

DM/KG/OMJ/DP6228

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Mr Stephen Vigar  
Reading Borough Council  
Civic Offices  
Level 1 North  
Bridge Street  
Reading  
RG1 2LU

**FAO: Stephen Vigar**

Dear Stephen,

**PLOT E, FRIAR STREET AND GARRARD STREET, READING, RG1 1DX  
NON-MATERIAL AMENDMENT APPLICATION IN RELATION TO PLANNING PERMISSION RN: 192032**

On behalf of our client, SH Reading Master LLP (the 'Applicant'), we enclose an application for a non-material amendment to planning application RN: 192032, which was granted planning permission on 22 July 2021. The application seeks to enclose four elements of duct work at Level 16.

**Proposed Development**

The Applicant has been progressing the scheme of redevelopment approved under planning permission RN: 192032, now built out. The permission has been amended via S.96A of the Act, where improvements in the function and operation of the building have been found through the detailed design process.

This application relates to the duct work located in four internal corners of the existing façade in the plant room and stair core at Level 16. Currently this duct work is not enclosed or concealed such as the majority of duct work at this level.

Accordingly, a non-material amendment to planning permission RN: 192032 is sought as follows (Proposed Development):

*'Non-Material Amendment to planning permission RN: 192032, to allow for the enclosure of four elements of duct work on Level 16.'*

**Submission Documents**



Please find enclosed herewith the following plans and documentation, which in addition to this letter, comprise the application:

- Planning Application Form and Ownership Certificates, prepared by DP9;
- Site Location Plan, prepared by Arcadis;
- Existing and proposed elevations, prepared by Arcadis;
- Existing and proposed floor plans, prepared by Arcadis; and
- NMA Drawing pack, prepared by Arcadis.

The application has been submitted via the Planning Portal, together with the requisite application fee of £363.00.

We look forward to receiving confirmation of receipt and registration of the enclosed application in due course. Should you have any queries or require any further information, please do not hesitate to contact Don Messenger, Kurt Gagen or Oscar Mansfield Jones of this office.

Yours faithfully

DP9 Ltd.

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