

Site Rules

You Must:

1. You must sign in when arriving on site and sign out when leaving at the end of the working day.
2. The consumption of drugs and alcohol or non-prescribed drugs is strictly prohibited on site. Anyone found to be under the influence of drugs or alcohol on site will be immediately removed from site, and will not be permitted to work on any Frencon projects.
3. You must read and understand your risk and method statement before commencing works on site, and sign and date to confirm you have read and understood them.
4. You must wear appropriate PPE e.g. hard hat, safety footwear, gloves, face masks, eye and ear protection as detailed in your risk and method statement and COSHH assessments.
5. You must obtain a permit to work (hot works, permit to dig, confined space permit etc) before commencing works on site. You must follow all the precautionary measures as detailed on the permit.
6. Only operative plant that you are trained in, are authorised to use and hold an appropriate competency card for.
7. Ensure that plant and equipment being used is tested and inspected before use, and well maintained.
8. Understand the emergency evacuation procedure.
9. Understand the accident and incident reporting procedure.
10. Ensure that you are aware of the fire procedure, who the fire marshals are and where the muster point is.
11. Be aware of your surroundings and potential hazards.
12. Report anything you have concerns over whether it affects you, another operative on site, a resident or a member of the public.
13. Keep the site and your work area secure and in a clean and tidy order.
14. Dispose of all waste as instructed.
15. Arrange deliveries with the Site Manager to ensure that timing does not conflict with any restrictions.
16. Operatives are not to use a mobile phone on site unless it is work related or an emergency.
17. Operatives are not to play music on site
18. Site tools to be 110v or less.
19. No fooling around tolerated on site.

Number: FRSD038 Effective Date: 31/05/17 Revision No: 01 Author: Annemarie Clayton

Do Not:

16. **Do not** use foul or abusive language, wolf whistle or employ any other form of unsocial behaviour.
17. **Do not** take risks of shortcuts.
18. **Do not** ignore any dangerous activity being carried out.
19. **Do not** leave plant or tools unattended unless isolated and secure.
20. **Do not** play radios or other audio equipment.
21. **Do not** smoke unless in a designated area.
22. **Do not** discriminate anyone on the grounds of their age, disability, gender re-assignment, pregnancy, race, religion or belief, sex, sexual orientation, marriage or civil partnership.
23. **Do not** remove safety barriers and devices.
24. **Do not** ignore safety signage.
25. **Do not** store materials or tools on access and egress routes or block exits.
26. **Do not** leave welfare facilities unclean or untidy.
27. **Do not** bully or harass anyone.