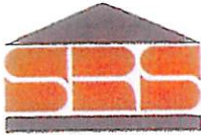


S.R.S CONDITIONS OF TRADING

This quotation is based on the following Conditions of Trading which Conditions should be deemed to be incorporated in any Contract based upon this Quotation. The information of a contract requires the placing of an order by the customer and an acceptance by S.R.S.

Drawings	a) The plan, drawings, specifications and samples submitted are the property of S.R.S. to be used between themselves and their customers only.
Variations	b) The specification and quotation detail the work allowed for, and any variations, including those caused by the requirements of Local Authorities or Surveyors, will be charged or credited accordingly. c) In case of any discrepancy between specification and written report the written report shall prevail. d) If, during the execution of the work, there are alterations in the current wage rates and working conditions in the industry and/or in the cost of the materials, such alterations will be treated as a variation. e) Unless Otherwise specified, this quotation is based on working the usual hours of the industry, but overtime worked at the request of the customer may be the subject of an extra charge. f) Cost involved by a suspension of the site work for reasons beyond the control of S.R.S. may be treated as a variation.
Materials	g) All materials specified are offered subject to the usual trade conditions imposed by the suppliers of such materials. h) Any existing materials on the site replaced by new work become the property of S.R.S. unless otherwise agreed in writing.
Ownership	i) The ownership in all materials and goods delivered on site (with the exception of plant and tools) shall remain with S.R.S. Ltd. until payment is received from client. However the Client will remain solely responsible for the above in the absence of our employees and should therefore insure accordingly. j) The Customer shall provide on the site, without charge adequate lighting and water supply, facilities for the storage of plant and materials necessary for carrying out the work and electricity for portable tools during the progress of the work.
Imprints	k) S.R.S. shall be entitled to write or affix his name on the work in the usual manner, unless agreed prior to contract.
Liabilities	l) S.R.S shall not be responsible for:- Loss or delay resulting from strikes, lock-outs or force majeure. Damage to carpets, floor coverings or furniture etc- these should be removed prior to arrival of our workmen. Polished / or finished floors should be covered or protected Damage to work on the site by fire, flood, heat or other causes beyond S.R.S control. Indirect or consequential loss. Accidental damage to concealed cables or pipes not protected in accordance with I.B.E. or building regulations.
Defects after	m) Should any defects arise which are due to faulty materials and/or workmanship on the part of S.R.S. and/or his Sub Contractors they shall be rectified without charge provided that notice of such defect shall be given in writing by the Customer to S.R.S. within 14 days of the completion of work after no liability shall attach to S.R.S. for any defect howsoever arising.
PAYMENT	n) A deposit of 50% will be requested 2 weeks in advance of starting the works and stage payments required during the course of treatments. o) In the event of the Customer's premises being destroyed or substantially damaged by fire, the Customer shall be at liberty to terminate the Contract upon paying S.R.S. for work actually executed and materials supplied or appropriated to the Contract. p) If the Customer shall fail in complying with the terms of payment, S.R.S. may suspend work and/or may determine his Contract by notice in writing to that effect and thereupon S.R.S. shall be entitled to be paid as under sub-clause above. q) This quotation does not allow for discounts, trade or cash, except such as may be expressly specified therein. r) Should the client obtain a grant allowance for any work carried out by this company, we point out our contract is with you the client not the Grant Authorities and you must obtain bridging finances to ensure payment of our submitted invoices on demand. s) Our estimates are fixed quotes only for a period of three months from the date of report and estimate and we reserve the right to update our estimate in respect of current labour and material cost increases after this period. t) Failure to give 24 hours notice of deferment of work after acceptance may result in a charge.
Variations of Conditions	No employee of S.R.S.Limited has authority to vary conditions.No employee of S.R.S.Limited must work for our customer outside the contract or without the express permission of a director
TERMS OF PAYMENT	Strictly nett 14 days - the Company has the right to charge after that period per 28 days at 5% per month.
CLAIMS	A fee will be chargeable for any site reinspections required. (Fee to be set by Company). Please ensure that the guarantee/report/estimates/invoices paid are available for our inspection.



SOUTHERN REMEDIAL SERVICES LTD.

SPECIALISTS IN THE TREATMENT OF RISING DAMP, WOODWORM & DRY ROT

649 OXFORD ROAD, READING, RG30 1HP
Tel: Reading 0118 959 5353 or 0118 950 8883
Fax: 0118 957 1486
e-mail: southernremedial@ic24.net
web: www.southernremedial.co.uk

Mr J Roberts
Estate Dept
Reading School
Erleigh Road
Reading Berks RG1 5LW

25/6/19

Ref JG 8353

RE: AS ABOVE- DRY ROT SURVEY

Dear Johnathan

I refer to our provisional inspection to the extensive TRUE DRY ROT damage mainly to the front facade of the main hall and the brick vaulted passage areas below.

As discussed this is a long standing attack almost all due to the non-functioning rainwater dispersal system.

I.E. gutters drain pipes and attended soakaways.

If these are not replaced/repaired/serviced without delay further extensive damage and expense will occur.

Our inspection with your good self, confirmed decay to the approx. area (see attached drawing) but at this stage without further exposure cannot confirm the extent of the replacement/repair of the main floor joists (English oak).

Therefore, following the exposure required to detail the extent of the decay, we will be able to return and carry out full inspection following which our report and quote will be submitted.

Meanwhile should you require any further information please do not hesitate to contact us.

Yours faithfully

SOUTHERN REMEDIAL SERVICES LTD

Mr J Glanville ASRT CSSW

enc/Plan enc



Directors: D. GLANVILLE, T. GLANVILLE



SRS DAMP PROOF SPECIFICATION

FOR THE INJECTION OF A CHEMICAL - BASED DAMP PROOF COURSE. Agreement Cert No. 95/3085
(To be read in conjunction with the overleaf report quotation and the attached preparation leaflet).

THE SOUTHERN REMEDIAL INJECTION process consists of drilling 10-12mm holes in the mortar joint at a predetermined level & depth and a special crème/thixotropic paste damp proofing material injected into each hole. The material dissipates through the mortar to form a continuous horizontal damp proof membrane. In some cases a water based damp proof injection fluid may be used where necessary (walls over 450mm in thickness or where structural conditions dictate). Vertical complimentary damp coursing will be necessary to isolate abutting property or garden walls etc.

Damp Coursing to **B.S.6576:1985**

(S.R.S. Ltd reserves the right to alter this specification as necessary to suit site conditions or in order of progress and efficiency). It is important that damp coursing is carried out together with the replastering detailed below.

REPLASTERING (IN ACCORDANCE WITH S.R.S. AGREEMENT CERTIFICATE No. 86/1698)

We recommend that all plaster from the areas damp coursed is removed and replastered to this specification, which has been specially designed to overcome the effects of hygroscopic salts. We recommend its use to seal the wall against chlorides and other salts deposited by rising damp. **These salts can remain active even after the rising damp has been eliminated.** Replastering may be carried out immediately after the damp proof course has been installed but preferably should be left in abeyance for several weeks to allow initial drying out.

1. Remove defective or contaminated plaster to approx. 1m, remove any soluble salts that have formed on surface of exposed brickwork or masonry. (i.e. normal height 1m - 1.5m).
2. Render with 1 part ordinary Portland cement (OPC) and 3 parts re-plastering sand.
(N.B. Sand must be loam-free and of the right grade, specified to fit the requirements for Zone 2 Grading laid down in **British Standard 882**). This will normally be a sharp sand.
Rendered coats containing an integral waterproofer to be applied, each coat scratched up to receive subsequent coats as necessary. **NB** angle bends must not be fixed with gypsum plaster.
3. Where necessary S.R.S. to specify a cementitious flexible fillet at the floor/wall junction to marry the floor/wall membranes.
4. Apply finish coat of skim plaster such as renovating finish plaster to a minimum of 4mm thickness.
5. Refix/renew skirting boards with building adhesive first pre-treating all surfaces with a timber preservative. **NB**. The plaster membranes must not be perforated.

S.R.S. tanking system consists of a special render vertically applied to the walls below d.p.c. level i.e. cellars & basements etc. Where a graded aesthetic finish is necessary, this may be finished as our plastering spec. above (not to be confused with "brush applied" slurry tanking systems). Full tanking may include a bonded floor membrane. (see 3 above).

NO OTHER SPECIFICATION MUST BE USED WITHOUT PRIOR NOTIFICATION TO S.R.S.

SOLID FLOORS

Damp or damaged floors to be replaced in concrete incorporating a cementitious or epoxy damp proof membrane (two coats) to be flushed up the wall faces approx. 15mm thus bonding at damp proof course level. If 500 - 1000 gauge polythene is used this should be bonded up the wall faces 15mm and sealed with a flexible fillet (see 3) to allow for the contraction of the concrete screed. Skirting boards as per Nos. 5 and 6 above. Liquid cementitious membranes may be specified.

DRY LINING

Where preferred as an alternative to wall plaster or where additional insulation is required dry wall linings may be used. Foil backed plaster board should be fixed upon vertical & horizontal battens at approx. 5m centres. All timber to be pressure treated fixed with masonry nails or screws upon discs of damp course or polythene. Greater insulation values will be obtained if 25mm or 50mm fibre glass or polystyrene insulation is sandwiched beneath the plaster board. The battens and plaster board to be terminated approx. 15mm - 22mm above the floor and the gap thus formed covered by a skirting board.

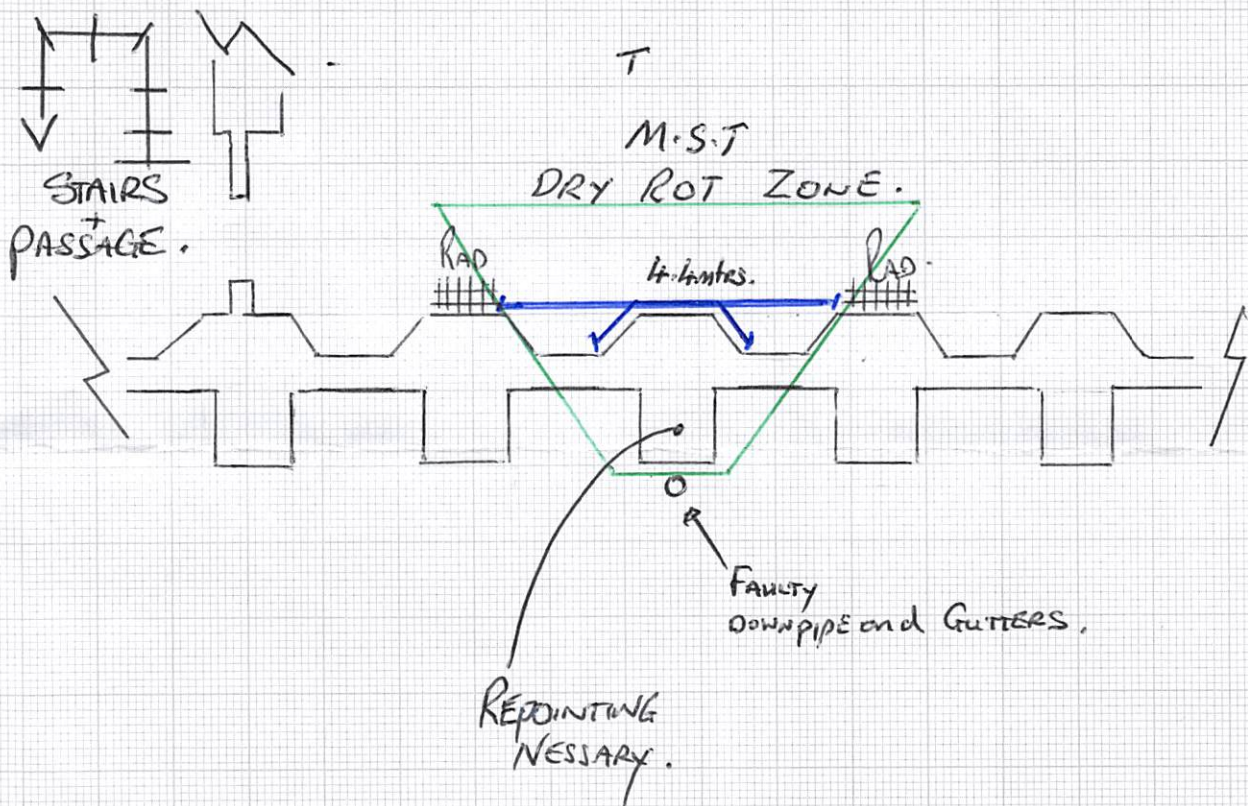
CONDENSATION

In areas subject to high humidity or extremes in temperature (such as bathrooms and kitchens) care should be exercised in the use of suitable decoration preferably incorporating fungicide with anti-condensation properties. A balance between heating and ventilation should be maintained and where necessary the installation of a humidistatically controlled electric extractor fan will be of premium in kitchens and bathrooms. In cases where severe condensation is evident or where security prevents prolonged ventilation it is possible to overcome the problems with a dehumidifier, or central extractor system.

DAMAGE

Every care is taken during treatment work and we cannot be responsible for unavoidable damage. Notification of any claim for alleged damage must be made in writing within seven days of the completion of work. We cannot take responsibility for damage caused to concealed electrical wires or pipes which do not conform to building regulations.

Further Information will be supplied on request



Client to carry out all necessary preparation work prior to arrival unless otherwise arranged

KEY:

CHEMICAL DAMP PROOF COURSING *N/A*

TANKING TO HEIGHTS INDICATED

HIGH GROUND LEVELS ★★★

SUSPENDED TIMBER FLOORS **T**

ISOLATION ✓

AIR VENTS ●

N - NEW

R - REPLACE

REPLASTERING TO 4.4mtrs

FRENCH DRAIN

SOLID FLOORS **S**

BELL CAST OR SILICON VAPOUR BREAK ----

DRY ROT MASONRY STERILIZATION TREATMENT AREA

M.S.T



READING SCHOOL, ERLUEGH ROAD

READING



SOUTHERN REMEDIAL SERVICES LTD.

SPECIALISTS IN THE TREATMENT OF RISING DAMP, WOODWORM & DRY ROT



SCALE 1:100

REFERENCE

SRS: 268353

DATE:

25/6/19