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SNN - Application

Use this form to request a new address

[About the property or development](#)

About the applicant

Please use this form to apply for a new street name or number. Before starting this form, we recommend that you read our [Street Naming and Numbering Protocol](#). Street numbers are referred to throughout this form as official addresses.

We charge £46 to change or create a new address and £264 to change or create a new street name. Applications for under £200 will be confirmed and directed to an online payments page. Applications for over £200 will be invoiced.

Once we have received your request and payment, it will take up to 6 weeks to register a new address and up to three months to register a new street.

I would like to apply for: *

An official address is assigned by the local authority's Street Naming and Numbering Team and enables Royal Mail to assign a postcode.

1-4 official addresses

Number of official addresses *

4

Description of street or property location *

Please give details of the site location, including any existing properties or demolitions

Land adjacent to 94 George Street.

35

Description of the development *

Please provide details of the reason for applying (e.g. building converted into flats, infill property built, demolition of existing site and rebuild, new build)

Constructing four new build flats. 2x1 bedroom and 2x2 bedroom.

65

Planning application number

180798

Estimated completion date *

12/07/2021

Site and Layout Plans

In order to apply for street naming and numbering, please supply **site layout plans** and a **location plan**, so that we can ascertain what the new numbering of the properties will be. The site layout plans should include floor plans of the development showing entrances to buildings. Please include any plot or unit numbers so that we may assign the appropriate Postal address for each one.

Site plans need to show the site area, including any surrounding features, please note any permanent features should be clearly shown (e.g. roads). The location plans for the new site must have at least 4 common points to reference to, at least one on each side (N, S, E, W) respectively. Without these points we cannot match it to existing mapping data and any work will be delayed. Ideally these points need to be buildings, and not points liable to frequent change such as boundaries or sheds etc.

Final development plans *

[7917_C_001 Site Plan.pdf](#)[7917_C_011 Ground Floor Plan.pdf](#)[7917_C_012 First Floor Plan.pdf](#)[7917_C_013 Second Floor Plan.pdf](#)**Estimated Costs**

Please note that upon review, this cost could increase or decrease, depending on the team's professional opinion of the street naming and numbering requirements for this development.

Estimated Cost

£ 184