

PART 2 - LOCAL LIST OF INFORMATION REQUIREMENTS

a) STANDARD PLANNING APPLICATION CHECKLIST (please use it)

National Requirement List		Must be provided to be valid
Completed standard application form		Yes
Location Plan (scale of 1:1250 or 1:2500)		Yes
Site Plan/Block plan (scale of 1:100 or 1:200)		Yes (Block Plan @ 1:500)
Completed Ownership (Article 13) Certificate		Yes
Design and Access Statement if a Major Planning Application or in designated area		Yes – Design, Access & Heritage Statement
CIL information form		Yes
SUDS details if a Major application		No – Very minor alterations
The appropriate planning application fee		Yes
Local Requirement List	Included ? Y or N	If not included - Why? Explain in Planning Statement if reason is more than “not relevant”.
☐ Affordable Housing Statement	N	N/A
☐ Air Quality Assessment	N	N/A
☐ Archaeological Assessment	N	N/A
☐ Contaminated Land Survey	N	N/A
☐ Daylight/Sunlight assessment	N	N/A
☐ Ecological survey & reports	N	N/A
☐ Energy and Sustainability Statement	N	N/A
☐ Environmental Impact Statement	N	N/A
☐ External Lighting	N	N/A
☐ Flood Risk Assessment	N	N/A
☐ Heads of Terms proposals	N	N/A
☐ Heritage Statement	Yes	Design, Access & Heritage Statement
☐ Landscape principles	Yes	Design, Access & Heritage Statement
☐ Levels survey information	N	N/A
☐ Materials details	Yes	Design, Access & Heritage Statement
☐ Noise & Vibration Impact Assessment	N	N/A
☐ Existing & Proposed plans	Yes	
☐ Planning Statement	N	N/A
☐ Town Centre/Retail/Leisure Uses Impact Assessment	N	N/A
☐ Transport Assessment	N	N/A
☐ Travel Plan	N	N/A
☐ Tree Survey	N	N/A
☐ Utilities Surveys and proposals	N	N/A
☐ Vehicle Parking & Waste collection details	N	N/A
☐ Ventilation/Extraction details	N	N/A
☐ Viability Assessment & Report	N	N/A