

LICENSING ACT 2003 PREMISES LICENCE - PART A

Reading Borough Council being the Licensing Authority under the above Act,
HEREBY GRANT a PREMISES LICENCE as detailed in this licence.

Premises Licence Number	LP1001160
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Premises Details

Trading name of Premises and Address	
Market Yard II Reading Printworks 2-12 Tessa Road Reading RG1 8HH	
Telephone Number	

Where the Licence is time limited the dates the Licence is valid
From 1st October 2021 until 30th November 2022

Licensable Activities

Licensable Activities authorised by the Licence
Performance of Live Music - Indoor
Playing of Recorded Music - Indoor
Sale of Alcohol by Retail - On the premises

Authorised Hours for Licensable Activities

The times the licence authorises the carrying out of licensable activities	
Hours for the Performance of Live Music	
Monday	from 1200hrs until 2245hrs
Tuesday	from 1200hrs until 2245hrs
Wednesday	from 1200hrs until 2245hrs
Thursday	from 1200hrs until 2245hrs
Friday	from 1200hrs until 2245hrs
Saturday	from 1200hrs until 2245hrs
Sunday	from 1200hrs until 2245hrs
Hours for the Playing of Recorded Music	
Monday	from 1200hrs until 2245hrs
Tuesday	from 1200hrs until 2245hrs
Wednesday	from 1200hrs until 2245hrs
Thursday	from 1200hrs until 2245hrs
Friday	from 1200hrs until 2245hrs
Saturday	from 1200hrs until 2245hrs
Sunday	from 1200hrs until 2245hrs

Hours for the Sale by Retail of Alcohol

Monday from 1200hrs until 2230hrs
Tuesday from 1200hrs until 2230hrs
Wednesday from 1200hrs until 2230hrs
Thursday from 1200hrs until 2230hrs
Friday from 1200hrs until 2230hrs
Saturday from 1200hrs until 2230hrs
Sunday from 1200hrs until 2230hrs

Opening Hours**Hours the Premises is Open to the Public**

Monday from 1200hrs until 2300hrs
Tuesday from 1200hrs until 2300hrs
Wednesday from 1200hrs until 2300hrs
Thursday from 1200hrs until 2300hrs
Friday from 1200hrs until 2300hrs
Saturday from 1200hrs until 2300hrs
Sunday from 1200hrs until 2300hrs

Alcohol

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

Sale of Alcohol by Retail - On the Premises

Premises Licence Holder

Name, (registered) address of holder of premises licence

Name: T&M Leisure Reading Ltd
Address: 15a Hall Gate, Doncaster, DN1 3NA

Registered number of holder, for example company number or charity number [where applicable]
09575848

Additional Details

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Name: Rachel Bass
Address: Flat E, 4 London Court, Reading, RG1 4QL

Designated Premises Supervisor

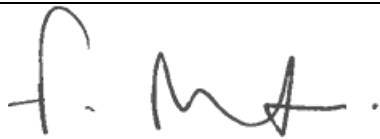
Personal Licence number and issuing authority of personal licence held by the designated premises supervisor where the premises licence authorises the supply of alcohol

Personal Licence Number: LP7002787
Issuing Authority: Reading Borough Council

This Licence shall continue in force from **15/09/2021** unless previously suspended or revoked.

Dated: 23 September 2021

Signed on behalf of the issuing licensing authority

A handwritten signature in black ink, appearing to read 'F. Martin', with a small dot at the end.

Frances Martin
Executive Director for Economic Growth and Neighbourhood Services

Mandatory Conditions

Supply of Alcohol

To be applied where a premises licence authorises the supply of alcohol	
1	No supply of alcohol may be made under the premises licence:- - at a time when there is no designated premises supervisor in respect of the premises licence, or - at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended
2	Every supply of alcohol made under the premises licence must be made or authorised by a person who holds a personal licence.

Film Exhibitions

To be applied only where a premises licence or club premises certificate authorises the exhibitions of films	
1	The admission of children to any exhibition of any film must be restricted in accordance with section 20 of Part 3 of the Licensing Act 2003.
2	In the case of films which have been classified by the British Board of Film Classification admission of children to films must be restricted in accordance with that classification.
3	In the case of films which have not been classified by the British Board of Film Classification, admission of children must be restricted in accordance with any recommendation made by the Licensing Authority.

Door Supervisors

To be applied where a premises licence or club premises certificate includes a condition that any person must be at the premises to carry out a security activity. [Except premises with a premises licence authorising only plays or films or premises used exclusively by a club].	
1	Each individual present at the licensed premises to carry out a security activity must be licensed by the Security Industry Authority.

Responsible Drink Promotions (commencement date 01/10/2014)

1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

Supply of Tap Water (commencement date 01/10/2014)

1. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

Age Verification Policy (commencement 01/10/2014)

1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

2. The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

(a) a holographic mark, or

(b) an ultraviolet feature.

Drink Measurements (commencement date 01/10/2014)

1. The responsible person must ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”

Minimum Permitted Pricing (commencement 28th May 2014)

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1—

(a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) “permitted price” is the price found by applying the formula—

$$P = D + (D \times V)$$

where—

(i) P is the permitted price,

(ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence—

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

4. (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Conditions Consistent with the Operating Schedule

**Conditions Agreed with Licensing Authority and Thames Valley Police
September 2021**

1. Unless otherwise agreed, no later than 14 days before the premises opens to the public, the premises licence holder shall ensure that an Event Safety Management Plan (“ESMP”) is presented to the Safety Advisory Group (“SAG”), or their authorised representative, for their approval. The ESMP shall include as a minimum:

- a. A layout plan of the premises as constructed;
- b. Emergency and evacuation procedures;
- c. Crowd management, SIA, and stewarding arrangements;
- d. A detailed plan showing the site layout and emergency egress points;
- e. A schedule detailing the types and locations of emergency equipment; and
- f. A schedule detailing the types and locations of sanitary accommodation.

2. Food and non-intoxicating drinks, including drinking water, shall be available throughout the premises at all times that it is open to the public.

3. A communication system shall be provided that ensures the effective operation of the premises under normal and evacuation conditions.

4. There shall be a personal licence holder on duty at the premises at all times that it is open to the public.

5. A direct telephone number for the manager on duty at the premises shall be publicly available at all times the premises is open to the public. This telephone number shall be provided to the Licensing Authority as part of the final ESMP.

6. There shall be no admittance or re-admittance to the premises after 22:00 hours daily.

7. The premises licence holder shall not permit customers to take part consumed food or drinks away from the licensed premises.

The Prevention of Crime and Disorder

8. The premises licence holder shall ensure the premises’ digitally recorded CCTV system cameras shall continually record while the premises are open to the public and recordings shall be kept for a minimum of 31 days with correct time and date stamping. The entire licensable area shall be covered with the CCTV. There shall be at least one camera positioned at each entry and exit point to monitor any external areas to the premises and in order to capture clear facial images of all patrons entering the premises. The CCTV views will not be obstructed. CCTV images and data recordings shall be made available, without delay to an authorised officer of Reading Borough Council or Thames Valley Police together with facilities for viewing upon request, subject to the provisions of the Data Protection Act and GDPR legislation. Recorded images shall be of such quality as to be able to identify the recorded person in any light. At least

one member of staff on the premises at any time during operating hours shall be trained to access and download material from the CCTV system.

9. Signage advising customers that CCTV is in use shall be positioned in prominent positions.

10. If the CCTV system fails for any reason, then the designated premises supervisor or nominated representative are required to contact both Thames Valley Police at licensing@thamesvalley.pnn.police.uk and the Licensing Team at Reading Borough Council at licensing@reading.gov.uk outlining the reason if known and when it is likely to be repaired. This is to be done within 24hrs of the failure. Once the CCTV system has been repaired the designated premises supervisor or nominated representative are required to contact Thames Valley Police and the Licensing team informing them of the completed repair.

11. All staff to be trained to record refusals of sales of alcohol in a refusals book or electronic register, If the record is in written form then it should be documented in a bound book similar to a A4 day by day diary and marked refusals. The book/register shall contain:

- Details of the time and date the refusal was made.
- The identity of the staff member refusing the sale.
- Details of the alcohol the person attempted to purchase.

12. All staff to be trained to record any incident which has an impact on any of the four licensing objectives, or instances when authorised officers from Reading Borough or Thames Valley Police have attended the premises. If the record is in written form, then it should be documented in a bound book similar to an A4 day by day diary and marked incident book.

The book/register must be completed within 24 hours of the incident and will record the following:

all crimes relating to the premises;
all ejections of patrons;
any complaints received;
any incidents of crime and disorder;
any faults in the CCTV system, searching or scanning equipment;
any visit by a relevant authority or emergency service.

The book/register shall be made available for inspection to an authorised officer of Reading Borough Council or Thames Valley Police upon request.

13. The premises licence holder or designated premises supervisor shall ensure that they and staff who are authorised to sell alcohol, are able to converse with customers and representatives of Statutory Agencies to a level that they are able to satisfactorily meet the four licensing objectives as contained in the Licensing Act 2003.

The Prevention of Crime and Disorder
Public Safety
The Prevention of Public Nuisance
The Protection of Children from Harm

14. The premises licence holder shall employ a minimum of 4 x SIA licensed door supervisors for the first 200 customers at the premises. Additional SIA licensed door supervisors shall be employed at a ratio of 1:100 customers.

15. The premises licence holder shall employ additional SIA licensed door supervisors based on a risk assessed basis.

16. The premises licence holder shall ensure that all SIA licensed door supervisors engaged at the premises wear high visibility jackets at all times when they are on duty.

17. The premises licence holder shall keep and maintain a register of SIA licensed door supervisors. The register shall be kept at the premises and shall be made available for inspection on request by a responsible authority officer. The register shall record the following details:

- a. The name and registration number of the SIA licensed door supervisor;
- b. The date and time that the SIA licensed door supervisor commenced duty;
- c. The date and time that the SIA licensed door supervisor finished work.

18. A search policy shall be submitted to and approved by (such approval not to be unreasonably withheld) the Police Licensing Team. The approved policy shall be adhered to in respect of the licensed premises.

19. Notices shall be displayed advising the public that the premises licence holder reserves the right to conduct an outer body search of any customer at any time as a condition of entry and that the police shall be informed if anyone is found to be in possession of drugs and/or weapons.

20. All SIA licences door supervisors working at the Premises shall be deployed with body-worn video camera (BWC) devices. The BWC devices shall be used to record any incidents. Recordings from the BWC devices shall be made available to Responsible Authority Officers on request together with facilities for viewing said recordings.

21. Drinks shall not be sold in glass vessels or containers.

The Prevention of Public Nuisance

22. The control limits set at the mixer position(s) shall be adequate to ensure that the Music Noise Level measure at least 1m from the façade of the nearest and all other noise sensitive properties (being premises where occupants are likely to suffer nuisance from excessive noise) shall not exceed the background noise level by more than 15dBA over a 15 minute period (LAeq15 min). Background noise in this case is the arithmetic average of the hourly LA90 measured over the time period 12:00 - 23:00 on an equivalent day when the premises is not operating or when sounds checks are not taking place.

23. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a public nuisance.

24. No fumes, steam or odours shall be emitted from the licensed premises so as to cause a nuisance to any persons living or carrying on business in the area where the premises are situated.

25. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and leave the area quietly.

26. The licence holder shall ensure that any queue to enter the premises which forms outside the premises is orderly and supervised by door staff so as to ensure that there is no public nuisance or obstruction to the public highway.

27. A closure and dispersal policy, submitted in writing to Thames Valley Police, for controlling the closing of the premises and the departure of customers at the conclusion of the licensed activities shall be put in place and shall be actively operated. Staff shall be available to ensure that customers disperse quietly from the premises and the area immediately outside the premises.

28. During the hours of operation of the premises, the licence holder shall ensure sufficient measures are in place to remove and prevent litter or waste arising or accumulating from customers in the area immediately outside the premises, and that this area shall be swept and or washed, and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements by close of business.

29. The licence holder shall not provide any licensable activity at the premises in a manner or at times that constitutes a breach of any planning restriction.

Public Safety

30. The Premises Licence Holder must maintain a regular safety patrol at all times when the public are present in the licensed area to check for and guard against possible emergency hazards.

31. Emergency exits and entrances to the event area must be kept clear at all times and must be provided with clearly visible signage. All parts of the licensed area intended to be used in the absence of adequate daylight and all essential safety signage shall be suitably illuminable.

32. The approved arrangements at the premises, including means of escape provisions, emergency warning equipment, the electrical installation and mechanical equipment, shall at all material times be maintained in good condition and full working order.

The Protection of Children from Harm

33. The premises shall at all times operate a Challenge 25 age verification policy to prevent any customers who attempt to purchase alcohol and who appear to the staff member to be under the age of 25 years from making such a purchase without having first provided identification. Acceptable forms of ID for production at the delivery address are a passport, a photo card driving licence, a card bearing the 'PASS' hologram or Military ID (or any other nationally accredited scheme) are to be accepted as identification.

34. No persons under the age of 18 shall be admitted onto the premises after 19:30.

35. All persons under the age of 18 prior to 19:30 hours shall be accompanied by an adult.

36. a). Staff employed to sell alcohol shall undergo training upon induction before they are allowed to sell alcohol. This shall include, but not be limited to:

The premises age verification policy

The Four Licensing objectives

Dealing with refusal of sales

Proxy purchasing

Recognising valid identity documents not in the English language

Identifying attempts by intoxicated persons to purchase alcohol

Identifying signs of intoxication

Conflict management

How to identify and safeguard vulnerable persons who attend and leave the premises

Offences committed under the Licensing Act

Conditions of the Premises Licence

Refresher training shall be provided every 6 (six) months

b) Signed induction and refresher training records are to be kept for a minimum of 2 (Two) years of the date of training and made available for inspection by a Police Officer or authorised officer of Reading Borough Council upon request.

Other initiatives

37. The premises licence holder shall actively participate in initiatives set up by Thames Valley Police and Reading Borough Council to tackle for example but not limited to Anti - Social behaviour/Public safety/Other relevant initiatives.

Annex 3

Conditions attached after a hearing by the Licensing Authority
N/A

Annex 4

Plans

As attached plan no. 100 dated August 2021