



The Heights Primary School

School Travel Plan

Introduction

School Details

Name of school*	The Heights Primary School
Name of STP Champion*	Dawn Rosser / Susan Jones
DfE Number*	2017
Telephone Number*	01183570123
Twitter*	@theheightshead
E-mail address*	info@theheightsprimary.co.uk
Address*	82 Gosbrook Road, Caversham, Caversham, Reading, Berkshire, RG4 8BH
Website*	http://www.theheightsprimary.co.uk/
Type of School*	Primary
Key Stage(s)*	Early Years/Foundation,Key Stage 1,Key Stage 2
Head Teacher*	Mrs Karen Edwards

Pupil and Staff Information

Age Range of Pupils*	4-11
Number of Pupils* including Nursery	328
Full Time Staff*	19
Part Time Staff	35

Where our pupils travel from

The Heights Primary School is a new free school developed as part of the government Free School Initiative. The catchment area for the school was devised in partnership with Reading Borough Council (RBC) to serve the community of Caversham Heights and Mapledurham. The former Caversham Nursery site on Gosbrook Road is located approximately 1.4 kilometres to the north of Reading town centre and approximately 0.75 km from the boundary of the school's catchment area. The western boundary of the site is bordered by a single lane access road (which connects via a footpath to Falkland Road) and a recreation ground, to the north and northeast by recreational areas, and to the south-east by residential flats and associated car park area. The site is located to the north of the B3345 Gosbrook Road.

	Opening times	Closing times
School Site*	07:30	18:00
Pupils Official Times*	08:50	15:30
Breakfast Clubs (if applicable)	07:30	08:40
After School Clubs (if applicable)	15:30	18:00
Other timings e.g. Nursery timings	Holiday clubs are regularly run at the school.	

Working Group & STP Summary

Name	Role
Karen Edwards	Head Teacher
Susan Jones	Other
Eco Council	Pupil
Dawn Rosser	Parent

Reading Borough Council

Matt Gale	LA Officer
Kirsten Loveday (Eco Council Lead)	Governor
Caroline Hoyle	Teaching Assistant
School Council	School Business Manager
	Pupil

Working Group Actions

17th Jan 2018 : Class Rep Meeting - Discussions held around sustainable travel and better practices for travelling to school Actions include : School cycle Bus kick off / Walk on Wednesdays on other days / School crossing patrolled at certain points / impact of Number 22 reduced timetable and no appropriate bus for morning travel March '18 - Group discussed Bikeability L1 for Yr 4s April '18 October '18 - Meeting held to agree plans for 'Be Bright Be Seen' week. Jan '19 - KE & DR met to discuss and agree plans to promote Living Streets WOW Badge Competition in March, as well the L2 Bikeability courses for all Yr 5s (wb 25th March) and Bespoke Cycle courses for 50 Yr 4s (wb 1st April). Also discussed starting up the Cycle Bus again. Feb '20 - Travel Plan Working Party met and discussed completion of new parent, staff & pupil surveys, the need for a cycle lane around the Mapledurham area, launching the Bike bus again in March, signing up for Sustrans Big Pedal Week, The School's Proactive Eco Council, vehicle idling and Bikeability for Yrs 5 & 6 in the Spring and Summer 2020.

How many volunteers have been involved in supporting the school travel plan work and initiatives, this year?
i.e. working group members, transition mentors, Footsteps tutors, Crocodile escorts, cycle trainers etc

Dawn Rosser (Parent), Susan Jones (Parent and Member of the Trust). Matt Gale (Governor and Member of the Trust).

Travel & Transport Infrastructure

Facilities		
	Description	Numbers
Car Park*	Staff parking spaces*	0
	Visitors parking spaces*	0
	Disabled parking spaces*	0
	Covered Sheffield Stands*	0
	Sheffield Stands*	0
Cycle Parking*	Cycle Pod / Mini Pod*	0
	Other Cycle Spaces*	12
	Total Pupil Cycle Spaces*	24
	Total Staff Cycle Spaces*	2
Scooter Parking*	Scooter Parking Spaces*	22
Storage Lockers*	Storage lockers for cycling paraphenalia*	0
Shower Facilities*	Showers available*	0
Coach Parking*	Facilities for coaches to park*	0
Details of coach parking facilities		Existing bus laybys on Gosbrook Road will be used for coach parking whilst the school is located on the temporary site.

Transportation Links	
Buses*	The catchment area is served by Reading Bus service 22 and Thames Travel Bus service X39/X40, which serves the bus stops on Church Street (immediately east of St Peters Hill / Church Street / Bridge Street junction). These bus stops are also served by Arriva bus service 800 which provides a link to Gosbrook Road. The bus stops on Church Street are located 600 metres from the site. This distance is deemed to be "acceptable" by IHT for walking to school. Therefore, pupils travelling from the catchment area to the temporary site are able to travel by bus for the whole length of the journey or by a combination of bus and foot. However, recent changes to the 22 timetable mean that it is no longer possible to catch the bus and arrive at school in time.
Rail*	The nearest railway station to the site is Reading, located approximately 1.2 kilometres from the proposed site access. It can be accessed via the northern station access from Trooper Potts Way off the A329 Vastern Road / B3345 roundabout junction. It is therefore within a reasonable walking, cycling or bus journey from the site. Reading public bicycle hire scheme is available at both the Northern and Southern Interchange. There are a further 40 Brompton Dock cycle spaces. There is provision of safe, covered cycle storage for around 750 private bikes outside the station, facilitating combined transportation movements of rail and cycling to/from the site. The school can be reached via off-carriageway cycle facilities connecting Reading Station to Gosbrook Road via the Thames Path, Christchurch Bridge and Christchurch Meadows.

Roads*	The current school site can be accessed from Gosbrook Road via an unnamed access road. This access road also serves as access to the existing block of flats (known as Queen Annes House). The access road forms a loop around the block of flats. The access road therefore forms two priority junctions to Gosbrook Road, west of the site. The access road is a single carriageway lane. The existing residential car park area is situated to the south-east of the existing school building and is accessed from the unnamed access road. A turning circle arrangement is provided alongside the parking to allow delivery vehicles to turn around and exit to Gosbrook Road via the eastern access. The access arrangements to the site will not be changed by the expansion proposals. Due to the narrow nature of the access it is not possible for two vehicles to pass each other. However use of the access is limited primarily to service vehicles and staff dropping off bulky loads at site. Long term parking by staff is not permitted. An arrangement has been agreed with St Annes Church for staff to park within their car park, this is reviewed annually. The site can also be accessed from Falkland Road and South View Road via footpaths which provide connections from the north. These do have parking restrictions in the morning. The main pedestrian access to the school is located off the eastern edge of the large recreation ground bordered by Westfield Road and Gosbrook Road. The local roads that surround the site are provided with footways and crossings at regular intervals. Similarly the roads within the catchment area, the origin of pupils, are also provided with good pedestrian facilities with footways and pedestrian crossings. The following pedestrian facilities are provided along the walking route from the catchment area to the temporary site off Gosbrook Road: 1. St Peters Hill / Church Street / Bridge Street signalised junction - the Church Street and St Peters Hill arms are provided with informal crossings with pedestrian refuges and dropped kerbs. This we believe to be a hazardous crossing so have therefore requested the help of the PCSO 2. Church Street, in the vicinity of the Caversham Library, is provided with a Puffin crossing. 3. The Church Street / Prospect Street / Gosbrook Road mini-roundabout benefits from informal pedestrian crossings on the Church Street and Prospect Street arms with pedestrian refuges and dropped kerbs. 4. A Puffin crossing along Gosbrook Road is provided opposite Westfield Road Playground. East of the site, at the Gosbrook Road / George Street junction, pedestrian crossings are provided on the Gosbrook Road (West) and George Street arms. To access areas south of the site, the pedestrian footways can be used as a safe walking route along Gosbrook Road. The majority of the local roads in this residential area are provided with footways, including Wolsey Road that connects with the Thames Path and Christchurch Meadow open space. Christchurch Meadow is located south of Gosbrook Road, immediately opposite the proposed site access. There is a shared-use foot and cycle path on the eastern side of the park that heads towards the River Thames. To access Reading town centre from the site, George Street offers footway provision along its entire length, and a footway is provided separated from the A329 Vastern Road through the railway underpass to link up with the Forbury Road roundabout. The pedestrianised section of Reading town centre can be accessed from Forbury Road. Controlled pedestrian crossings are provided on all arms of the Forbury Roundabout. From September 2015, there will also be the option of using the new shared cycle footbridge across the Thames, accessed via Christchurch Meadows. The range of local pedestrian facilities in the area immediately surrounding the site should aid parents to walk their children to school without recourse to the private car. It is further anticipated that staff members will adopt sustainable methods of transportation to/from work. There are various local cycle routes in and around Caversham and north Reading area as shown on the Cycling in Reading Map. The map shows that streets within the catchment area and the temporary site are designated as linking routes to National Cycle Routes and town centre routes. National Cycle Route 5 passes close to the site as part of the Thames Path, routing between Reading and Oxford as the Thames Valley section. It is possible to join the Thames Path National Path via the traffic free shared-use foot and cycle path opposite the proposed site access at Christchurch Meadow. Local branded route 41 passes directly along the western boundary of the site traversing through Christchurch Meadows and the local park and connecting to the town centre and Reading Station via Christchurch Bridge. The local park provides for direct pedestrian/ cycle access to the temporary school site. National Cycle Route 4 also passes approximately 2.5 kilometres away at its nearest joining point to the site, where it can be accessed at the start of the River Kennet from National Cycle Route 5. The route then continues in a southwest direction following the towpath of the River Kennet. In the opposite direction the route travels in a northwest direction adjacent to the River Thames and the A4 towards Twyford and Maidenhead.
Walking Routes*	
Cycling Routes*	
Other Information	

STARS Routes to School Audit

The STARS Routes to School Audit has been designed to assist schools with identifying the sustainable travel and transport network that surrounds the school site. The audit is a great activity to conduct with your pupils and will count as evidence towards the ‘Consultation Initiatives’ in your Action Plan.

Name of road (main gate)	Gosbrook Road	
Name of other roads surrounding the school	Westfield Road	
Date of assessment	07/03/2019	
What is the speed limit of the road outside the main gate?	30mph	
What is the speed limit on the other roads surrounding your school? (please select all that apply)	30mph	
How many of the following crossings are present?	Pelican Crossing	1
	Puffin Crossing	0
	Toucan Crossing	0
	Zebra Crossing	0
	School Crossing Patrol	0
	Traffic Island	0
Is there any traffic calming within 500m of school, e.g. speed bumps, build outs? (If yes, please provide details)	No	
Are there railings present outside or near the main gate? (If yes, please provide details)	No	
Is the main vehicular entrance used for pedestrians/cyclists as well as cars? (If yes, please provide details)	No	
Does the school have a dedicated car park for parents (not teachers)? (If yes, please provide details)	No	
Are there any dedicated cycle lanes leading to the school?	No	
What is the quality of the pavements like within 500m of the school? (If poor/Inadequate, please record any details)	Inadequate	

Please record any other obstacles or road layout issues within 500 metres of the school entrance which could be deemed as preventing young people or making it more difficult for them to use sustainable transport on the journey to and from school.
Main school entrance fronts onto a busy path which runs down the side of Wesfield Park and is often used by cyclists and some motorised scooters.

Surveys, Modal Shift & Targets

Historical Pupil Mode of Travel Data

Pupils Modal Split		Walk	Cycle	Public Bus	School Bus	Park & Stride	Train/Tube	Car Share	Car	Scooting	Absent Pupils	Total
2019/2020	Number	68	28	11	0	152	0	11	43	29		342
	%	19.88	8.19	3.22	0	44.44	0	3.22	12.57	8.48	0	
2018/2019	Number	42	22	8	0	107	0	6	63	23		271
	%	15.5	8.12	2.95	0	39.48	0	2.21	23.25	8.49	0	

Targets

Type	Mode of Travel	This Year's %	Preferred %	Target %	Due Date	Target
Mode of Travel	Car Share	4.5	4.5	6	2019	
Other	Other	0	0		2019	

Consultations

Status	Type	Action	Responsible	Target Completion	Reporting	Completion Date
Planned	Local Authority	LA1 School is engaged with the LA with regards to implementing the School Travel Plan and STARS	K Edwards & the Travel Plan Working Party	24/02/2020	The School is requesting the support of the LA to develop cycle paths and lanes in the Mapledurham area of Caversham (where the school's permanent school is being built).	
Completed	Local Authority	LA1 School is engaged with the LA with regards to implementing the School Travel Plan and STARS	STP Champion	01/02/2018	KE met with and has had numerous communications with Lucy Prismall from RBC's Travel Planning Team to support further development of the school's Travel Plan and progress towards gaining the Modeshift Stars Silver Accreditation. The RBC School Travel Newsletter (2018/19) contained many references to The Heights' School Travel initiatives.	31/03/2018
Completed	Local Authority	LA1 School is engaged with the LA with regards to implementing the School Travel Plan and STARS	Karen Edwards (Headteacher) & Lucy Prismall (RBC Travel Planning Officer)	11/02/2020	Throughout the year, the Headteacher and Travel Planning Officer communicate via phone and email to discuss the school's plans for sustainable travel and strategies to be more environmentally friendly.	11/02/2020
Completed	Pupils	P1 In-depth pupil surveys take place	Classteachers	14/02/2020	Hands up surveys of pupils in every class asking them how they generally travel to and from school.	14/02/2020
Completed	Pupils	P2 Pupils conduct bike counts	Karen Edwards & Eco-Councillors	29/03/2019	Eco-Councillors across KS2 to conduct Bike and Scooter counts and record data on a daily basis.	19/03/2019
Completed	Pupils	P4 The School Travel Plan / STARS is discussed at School Council / pupil meetings	K Edwards (HT) and Chair of School Council B Lowson	13/02/2020	School Councillors discuss the STP and Modeshift STARS initiatives with the Headteacher in School Council Meetings.	13/02/2020
Completed	Parents	PA1 In-depth parent's surveys take place	Karen Edwards	01/03/2018	Online travel survey with parents, 85% responded	31/03/2018
Completed	Parents	PA1 In-depth parent's surveys take place	Karen Edwards (Headteacher) & Cath Keetch (School Secretary)	14/02/2020	Our Annual in depth survey of parents regarding travel to and from school, was completed in February 2020	14/02/2020
Completed	Staff	S1 In-depth staff surveys take place	karen Edwards & Cath Keetch	15/02/2019	Staff completed a survey of how they typically travel to and from school every day.	15/02/2019
Completed	Staff	S1 In-depth staff surveys take place	K Edwards (HT) and C Keetch (Secretary)	14/02/2020	All staff sent a link via email to a survey about the modes of transport they use to travel to and from school. Completed by the 14th Feb 2020.	14/02/2020
Completed	Senior Management Team And Governors	SM1	Karen Edwards	01/03/2018	Meetings held on 12.3.19 and 19.3.19	11/02/2019
Completed	Senior Management and Governors	SM1 The School Travel Plan / STARS is discussed at Senior Management / Governors meetings	Karen Edwards	01/03/2018	All Governors to discuss and approve Travel Plan.	31/03/2018
Completed	Senior Management and Governors	SM1 The School Travel Plan / STARS is discussed at Senior Management / Governors meetings	Karen Edwards (Headteacher) and Matt Gale(Vice Chair of the Governing Body and founding member of the Trust.	14/05/2019	The Headteacher and Governors discussed and agreed that it would be helpful and productive to have a link Governor for the School Travel Plan and sustainable travel. Matt Gale, a Governor and founding member of the Trust volunteered and was appointed.	01/05/2019
Completed	Senior Management Team And Governors	SM3	School Governors	28/03/2019	Adopt the school travel plan as a policy.	31/03/2018
Completed	Senior Management and Governors	SM3 The School Travel Plan / STARS is part of the School Improvement / Development Plan	Karen edwards and CoG Nick Walden	20/06/2018	Actions within the school's Travel Plan are part of the School's Development Plan 2018-19.	10/03/2019
Completed	Senior Management and Governors	SM3 The School Travel Plan / STARS is part of the School Improvement / Development Plan	The Headteacher and Link Governor for sustainable travel/Travel Plan	01/07/2019	The Governing Body Agreed that the Travel Plan and sustainable travel initiatives should be part of the School development Plan 2019-2020	07/01/2019

Travel & Transport Issues

Current Travel & Transport Issues				
Category	Date Issue Identified	Details of Issue / concern	How the issue / problem was identified	Possible Solutions
Other	11/02/2019	The Heights School is currently located on a temporary site outside of its permanent catchment area	Highlighted in temporary school travel plan.	Parents are being encouraged to cycle/scoot to school with their children or, where needed, to utilise designated off-site car parking facilities.
Other	17/11/2017	The Heights School is currently located on a temporary site outside of its permanent catchment area	Highlighted in temporary school travel plan.	Parents are being encouraged to cycle/scoot to school with their children or, where needed, to utilise designated off-site car parking facilities.

Travel Initiatives

Status	Initiative	Person Responsible	Target Completion	Reporting	Completion date
Planned	C16 Other cycling initiative 1	D Rosser and K Edwards	21/04/2020	D Rosser and K Edwards met to plan the Bikeability Courses and dates for our 50 Year 5 pupils. Four separate 2 day courses for the year 5s have been agreed. Letters will be sent to all parents immediately after the February half term.	12/02/2020
Planned	C17 Other cycling initiative 2	D Rosser (Bikeability Trainer) & K Edwards	22/06/2020	D Rosser and K Edwards met, discussed and agreed to run a 2 day Level 3 Bikeability course for our first class of Yr 6 pupils. Letter will be sent to parents in term 4.	14/02/2020
Completed - No Evidence	C5 School takes part in Sustrans Big Pedal	Karen Edwards	25/03/2019	The school aimed to get as many pupils, staff and parents to participate in Sustrans' Big Pedal Week.	29/03/2019
Completed	AQ10 Other air quality initiative 1	Karen Edwards	01/04/2018		08/10/2018
Completed	AQ11 Other Air Quality initiative 2	C Keetch	10/02/2020	The majority of parents are working really hard to travel to school in a sustainable way and to park considerately. Sadly, a very small minority are not always as considerate from time to time. Hence the reminder.	10/02/2020
Completed	C14 Cycle Train / Bike Bus in place	D Rosser	14/03/2019	What a successful first trip for 2019. The parents and pupils are really embracing this initiative.	14/03/2019
Completed	C16 Other cycling initiative 1	Dawn Rosser	01/03/2018	Dawn successfully led a training session for 4 parents in preparation for the first Cycle Bus on Wed 11th April 2018.	31/03/2018
Completed	C16 Other cycling initiative 1	Karen Edwards & Dawn Rosser (STP Champion)	01/04/2019	This course was promoted via parent mails sent directly to parents and the weekly Newsletter.	04/03/2019
Completed	C17 Other cycling initiative 2	Dawn Rosser	01/04/2018	The Heights Cycle Bus launched this week, just as the sun decided to make an appearance! Perfect timing! Our inaugural cycling party saw cyclists (aged 4 and up!) completing a set route, starting from the top of our catchment area at Shepherds Lane, and winding their way down through the Heights, collecting children and parents on the way, until they reached our temporary site in Lower Caversham. The Bus was led by a group of parents to acting as Bus Leaders to supervise the young cyclists en route. The bus enabled those who may not have the confidence to cycle alone, wish to build on their road skills or purely just want to ride together for fun. It will run every Wednesday along different set routes depending on who is coming along for the ride! If you see them be sure to give them a wave! Huge thanks to Dawn Rosser and everyone who took part!	31/03/2018
Completed	C17 Other cycling initiative 2	Karen Edwards & Dawn Rosser (STP Champion)	25/03/2019	All 25 Yr 5 pupils were invited to and participated in the Nationally funded 2 day Level 1 and 2 Bikeability training, at the end of March 2019.	28/03/2019
Completed	C2 Cycle parking installed	STP Champion	01/02/2018		17/09/2018
Completed	C2 Cycle parking installed	Karen Edwards	07/01/2019	Scooter Pod is being used and is full every day. 50% of the cycle parking is also used every day .	07/01/2019
Completed	C7 Cycle reward scheme	School Eco-Council	01/10/2017	The School Eco-Council decided to introduce Walk(Cycle) on Wednesdays for the whole school as of 11 October 2017.	31/12/2017
Completed	C8 Bike Week	STP Champion	01/06/2018	Pupils, parents and staff all involved in and supportive of pedal to school week	06/05/2018
Completed	PT1 Public transport used for school trips	Mrs Sarah Bentley	01/11/2017	It was a time and cost effective way to travel to & from the rehearsal by bus.	31/12/2017
Completed	PT1 Public transport used for school trips	Karen Edwards	01/07/2018	The children loved walking across Christchurch meadows park, over the new footbridge and into Reading Town Centre to then catch a bus to Reading Uni. I travelled with them, their classteacher and TA and then ran back to school.	16/07/2018
Completed	PT1 Public transport used for school trips	Yr 6 teacher B Cook	06/11/2019	All of the Yr 6 pupils walked with 4 members of staff from school to Reading Train Station and caught a train to Paddington. They then travelled by tube and on foot before arriving and spending time at The Imperial War Museum. They returned back to school using the same modes of public transport.	06/11/2019
Completed	PT4 Private coaches for school trips pick up and set down in safe / accessible places	C Keetch	03/02/2020	Both pick up and drop off places were safe and accessible. By dropping the children off at The Heights later that evening, it reduced the number of cars travelling down from the Heights and into lower Caversham as most of the children live within walking distance of St Andrew's Church.	03/02/2020
Completed	R1 Cycle training for pupils (e.g. Bikeability)	Dawn Rosser/Avanti Cycling	01/04/2018	See attached.	31/03/2018
Completed	R10 Be Bright Be Seen Activities	Karen Edwards & Dawn Rosser (STP Champion)	15/10/2018	The children and parents supported this initiative really well. It was great to see the children arriving at and leaving school wearing a range of high viz accessories and talking to each other about road safety.	19/10/2018
Completed	R10 Be Bright Be Seen Activities	Karen Edwards & Dawn Rosser (STP Champion)	15/10/2018	The children and parents supported this initiative really well. It was great to see the children arriving at and leaving school wearing a range of high viz accessories and talking to each other about road safety.	19/10/2018
Completed	R10 Be Bright Be Seen Activities	Karen Edwards & Dawn Rosser (STP Champion)	15/10/2018	The children and parents supported this initiative really well. It was great to see the children arriving at and leaving school wearing a range of high viz accessories and talking to each other about road safety.	19/10/2018

Completed	R14 Pupils monitoring traffic	Class teachers	01/03/2017	Reception pupils carried out a traffic survey from the adjacent park.	31/03/2017
Completed	R14 Pupils monitoring traffic	Class teachers	01/03/2018	See attached.	31/03/2018
Completed	R19 Other road safety & training initiative 1	K Edwards & L Prismaill (Reading Travel Plannning Team)	20/02/2020	The HT has sent an email to local cllrs and members of the LA's Travel Planning team requesting support and 'next steps' for the initiative.	20/02/2020
Completed	R9 Road Safety assembly/ presentation	STP Champion	01/11/2017	All the children from Years 1 to 4 received a Road Safety Talk in two special assemblies on 22nd November 2017. The road safety show has been endorsed by the Department of Transport and incorporates the aims of the Government's Road Safety Education's Think Programme. For Key Stage 1, this programme consists of 3 themes, these being, 1) Know the Road (How to behave near Traffic), 2) Stop, Look, Listen and 3) Car Clever (In Car Safety). For Key Stage 2, the programme consists of 4 themes these being 1) The Road Ahead (Pedestrian Safety), 2) Careful Crossing (Crossing the Road), 3) Ready to Ride (Cycle Safety) and 4) Car Wise (In Car Safety).	31/12/2017
Completed	W1 Living Streets WOW Campaign	Karen Edwards	15/03/2019	Following a meeting with Lucy Prismaill from the LA Travel team, the school was passed on information about the WOW Badge competition and pupils across the school participated and sent in their entries.	14/03/2019
Completed	W1 Living Streets WOW Campaign	Karen Edwards	14/03/2019	Over a hundred children took part in the Living Streets Badge Competition	14/03/2019
Completed	W11 Walking trips	Karen Edwards	01/01/2018	33 year 3 pupils walked 2.4 miles to take part in Tag and football matches	31/12/2017
Completed	W16 Other walking/scooting initiative 1	Karen Edwards	01/10/2017	No funding was needed. The children, staff and parents threw themselves wholeheartedly into this initiative.	31/12/2017
Completed	W16 Other walking/scooting initiative 1	Karen Edwards , Chirs & Annie Ellison	05/03/2019	After discussion with the School & Eco-Councillors, we set up a lunchtime running club in Christchurch Meadows park for pupils in Yrs 4 & 5. There were 6 in the first lunchtime session on 5.3.19 and 16 in the second on 7.3.19, with many more keen to join. The children have to cross over a busy road (Gosbrook) at the lights and ensure they consider other path users (walkers, cyclists, parents with buggies) when running. The club is led by 2 PE specialists.	05/03/2019
Completed	W17 Other walking/scooting initiative 2	K Edwards (HT), C Ellison (Performance Sports) & S Bentley	10/09/2019	The Clubs started up again in September 2019 and have become popular with an average of 16 pupils participating on both days. Over 60 different pupils have attended these Running sessions and have progressed to running increasingly longer distances around Caversham and Reading in the half hour slot they have before lunch.	10/09/2019
Completed	W18 Other walking/scooting initiative 3	Yr 6 Staff	12/02/2020	The pupils strode up the hill to Highdown and back. They thoroughly enjoyed the Netball Festival.	12/02/2020
Completed	W6 Walk to school week	STP Champion	01/05/2018		
Completed	W9 Educational / Curriculum Walks	Year 4 teachers	01/10/2017		
Completed	W9 Educational / Curriculum Walks	Karen Edwards	01/07/2017	Despite the weather, the children and staff really enjoyed the walk and learned so much about Swan Upping.	31/07/2017
Completed	W9 Educational / Curriculum Walks	Karen Edwards	01/01/2018	This was a brilliant initiative. It was time and cost effective and the children and staff really enjoyed the physical and social benefits of walking to and from the swimming lessons.	31/03/2018
Completed	W9 Educational / Curriculum Walks	Classteachers	12/12/2019	In an effort to support pupils travelling in a more sustainable & active way, we walked 226 of them from school to the Hexagon Theatre in Reading to watch the Pantomime Cinderella. They walked 1.4 miles there and 1.4 miles back, in the rain, safely crossing a number of busy, main roads.	13/12/2019

Supporting Initiatives

Status	Initiative	Person Responsible	Target Completion	Reporting	Completion date
Completed	CU1 School takes part in competitions promoted by others	Karen Edwards	01/11/2017	The school won one of the runner-up prizes	31/12/2017
Completed	CU10 Other curriculum work 1	Eco-Council	01/02/2018	After much discussion about how our actions can make a difference to our environment, The Heights's Eco Council were keen that we undertook a Community Litter Pick to improve the public spaces around our school. They decided that the whole school should get involved to make the biggest impact. So on 5th February we donned our protective gloves, high vis jackets, grabbed our litter pickers and got picking! We managed to collect around 18 black bags of litter, and we all learnt a valuable lesson about looking after our environment. Huge thanks to our lovely neighbours St Anne's for their continued generosity in allowing us to use their field, and also to the Heights children, staff and parent helpers for their hard work on a very chilly afternoon!	31/03/2018
Completed	CU13 School collects postcode data	STP Champion	01/03/2018	Pupil postcode data was collected and submitted to RBC as part of the application for the temporary school site.	31/03/2018
Completed	CU3 School teaches environmental benefits of active travel	Class teachers	01/04/2018		
Completed	P10 Other Partnerships 1	The PTFA	28/04/2019	Pupils and Parents made 38 film inspired Scarecrows which were located all around the Caversham Heights area. Trail maps were available to all members of the school and local community and the trail took a couple of hours to complete on foot. Most children and adults walked it, some cycled or scooted the trail. Refreshments were available all afternoon at St Andrew's Hall. It was another brilliant community event.	28/04/2019
Completed	P2 School works with other schools to promote safe and sustainable travel	K Edwards & S Bernto (HT St Anne's)	20/09/2019	The Heights invited pupils from other local Primary Schools to join the school in a Climate Strike Protest in the afternoon of Friday 20th September. All the pupils made their own banners and learnt a Climate Change song. They walked from their schools, to Westfield Park and across Gosbrook Road onto Christchurch Meadows singing the Climate Change song and chanting the comments on their banners.	20/09/2019
Completed	P6 School has achieved Eco School status	Eco School Council	01/02/2018		
Completed	P9 School works with local sport/ health partnerships to promote safe and sustainable travel	K Edwards (HT) & C Ellison (Performance Sports)	03/12/2019	All of the pupils in Yr 3, walked 1.8 miles from school to Highdown and back, to participate in a Tag-Rugby Festival. It was uphill all the way there, but downhill all the way back!	03/12/2019
Completed	PR10 Social Media Campaign	STP Champion / Press Liaison Officer	01/10/2017	Posts were made on both Twitter and Facebook advertising the success of the first Walk on Wednesday, to encourage even more people to participate the next week.	31/12/2017
Completed	PR13 Information on website	Karen Edwards	01/04/2018	The Travel Plan has been uploaded to the website.	31/03/2018
Completed	PR14 Councillor/ MP/ Mayor invited to an	K Edwards & L Prismaill (Reading	02/03/2020	Lucy Prismaill is coordinating the visit of the local cllrs. We will send a photo and write up to the	04/02/2020

Completed	Mayor invited to an event	Travel Plannning Team)	02/03/2020	local press and our weekly school newsletter.	04/02/2020
Completed	PR15 Within the Prospectus	STP Champion	01/09/2018		
Completed	PR17 New parent pack	STP Champion	01/09/2018		
Completed	PR19 School Railing Banners	STP Champion	01/09/2018		
Completed	PR22 Other promotion method 1	STP Champion	01/09/2018	All staff informed before they join the school team, that there is no parking on site and that the school is committed to sustainable travel to and from the site.	31/08/2018
Completed	PR6 School has an active travel policy	Link Governor for Sustainable Travel	15/10/2019	The Admission Policy Consultation ended on the 31st January 2020.No comments were received so the ratified policy has now been sent to RBC.	15/10/2019
Completed	PR7 Travel information on notice board	STP Champion	01/09/2018		
Completed	PR8 Competitions run & promoted within school	Karen Edwards	01/03/2018	Children and their families, and staff, all took part in the Scarecrow Trail.	31/03/2018
Completed	PR9 Assembly	STP Champion/Avanti Cycling	01/12/2017	Avanti cycling held an assembly at the school to encourage children to sign up to the Bikeability course. It was so encouraging to see so many year 4 pupils take part in the course in the following spring!	31/12/2017
Completed	PR9 Assembly	K Loveday (Eco Lead), Eco Councillors in Years 1-6 & HT	14/02/2020	The focus of the assemblies was on reducing, reusing and recycling more, as well as looking at the ways we can continue to travel to school in a more sustainable way. The other pupils watching the assembly actively participated by asking questions and suggesting ways the school community could be even more proactive.	14/02/2020
Planned	PR2 Info sent to residents / school communicates with residents	K Edwards & Travel Plan Working Group.	02/03/2020	When the leaflet has been developed, it will be sent to local residents in different ways. Yr 5 and 6 pupils will help complete leaflet drops to residents living near the school.	08/02/2020
Planned	PR4 Presents to / shares ideas with other schools	K Edwards	02/04/2020	In an effort to support the LA encouraging other schools to engage with Modeshift STARS, I contacted Kate Reynolds, the Director for Education and asked if Lucy Prismall could deliver a presentation at our next HT's Briefing. Kate agreed. I will support Lucy by talking about the school's achievements with Modeshift STARS to date.	07/02/2020

Gold Standard Initiatives

Status	Initiative	Person Responsible	Target Completion	Reporting	Completion date
Completed - No Evidence	F1 Funding	Karen Edwards and Co-chairs of the Parent/Teachers' association	01/02/2019	The School's PTFA agreed to fund the cost of a further Scooter Pod (£369).	11/02/2019
Planned	F1 Funding	Karen Edwards & the PTFA Chairs	01/05/2019		

Sign off and Formal Approval

Title	Name	Sign off
STP Champion	Dawn Rosser / Susan Jones	
Head teacher	Karen Edwards	
Governor (if applicable)	Matt Gale	
Pupils	Tom Anderson & Aarna Gnanasubramaniam	
LA Officer	Evidence all complete - Well done to everyone at The Heights! Lucy Prismall - Transport Planner	