

11th June 2020

Reading Borough Council
Civic Offices
Bridge Street
Reading
RG1 2LU

Development and Planning Service

West Berkshire District Council
Council Offices
Market Street Newbury
Berkshire RG14 5LD

Our Ref: 20/01268/HOUSE

Your Ref:

Tel:: 01635 503024

Fax: 01635 519408

email: planapps@westberks.gov.uk

Dear Sir/Madam

Application Number: 20/01268/HOUSE

PROPOSAL: Proposed single storey front extension to extend lounge and to complete existing partial garage conversion.

SITE: 73 Partridge Drive, Tilehurst, Reading, RG31 4SX

Grid Reference: 466092 172714

This is to advise you that an application has been submitted to this Authority for determination. The documents may be viewed at the following URL:

<https://planning.westberks.gov.uk/rpp/index.asp?caseref=20/01268/HOUSE>

If you have any comments to make relating to the proposed development, please ensure that these are submitted by **2nd July 2020**, failing the receipt of which I shall presume that you do not wish to comment.

Due to the volume of letters received on applications it will not be possible to enter into correspondence with third parties on individual applications. Notwithstanding, any comments you make will be considered and form part of any report on the application.

Your comments will be available for public inspection and in the event of an Appeal being lodged a copy will be sent to the appellant and the Department for Communities and Local Government, unless your letter is clearly marked "Confidential".

If you wish to discuss the application, please do not hesitate to contact the Customer Call Centre on the above telephone number, quoting our reference. Alternatively you can check the progress of this application online by using our web site www.westberks.gov.uk.

Yours faithfully

Lesley Humphries

Case Officer