 3 looked at minimising any immediate risks to health. You should now have stopped uncontrolled work on ACMs and found any damaged ACMs. You may still not know where all your ACMs are. In time, you will have to know where they are, or presume they are in places where you cannot conclude they are not. Managing asbestos means preventing your employees and others from breathing in asbestos fibres. Assessing your employees' and others' exposure to asbestos and therefore complying with your legal duties can be achieved in different ways:

You could survey your premises, identify all ACMs, take any necessary actions —and put in place a system to manage your remaining ACMs.

Alternatively you could simply presume that all your building materials contain —asbestos and when any maintenance or building work is needed, take a sample of the material for analysis, or work on it as if it was asbestos. You may still have carried out a damage / disturbance inspection as Step 2.

You could use/obtain other strong evidence (such as plans and building —specifications) that show the materials, or some buildings do not contain asbestos. You would need to be certain for these materials or buildings that the information is accurate and up to date.

You could do a combination of these. Survey and/or sample in some buildings —or parts of buildings and leave others, depending on their occupancy.

Step 5: Carry out a risk assessment of your ACMs to set priorities for management. If you have carried out survey work, either determining whether materials contain asbestos or identifying those that may do so, you will need to set priorities for risk management. You may have found materials that need to be repaired or removed as a result of their condition or because of future planned work (eg refurbishment). You may not be able to tackle these all at once and therefore need to set priorities. Algorithms are provided to help you with this. You may also find these useful for setting priorities if you have found several ACMs requiring action during your 'damage and disturbance inspection' (Step 3).

Step 6: Develop a long-term management plan. The above steps should have taken you a long way towards preventing exposure to asbestos. But, you need to ensure that you continue to manage your ACMs, ensuring that you know the condition and location of all your ACMs in the long term and that this information is passed on to those liable to disturb them. You may need a paperwork or electronic system to record the ongoing condition of your ACMs. You also need to make sure that the system you have put in place to stop uncontrolled work on ACMs continues to be effective. Your employees and anyone else working on your site need to know their responsibilities, what action they should take if they find damaged or deteriorated ACMs, and how to work safely on them. **As long as you have ACMs in your premises, you need to have an effective management plan to minimise exposure to asbestos.**

Step 7: Monitor and review the management plan. You should review your management plan periodically to make sure that it is still preventing uncontrolled work on ACMs. You also need to be sure that you are continuing to minimise your employees', and others', exposure to asbestos from damaged and deteriorated ACMs. This periodic review of your management plan should typically be done once every six months or where there is a significant change to the structure of the organisation, or personnel responsible for its implementation.

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9. CAR 2012 REMEDIAL ACTIONS

9.1 Our recommendations are made based upon each items' assessed potential for fibre release as recommended by the guidance published by the Health and Safety Executive, and with regard to the safety of asbestos in buildings.

9.2 A quantifiable assessment of the risk of fibre release has been made using an algorithm which takes into account all factors relevant to the item and the normal activities of the buildings occupants, so as far as we have been able to establish. Recommended action will normally involve removal, encapsulation or management as described below.

i. Removal of those items vulnerable to damage or in such poor condition that removal is the only practicable option or where refurbishment or demolition works are planned, such that these works will impinge on the asbestos materials present and render such removal necessary.

ii. Enclosure or encapsulation (together with repair where necessary) where the material is in poor condition / vulnerable to damage such that these works are necessary.

iii. Management of the asbestos materials present where these are not in poor condition / vulnerable to damage by labelling / registering / periodic inspection as necessary. Such management should be undertaken to comply with the employers' duty of care, required by the Health and Safety at Work Act 1974 and Control of Asbestos Regulations 2012.

9.2.1 Definition of terms:

i. Enclosure:	Provision of physical barrier to provide mechanical protection of the material so as to prevent it being disturbed / damaged.
ii. Encapsulation:	Provision of paint type coating to effect a continuous seal to surface of the material and thereby prevent fibre release.
iii. Labelling:	Fixing of labels - standard 'red A' label as per Schedule 2 of the Control of Asbestos Regulations (CAR), Approved Code of Practice for Work with Materials containing Asbestos (2013) to the surface of the material to warn of the hazard.
iv. Registering:	Entering of details, including nature / location / extent of material in a register which is brought to the attention of all persons who might plan or undertake works in the building.
v. Periodic inspection:	Inspection of the material at regular (defined) intervals to verify that its condition has not deteriorated such as to necessitate enclosure / encapsulation / removal.
vi. Repair:	Addition of a seal to the material to prevent the further deterioration and breakdown of the material. Should also be carried out with labelling.
vii. Removal:	Complete removal of the material under controlled conditions so as to comply with CAR.
viii. Manage:	Provision of a policy of regular (periodic) inspection together with procedures, including but not exclusively limited to action should deterioration be observed, as well as training for staff and persons possibly coming into contact with the material

9.3 We suggest that all items recommended for removal be actioned as soon as possible to minimise potential health risks. These items are either damaged or are liable (by virtue of their location or material type) to be damaged in normal occupation or maintenance of the premises, and therefore pose significant health risk to any persons in the vicinity.

The recommendations generated by the risk rating indicated on the asbestos register are overridden if the building is due for demolition or major structural alteration. Current guidance requires removal of all asbestos containing materials likely to be affected by such works. Where materials are suspected to be present and consist of or contain asbestos, contractors should (prior to commencing refurbishment works) first confirm the existence of such materials under controlled conditions. Such contractors must be licensed to work with asbestos materials in accordance with the Control of Asbestos Regulations 2012.

9.4 Work with textured decorative coatings will not normally be licensable work, as work with this material will usually not meet the conditions in the definition of licensable work in regulation 2(1).

Certain types of work with ACMs can only be done by those who have been issued with a licence by HSE. This is work which meets the definition of 'licensable work with asbestos' in regulation 2(1).

- That is work where worker exposure to asbestos is not sporadic and of low intensity; i.e. the concentration of asbestos in the atmosphere should not exceed or be liable to exceed the concentration approved in relation to a specified reference period by the Health and Safety Executive (0.6 fibres per cubic centimetre (f/cm3) in the air measured over a ten-minute period. Any exposure which exceeds or is liable to exceed this is not sporadic and of low intensity. or
- where the risk assessment cannot clearly demonstrate that the control limit (0.1 f/cm3 airborne fibres averaged over a four-hour period) will not be exceeded; or
- on asbestos coating (surface coatings which contain asbestos for fire protection, heat insulation or sound insulation but not including textured decorative coatings); or
- on asbestos insulation or AIB where the risk assessment demonstrates that the work is not sporadic and of low intensity, the control limit will be exceeded and it is not short duration work.

Short duration means the total time spent by all workers working with these materials does not exceed two hours in a seven-day period, including time spent setting up, cleaning and clearing up, and no one person works for more than one hour in a seven-day period.

9.5 Licence Requirements

Work which requires a licence from HSE	Work which does not usually require a licence from HSE
Removing sprayed coatings (limpet asbestos) Removal or other work which may disturb pipe lagging Any work involving loose fill insulation Work on millboard Cleaning up significant quantities of loose/fine debris containing ACM dust (where the work is not sporadic and of low intensity, the control limit will be exceeded or it is not short duration work) Work on AIB, where the risk assessment indicates that it will not be of short duration	Small, short duration maintenance tasks where the control limits will not be exceeded Removing textured decorative coatings by any suitable dust-reducing method Cleaning up small quantities of loose/ fine debris containing ACM dust (where the work is sporadic and of low intensity, the control limit will not be exceeded and it is short duration work) Work on asbestos cement products or other materials containing asbestos (such as paints, bitumen, resins, rubber, etc) where the fibres are bound in a matrix which prevents most of them being released (this includes, typically, aged/weathered AC) Work associated with collecting and analysing samples to identify the presence of asbestos

The following work activities will not normally be NNLW (Notifiable Non Licenced Work):

Removal of asbestos cement products, (eg roof sheeting and rainwater goods) provided the material is carefully handled/removed without breaking up; this includes work with asbestos cement which is weathered but not otherwise substantially damaged.

Maintenance work involving asbestos cement products (eg on roof sheeting and rainwater goods).

Removal of small areas of textured decorative coatings using gel/steam, to support other activities such as installation/replacement of smoke alarms and light fittings.

Removal without deterioration, of textured decorative coatings (eg if the backing board is carefully cut around to achieve virtually intact removal).

Drilling of textured decorative coatings for installation of fixtures/fittings.

Encapsulation and sealing-in work on ACMs that are in good condition (eg repairing damaged sealing material).

Removal and reattachment of loosely fixed (eg screwed) AIB panels in order to gain access to areas for other maintenance activities (eg under a bath to carry out pipework maintenance, or for access to a ceiling void for repair of lighting).

Painting/repainting AIB / Short duration work to repair minor damage to AIB.

Short duration work involving drilling holes in AIB (eg when installing shelving).

Maintenance work involving asbestos in ropes, yarns and woven cloth.

Maintenance work on asbestos gaskets (including removal as part of repair and upkeep of equipment).

Maintenance work involving asbestos-containing thermoplastic and vinyl floor tiles, bitumen roof felt, shingles, damp-proofing coatings, mastics. Maintenance of asbestos-containing felt and paper. Maintenance work involving plastic paint coatings, PVC floors, panels and sealing compounds. Maintenance of asbestos-containing conveyor belts/drive belts, bonded rubber, electric cable. Maintenance of resin-based ACMs such as friction products (eg brake linings). Air and bulk sampling for asbestos fibre
The following work activities will normally be NNLW (Notifiable Non Licenced Work):: Removal of asbestos cement products (eg roof sheeting) which are substantially damaged or broken up (eg as a result of fire or flood). Removal of asbestos cement products (eg roof sheeting) where the material will be substantially broken up, creating significant quantities of dust and debris (eg 'dropping' an asbestos cement roof). Large-scale removal of textured decorative coatings using steaming or gelling methods (eg beyond that required for maintenance activities such as installation/ replacement of smoke alarms and light fittings). Short duration (< 2 hours) work to remove AIB as part of demolition or major refurbishment. Short duration (< 2 hours) work on asbestos insulation.

9.6 An assessment and plan of work is required to be prepared by the contractor undertaking the works, taking account of the relevant regulations and guidance, and the local enforcing authority notified that such works are to take place. All waste generated by the works is to be disposed of as asbestos waste.

9.7 It is further recommended that all asbestos works should be inspected and tested by an independent UKAS accredited company, appointed by the client.

9.8 Work involving asbestos removal contractors will be subject to the Construction (Design and Management) Regulations 2015. Further works longer than 30 days and having more than 20 workers on site simultaneously or involving 500 person days of construction works will be notifiable to the Health and Safety Executive. The client may be required to appoint a Principal Designer under Regulation 5(1)(a) of the Construction (Design and Management) Regulations 2015.

APPENDIX A

ASBESTOS REGISTER

Alverprise Limited, Office 3, Business First, Riverside Road, Pride Park, Derby, DE24 8HY Director P. M Ritchie
Registered in England Co. No 3271499 VAT No. 751 9734 07 Phone 01332 913170 Mobile 07739 987757

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Asbestos Register

Sample	Location	Floor	Room or Functional Space	Description	Quantity	Action	Product Type	Condition	Treatment	Asbestos Type

NO ASBESTOS CONTAINING MATERIALS WERE IDENTIFIED IN THE DEMISED AREA

Alverprise Limited, Office 3, Business First, Riverside Road, Pride Park, Derby, DE24 8HY Director P. M Ritchie
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APPENDIX B

LOCATION SHEETS – ASBESTOS MATERIAL PRESENT

Alverprise Limited, Office 3, Business First, Riverside Road, Pride Park, Derby, DE24 8HY Director P. M Ritchie
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THERE WAS NO DATA AVAILABLE IN THE SITE TO ADD TO THIS SECTION OF THE REPORT

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APPENDIX C

LOCATION SHEETS – VIEW IN AREA

Alverprise Limited, Office 3, Business First, Riverside Road, Pride Park, Derby, DE24 8HY Director P. M Ritchie
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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	External
Location No	PMRS3057-Loc54200		**Position Description**	View of building
Room Number	External		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	N/A
Next Inspection Date	-	N/A	**Sample N°.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-	
Recommendations:	-	

Alverprise Limited, Office 3, Business First, Riverside Road, Pride Park, Derby, DE24 8HY Director P. M Ritchie
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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	External
Location No	PMRS3057-Loc54202		**Position Description**	View of staircases
Room Number	External		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate Nº.**	-	N/A
Next Inspection Date	-	N/A	**Sample Nº.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph Nº.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-	
Recommendations:	-	

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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	External
Location No	PMRS3057-Loc54203		**Position Description**	View of concrete roof tiles
Room Number	External		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	N/A
Next Inspection Date	-	N/A	**Sample N°.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-	
Recommendations:	-	

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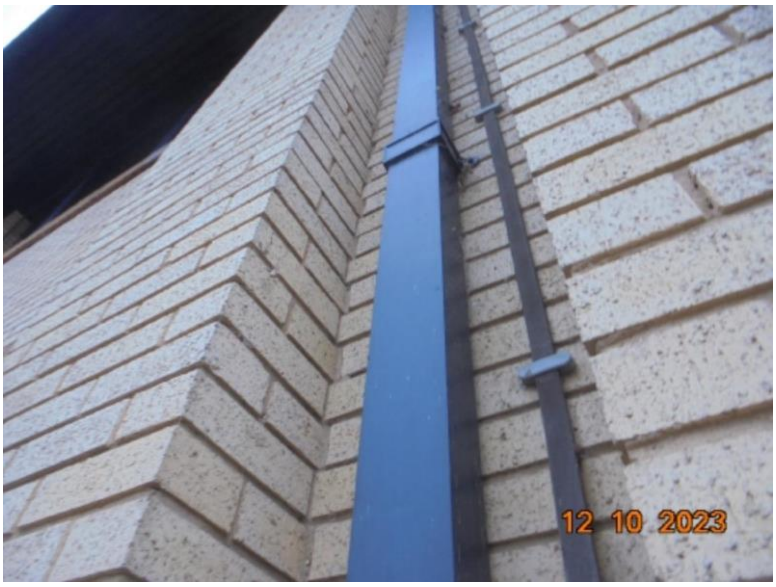
LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	External
Location No	PMRS3057-Loc54205		**Position Description**	View of metal downpipes
Room Number	External		**Asbestos Suspected**	**No**



Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	N/A
Next Inspection Date	-	N/A	**Sample N°.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-	
Recommendations:	-	

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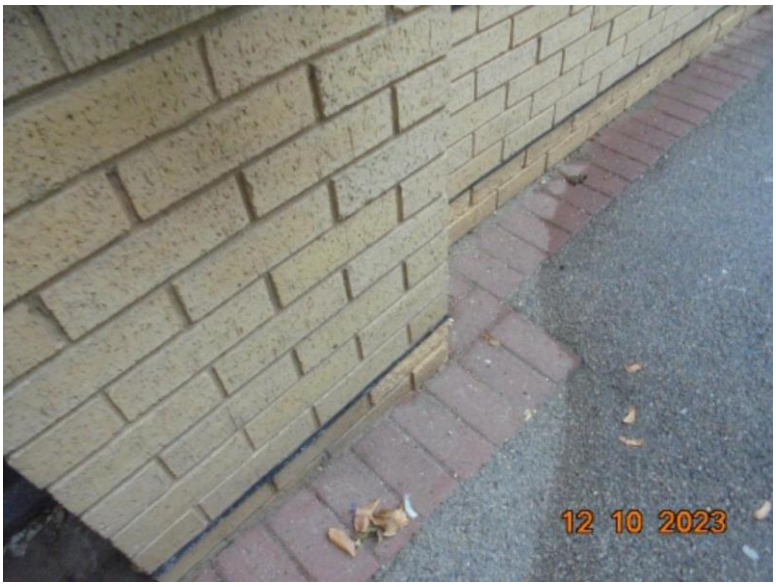
LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	External
Location No	PMRS3057-Loc54206		**Position Description**	View of plastic DPC
Room Number	External		**Asbestos Suspected**	**No**



Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	N/A
Next Inspection Date	-	N/A	**Sample N°.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-	
Recommendations:	-	

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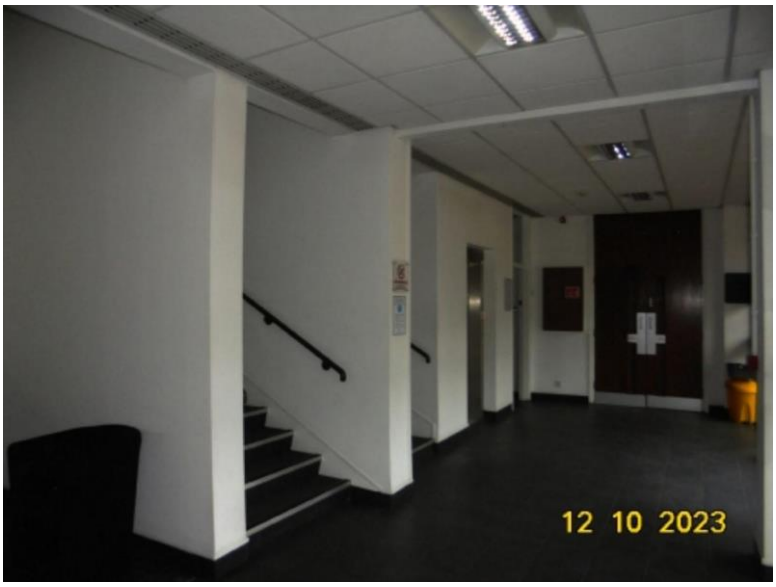
LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	Ground
Location No	PMRS3057-Loc54207		**Position Description**	View in area
Room Number	Lobby		**Asbestos Suspected**	**No**



Last Inspection Date	-	12 Oct 2023	**Certificate Nº.**	-	N/A
Next Inspection Date	-	N/A	**Sample Nº.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph Nº.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-	
Recommendations:	-	

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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	Ground
Location No	PMRS3057-Loc54208		**Position Description**	View in area
Room Number	Building 1 offices		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate Nº.**	-	N/A
Next Inspection Date	-	N/A	**Sample Nº.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph Nº.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-
Recommendations:	-

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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	Ground
Location No	PMRS3057-Loc54209		**Position Description**	View in area
Room Number	Building 2 offices		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	N/A
Next Inspection Date	-	N/A	**Sample N°.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-	
Recommendations:	-	

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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	First
Location No	PMRS3057-Loc54210		**Position Description**	View in area
Room Number	Building 2 offices		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	N/A
Next Inspection Date	-	N/A	**Sample N°.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-	
Recommendations:	-	

Alverprise Limited, Office 3, Business First, Riverside Road, Pride Park, Derby, DE24 8HY Director P. M Ritchie
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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	First
Location No	PMRS3057-Loc54211		**Position Description**	View in area
Room Number	Building 1 offices		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	N/A
Next Inspection Date	-	N/A	**Sample N°.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-
Recommendations:	-

Alverprise Limited, Office 3, Business First, Riverside Road, Pride Park, Derby, DE24 8HY Director P. M Ritchie
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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	First
Location No	PMRS3057-Loc54212		**Position Description**	View in area
Room Number	Lobby		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	N/A
Next Inspection Date	-	N/A	**Sample N°.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-	
Recommendations:	-	

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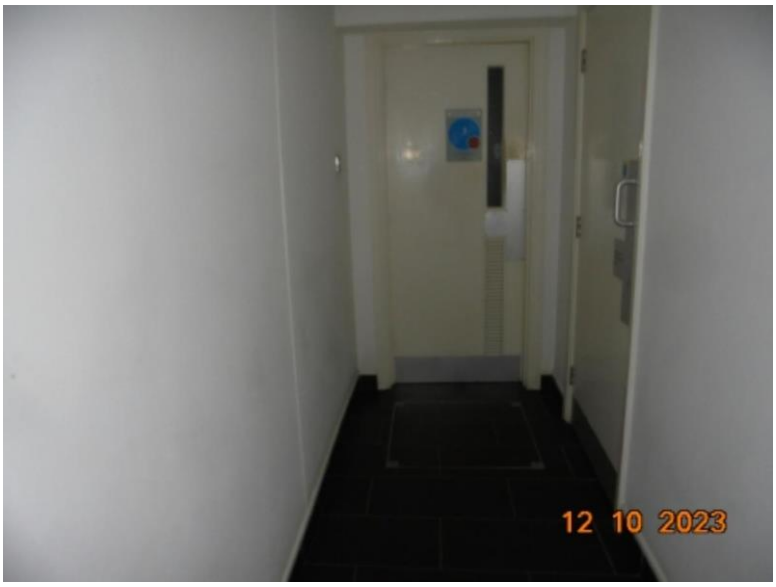
LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	Ground
Location No	PMRS3057-Loc54213		**Position Description**	View in area
Room Number	Male WC lobby		**Asbestos Suspected**	**No**



Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	N/A
Next Inspection Date	-	N/A	**Sample N°.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-
Recommendations:	-

Alverprise Limited, Office 3, Business First, Riverside Road, Pride Park, Derby, DE24 8HY Director P. M Ritchie
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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	Ground
Location No	PMRS3057-Loc54214		**Position Description**	View in area
Room Number	Female WC lobby		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	N/A
Next Inspection Date	-	N/A	**Sample N°.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-	
Recommendations:	-	

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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	Ground
Location No	PMRS3057-Loc54215		**Position Description**	View in area
Room Number	Male WC		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	N/A
Next Inspection Date	-	N/A	**Sample N°.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-
Recommendations:	-

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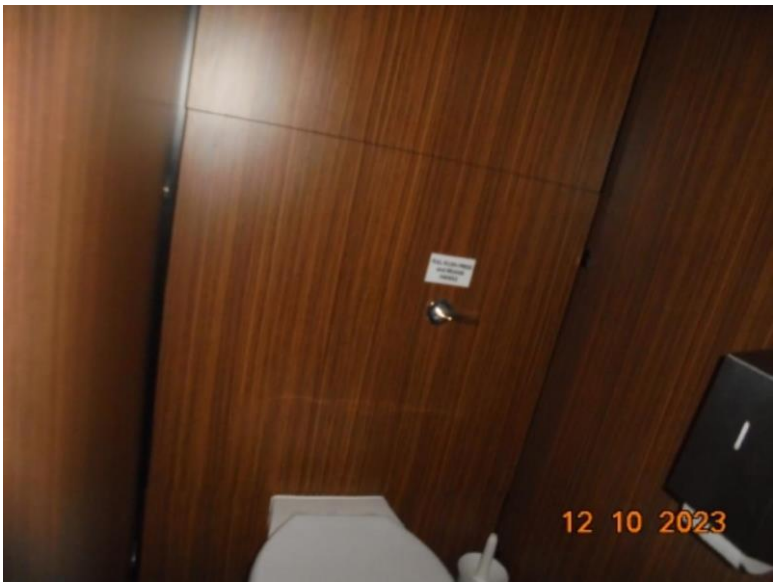
LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	Ground
Location No	PMRS3057-Loc54216		**Position Description**	View in area
Room Number	Female WC		**Asbestos Suspected**	**No**



Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	N/A
Next Inspection Date	-	N/A	**Sample N°.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-
Recommendations:	-

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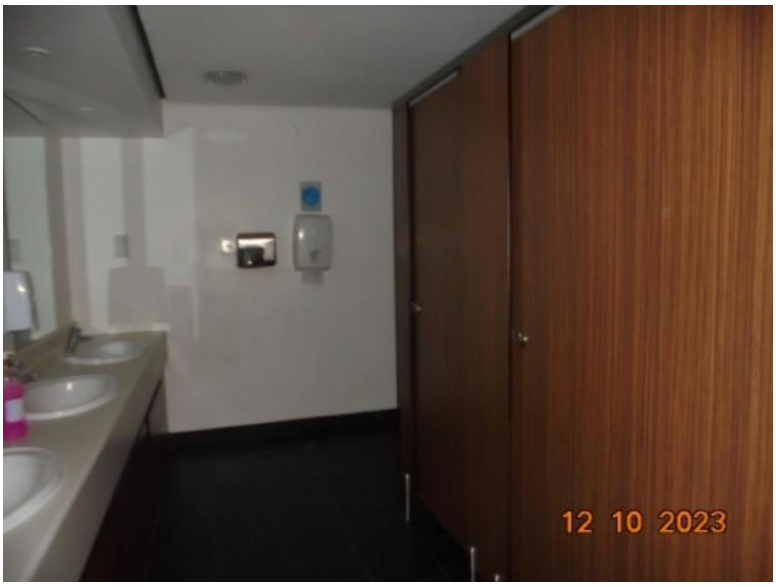
LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	First
Location No	PMRS3057-Loc54217		**Position Description**	View in area
Room Number	Female WC		**Asbestos Suspected**	**No**



Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	N/A
Next Inspection Date	-	N/A	**Sample N°.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-
Recommendations:	-

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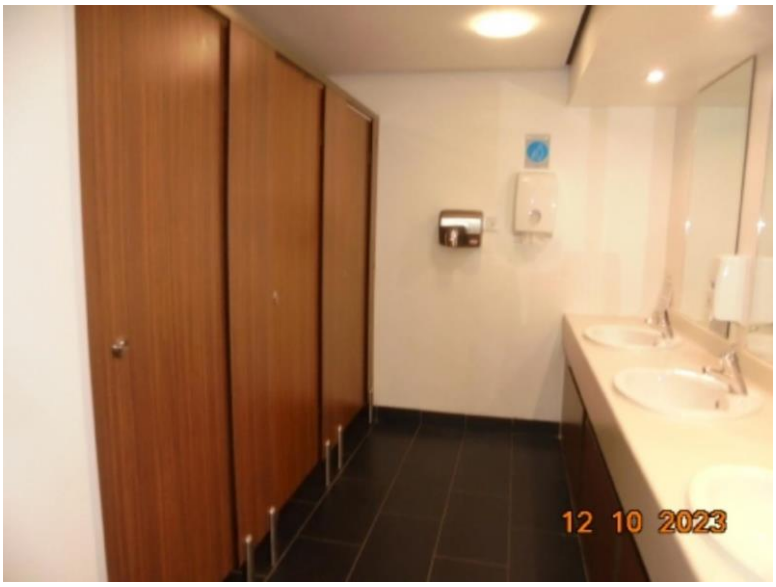
LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	First
Location No	PMRS3057-Loc54218		**Position Description**	View in area
Room Number	Male WC		**Asbestos Suspected**	**No**



Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	N/A
Next Inspection Date	-	N/A	**Sample N°.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-
Recommendations:	-

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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	Ground
Location No	PMRS3057-Loc54219		**Position Description**	View in area
Room Number	Building 1 rear lobby		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	N/A
Next Inspection Date	-	N/A	**Sample N°.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-	
Recommendations:	-	

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Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	Ground
Location No	PMRS3057-Loc54220		**Position Description**	View in area
Room Number	Building 1 Rear Service Riser		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	N/A
Next Inspection Date	-	N/A	**Sample N°.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-	
Recommendations:	-	

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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	Ground
Location No	PMRS3057-Loc54222		**Position Description**	View in area
Room Number	Building 1 WC		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	N/A
Next Inspection Date	-	N/A	**Sample N°.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-
Recommendations:	-

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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	Ground
Location No	PMRS3057-Loc54223		**Position Description**	View in area
Room Number	Building 2 WC		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate Nº.**	-	N/A
Next Inspection Date	-	N/A	**Sample Nº.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph Nº.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-
Recommendations:	-

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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	Ground
Location No	PMRS3057-Loc54224		**Position Description**	View in area
Room Number	Building 2 rear lobby		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	N/A
Next Inspection Date	-	N/A	**Sample N°.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-	
Recommendations:	-	

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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	Ground
Location No	PMRS3057-Loc54225		**Position Description**	View in area
Room Number	Building 2 canteen		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	N/A
Next Inspection Date	-	N/A	**Sample N°.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-
Recommendations:	-

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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	Ground
Location No	PMRS3057-Loc54227		**Position Description**	View in ceiling void
Room Number	Building 1 offices		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate Nº.**	-	N/A
Next Inspection Date	-	N/A	**Sample Nº.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph Nº.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-
Recommendations:	-

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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	Ground
Location No	PMRS3057-Loc54228		**Position Description**	View in ceiling void
Room Number	Building 2 offices		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	N/A
Next Inspection Date	-	N/A	**Sample N°.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-
Recommendations:	-

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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	First
Location No	PMRS3057-Loc54229		**Position Description**	View in ceiling void
Room Number	Building 2 offices		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	N/A
Next Inspection Date	-	N/A	**Sample N°.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-	
Recommendations:	-	

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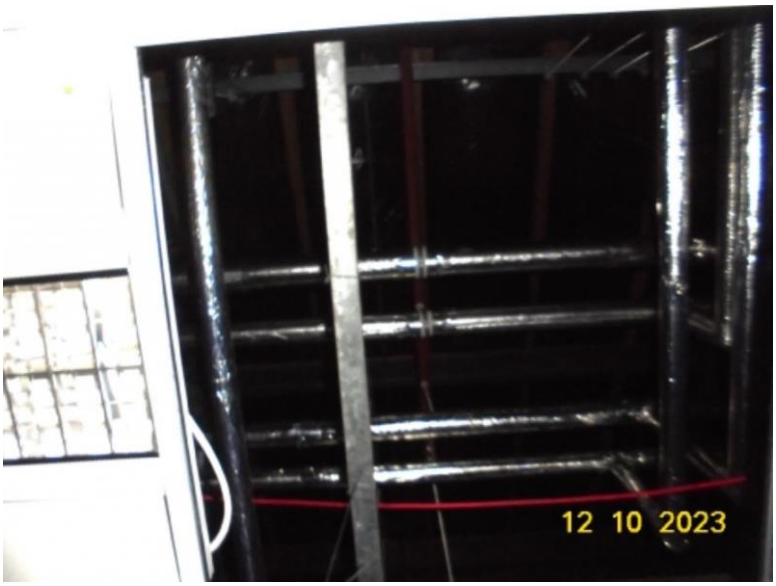
LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	First
Location No	PMRS3057-Loc54230		**Position Description**	View in ceiling void
Room Number	Building 1 offices		**Asbestos Suspected**	**No**



Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	N/A
Next Inspection Date	-	N/A	**Sample N°.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-	
Recommendations:	-	

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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	First
Location No	PMRS3057-Loc54231		**Position Description**	View in area
Room Number	Rear lobby		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	N/A
Next Inspection Date	-	N/A	**Sample N°.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-
Recommendations:	-

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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	Ground
Location No	PMRS3057-Loc54232		**Position Description**	View in area
Room Number	Building 2 Rear Service Riser		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	N/A
Next Inspection Date	-	N/A	**Sample N°.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-	
Recommendations:	-	

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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	First
Location No	PMRS3057-Loc54234		**Position Description**	View in area
Room Number	Building 2 Rear Service Riser		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	N/A
Next Inspection Date	-	N/A	**Sample N°.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-	
Recommendations:	-	

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Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	First
Location No	PMRS3057-Loc54235		**Position Description**	View in area
Room Number	Building 1 Rear Service Riser		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	N/A
Next Inspection Date	-	N/A	**Sample N°.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-	
Recommendations:	-	

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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	Roof
Location No	PMRS3057-Loc54236		**Position Description**	View in area
Room Number	Building 1 Plant Room		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	N/A
Next Inspection Date	-	N/A	**Sample N°.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-
Recommendations:	-

Alverprise Limited, Office 3, Business First, Riverside Road, Pride Park, Derby, DE24 8HY Director P. M Ritchie
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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	Roof
Location No	PMRS3057-Loc54237		**Position Description**	View in area
Room Number	Building 2 Plant Room		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	N/A
Next Inspection Date	-	N/A	**Sample N°.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-
Recommendations:	-

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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	First
Location No	PMRS3057-Loc54238		**Position Description**	View in area
Room Number	Building 1 Plant Room access		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate Nº.**	-	N/A
Next Inspection Date	-	N/A	**Sample Nº.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph Nº.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-
Recommendations:	-

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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	First
Location No	PMRS3057-Loc54239		**Position Description**	View in area
Room Number	Building 2 Plant Room access		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate Nº.**	-	N/A
Next Inspection Date	-	N/A	**Sample Nº.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph Nº.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-
Recommendations:	-

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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	Roof
Location No	PMRS3057-Loc54242		**Position Description**	View of plant area
Room Number	Building 1 Plant Room		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	N/A
Next Inspection Date	-	N/A	**Sample N°.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-
Recommendations:	-

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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	Roof
Location No	PMRS3057-Loc54243		**Position Description**	View of vacuum pump for lift unit
Room Number	Building 2 Plant Room		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	N/A
Next Inspection Date	-	N/A	**Sample N°.**	-	N/A
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-	
Recommendations:	-	

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APPENDIX D

LOCATION SHEETS – NO ASBESTOS DETECTED IN SAMPLES

Alverprise Limited, Office 3, Business First, Riverside Road, Pride Park, Derby, DE24 8HY Director P. M Ritchie
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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	External
Location No	PMRS3057-Loc54201		**Position Description**	Window frame sealant
Room Number	External		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	SCO/23/5763
Next Inspection Date	-	N/A	**Sample N°.**	-	01
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-	No asbestos detected in the sample
Recommendations:	-	No action required

Alverprise Limited, Office 3, Business First, Riverside Road, Pride Park, Derby, DE24 8HY Director P. M Ritchie
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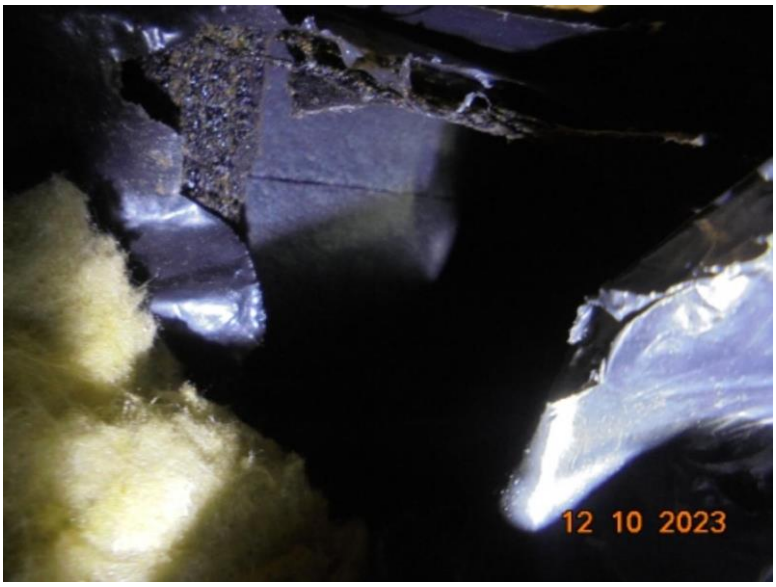
LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	External
Location No	PMRS3057-Loc54204		**Position Description**	Cement slate roof tiles to plant areas
Room Number	External		**Asbestos Suspected**	**No**



Last Inspection Date	-	12 Oct 2023	**Certificate Nº.**	-	SCO/23/5763
Next Inspection Date	-	N/A	**Sample Nº.**	-	06
Survey Type	-	Demolition Survey	**Photograph Nº.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-	No asbestos detected in the sample
Recommendations:	-	No action required

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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	Ground
Location No	PMRS3057-Loc54221		**Position Description**	Supalux boxing
Room Number	Building 1 Rear Service Riser		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	SCO/23/5763
Next Inspection Date	-	N/A	**Sample N°.**	-	03
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-	No asbestos detected in the sample
Recommendations:	-	No action required

Alverprise Limited, Office 3, Business First, Riverside Road, Pride Park, Derby, DE24 8HY Director P. M Ritchie
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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	Ground
Location No	PMRS3057-Loc54226		**Position Description**	Bitumen sink pad
Room Number	Building 2 canteen		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	SCO/23/5763
Next Inspection Date	-	N/A	**Sample N°.**	-	02
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-	No asbestos detected in the sample
Recommendations:	-	No action required

Alverprise Limited, Office 3, Business First, Riverside Road, Pride Park, Derby, DE24 8HY Director P. M Ritchie
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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	Roof
Location No	PMRS3057-Loc54240		**Position Description**	Gasket to pump flanges
Room Number	Building 1 Plant Room		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	SCO./23/5763
Next Inspection Date	-	N/A	**Sample N°.**	-	04
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-	No asbestos detected in the sample
Recommendations:	-	No action required

Alverprise Limited, Office 3, Business First, Riverside Road, Pride Park, Derby, DE24 8HY Director P. M Ritchie
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LOCATION SURVEY DATA SHEET

Total Reclaims Demolition Limited				
Project Ref	PMRS3057		**Building**	Block 1, Napier Court
Site	Block 1, Napier Court Reading		**Floor**	Roof
Location No	PMRS3057-Loc54241		**Position Description**	Bitumen sarking felt to roof
Room Number	Building 1 Plant Room		**Asbestos Suspected**	**No**

Last Inspection Date	-	12 Oct 2023	**Certificate N°.**	-	SCO./23/5763
Next Inspection Date	-	N/A	**Sample N°.**	-	05
Survey Type	-	Demolition Survey	**Photograph N°.**	-	N/A

Position	-	N/A	**Damage Risk**	-	N/A
Amount	-	N/A	**Job Status**	-	N/A
Friability	-	N/A	**Air Reassurance Required**	-	No
Action	-	N/A	**HSE Notifiable**	-	N/A

Asbestos Type	-	N/A	**Product Type**	-	N/A
Damage Extent	-	N/A	**Surface Treatment**	-	N/A
Material Risk Assessment	-	**0**	**Material Risk Meaning**	-	Very Low

Comments:	-	No asbestos detected in the sample
Recommendations:	-	No action required

Alverprise Limited, Office 3, Business First, Riverside Road, Pride Park, Derby, DE24 8HY Director P. M Ritchie
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APPENDIX E

SUMMARY OF NO ACCESS AREAS

Alverprise Limited, Office 3, Business First, Riverside Road, Pride Park, Derby, DE24 8HY Director P. M Ritchie
Registered in England Co. No 3271499 VAT No. 751 9734 07 Phone 01332 913170 Mobile 07739 987757

Building	Floor	Room	No Survey Reason

THERE WAS NO DATA AVAILABLE IN THE SITE TO ADD TO THIS SECTION OF THE REPORT

APPENDIX F

BULK SAMPLE REPORT

Alverprise Limited, Office 3, Business First, Riverside Road, Pride Park, Derby, DE24 8HY Director P. M Ritchie
Registered in England Co. No 3271499 VAT No. 751 9734 07 Phone 01332 913170 Mobile 07739 987757

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Asbestos Awareness Partner

UKAS TESTING 2007

SCOPES
Asbestos Analysis Services Ltd.

CERTIFICATE FOR IDENTIFICATION OF ASBESTOS FIBRES

STANDARD	
PREMIUM	
EMERGENCY	

Client:	ALVERPRISE LIMITED		
Address:	OFFICE 3, BUSINESS FIRST RIVERSIDE ROAD, PRIDE PARK DERBY, DE24 8HY	Analysis Report No.	SCO/23/5763
Attention:	TECHNICAL MANAGER	Report Date.	17/10/23
Site Address:	BLOCK 1 NAPIER COURT NAPIER ROAD READING RG1 8BW	Site Ref No.	PMRS3057
Date sample taken:	12/10/23	Page No:	1 Of 1
Date sample received:	17/10/23	No. of Samples:	6
Date of Analysis:	17/10/23	Obtained:	DELIVERED

Samples of material, referenced below, have been examined to determine the presence of asbestos fibres, using Scopes Asbestos Analysis "in house" method of transmitted/polarised light microscopy and centre stop dispersion staining, based on HSE's HSG248.
If samples have been DELIVERED the site address and actual sample location is as given by the client at the time of delivery. Scopes Asbestos Analysis Services Limited are not responsible for the accuracy or competence of the sampling by third parties. Under these circumstances Scopes Asbestos Analysis Services Limited cannot be held responsible for the interpretation of the results shown. Results relate only to the items tested.

SCOPES SAMPLE No.	CLIENT SAMPLE No.	Sample Location	Fibre Type Detected
1	1	EXTERNAL – WINDOW FRAME SEALANT	NADIS
2	2	GROUND FLOOR – CANTEEN BUILDING 2 – BITUMEN SINK PAD	NADIS
3	3	GROUND FLOOR – RISSER BUILDING 1 – CEILING BOARD	NADIS
4	4	2ND FLOOR – PLANT ROOM – BUILDING 1 – GASKET TO PUMP FLANGE	NADIS
5	5	2ND FLOOR – PLANT ROOM – BUILDING 1 – BITUMEN FELT ROOF LINING	NADIS
6	6	2ND FLOOR – PLANT ROOM – BUILDING 1 – EXTERNAL ROOF TILES – PLANT ROOM	NADIS

KEY: NADIS – No Asbestos Detected in Sample

Note: All samples will be retained for a minimum of six months. Reports & Records are retained for a minimum of 5 years.
Note: This Certificate for Identification of Asbestos Fibres shall not be reproduced except in full without the written approval of the Laboratory.
Note: All Analysis is performed in House on the registered premises (below).
Note: Where an 'A' appears at the end of the analysis report number this means an amendment has been made to the original report. Information that has been amended will be marked with an *

Analysed by:	S. GIDDINGS	Authorised signatory:	
		Print name:	C.BOLTON – DEPUTY Q.C.M

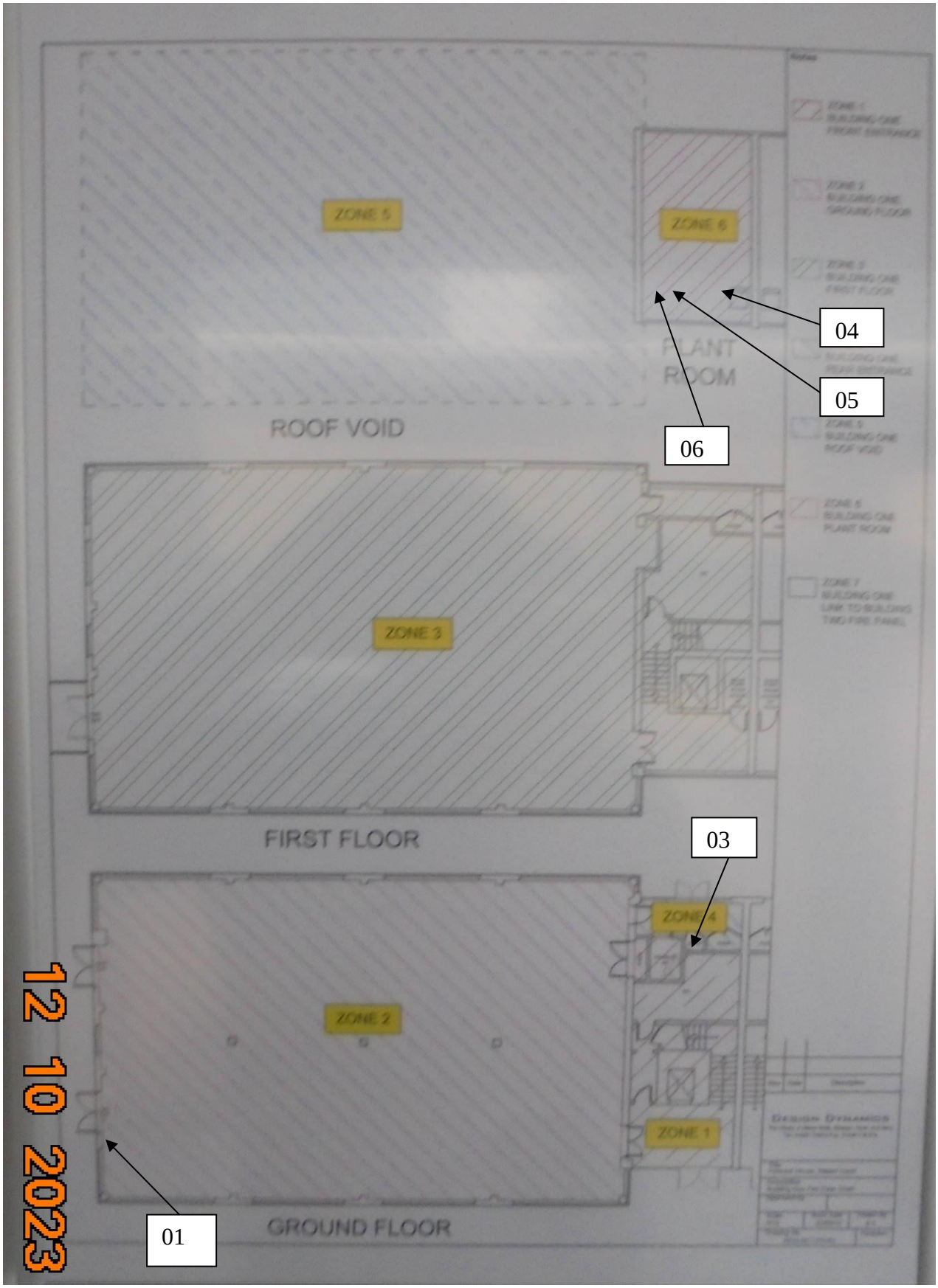
BULK 001-VER 8 14-JUN-22-QCM

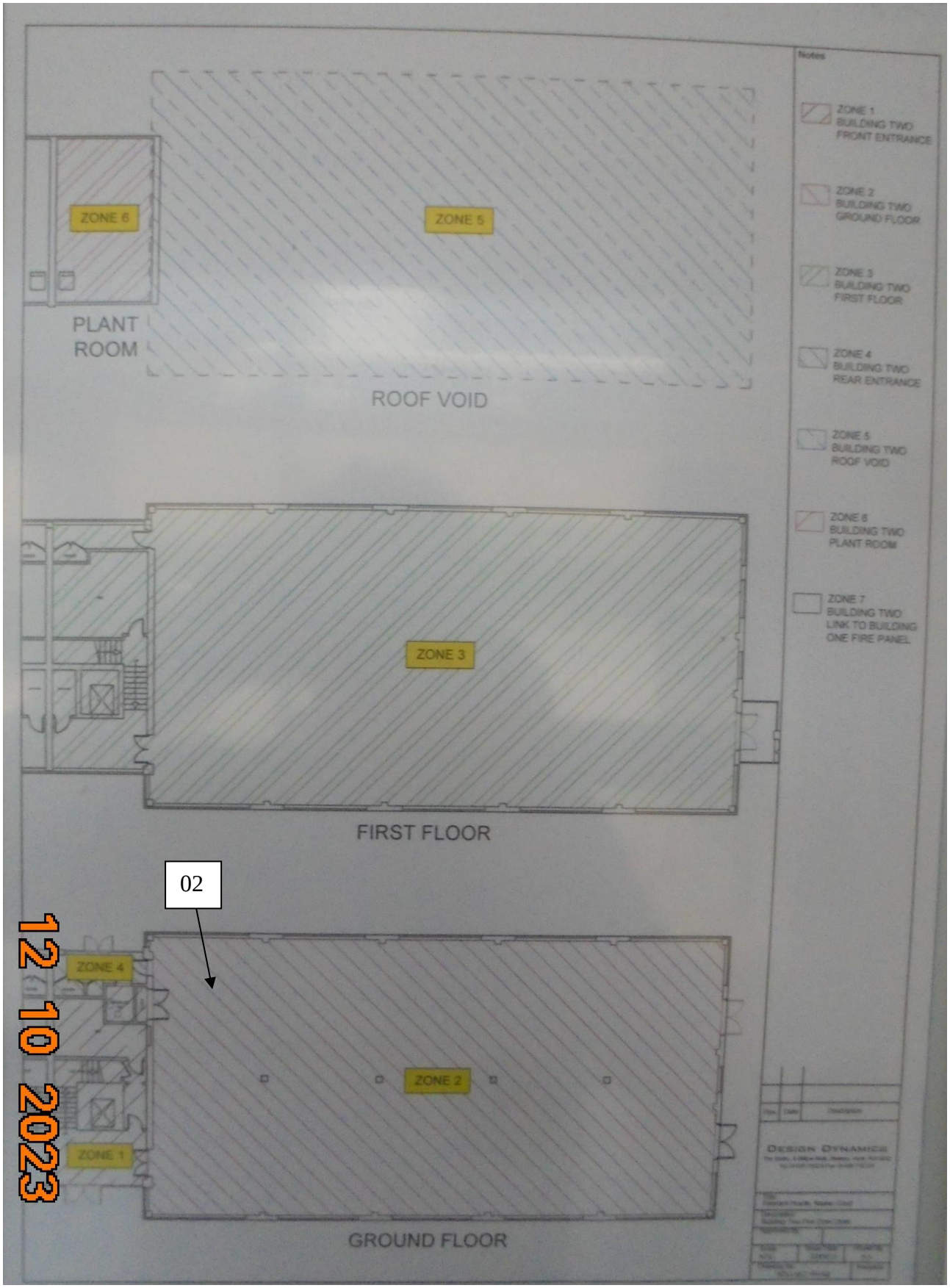
Unit 14 Britannia Court, Burnt Mills Industrial Estate, Basildon, Essex, SS13 1EU
Tel: 01268 724785 Fax: 01268 724796 Mob: 07765 685132 E-Mail: enquiries@scopesaasl.co.uk
Company Reg No: 5191390 Reg Address: As above

APPENDIX G

PLANS

Alverprise Limited, Office 3, Business First, Riverside Road, Pride Park, Derby, DE24 8HY Director P. M Ritchie
Registered in England Co. No 3271499 VAT No. 751 9734 07 Phone 01332 913170 Mobile 07739 987757


ZONE 5
ZONE 6
04
05
06
PLANT ROOM
ROOF VOID
ZONE 3
FIRST FLOOR
03
ZONE 4
ZONE 2
ZONE 1
01
GROUND FLOOR
12 10 2023


Notes
ZONE 1
BUILDING TWO
FRONT ENTRANCE
ZONE 2
BUILDING TWO
GROUND FLOOR
ZONE 3
BUILDING TWO
FIRST FLOOR
ZONE 4
BUILDING TWO
REAR ENTRANCE
ZONE 5
BUILDING TWO
ROOF VOID
ZONE 6
BUILDING TWO
PLANT ROOM
ZONE 7
BUILDING TWO
LINK TO BUILDING
ONE FIRE PANEL
ZONE 6
ZONE 5
PLANT
ROOM
ROOF VOID
ZONE 3
FIRST FLOOR
02
12 10 2023
ZONE 4
ZONE 2
ZONE 1
GROUND FLOOR
DESIGN DYNAMICS