

RN: BO-JRLG-SM-SHE-FM-Z-0003	Page 1 of 3	Suitability: A1	Rev: C02
TN: BO-JRLG-BM-XX-FM-Z-0008 A1 C01			Security: Internal

Briefing for:

(record below main topics to be covered) - Briefing must be given before work starts.

Briefing	
Briefing register for:	

I/We the undersigned have been instructed and made aware of the contents of this Risk Assessment and agree to comply with its requirements. If we are unable to carry out the work safely we agree that we must immediately stop work and inform our manager/supervisor.

Date	Name	Position/Role	Signature	Briefing given by

WORK MUST NOT START UNTIL CONTROLS ARE IN PLACE AND THIS TOOL BOX TALK HAS BEEN CARRIED OUT AND ALL SIGNATURES OBTAINED