

Peter Sloman
Chief Executive

GI & Business Systems,
Second Floor,
Civic Offices,
Bridge Street,
Reading,
RG1 2LU.

Our Ref: 34520190408

Tel: ☎ 0118 937 2445

E-Mail: streetnamingnumbering@reading.gov.uk

13th May 2019

Mr. Vishal Tandon,
8, Compton Close,
Earley,
Reading.
RG6 7EA

vttandon@gmail.com (By e-mail)

Your contact is:

Reg Dore, GI & Business Systems

Dear Sir,

CONFIRMATION OF ADDRESS.

RE: New flats at 22-24, Cross Street, Reading.

I am writing to inform you that I have had confirmation back from Royal Mail regarding the postcode for your development. The registered address is as follows:

Flats 1-6, 22-24, Cross Street, READING. RG1 1SN

Please see the attached plan.

It is the responsibility of the developer to supply and fix signs detailing the number of the building.

Please inform any relevant parties that for postal delivery purposes, the address will need to be activated by Royal Mail as and when it becomes occupied. This can be done by contacting Royal Mail on 0845 601 1110, then selecting "option 3", and then "option 1".

Any person visiting the Civic Offices to discuss this address can be seen by prior appointment only. If I can be of any further assistance, please do not hesitate to contact me.

Yours sincerely

Reg Dore

**Street Naming and Numbering,
GI & Business Systems.**