



Waste Policy: Reading by Q Apartments

Q Apartments is committed to ensuring that waste from the apartments is responsibly disposed of.

In order to fulfil this, we shall have the following in place:

Within the apartments, to facilitate the separation of waste:

- Food waste containers with biodegradable bags
- Glass, metal and plastic containers
- General waste bin
- Waste will be cleared on a weekly basis from the apartments.
- Signage will be displayed, in close proximity to the bins, within the apartments, indicating how to separate the waste, into the correct containers.
- Signage to reiterate the waste procedures will also be on the information sign, behind the main door of the apartment.

On site, to ensure the separation of waste:

- Q Staff will receive full training on how to ensure waste is correctly disposed of.
- Food waste bin
- Card/paper bin
- Glass, metal and plastic bin
- General waste bin
- General waste will be cleared three times a week when the apartments are cleaned. Whilst cleaning, cleaners will empty the bins from each flat and remove these from the site. In addition, waste will be removed, and clean apartment bins delivered on every change over.
- Card/paper, food bins and glass bins will be cleared twice a week, as above.

Cleaning products:

- All chemicals used are water-soluble and can be disposed of down the drain, as per the manufacturer's instructions.
- All chemicals that are used by the Q Housekeeping Team, are used under COSHH regulations.
- Any solid products that are used by the cleaning team will be removed from the site by the cleaners along with other general waste.
- On the occasion that we may use a stronger chemical – for example, oven cleaner, we shall follow the manufacturers guidelines to dispose of it safely.