

REPORT



Report number: KG-DOC101105
Report date: 29th June 2021

From

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To: Mr Eric Benjamin, 39 Brunswick Hill, Reading, RG1 7YU

Premises Address: 39 Brunswick Hill, Reading, RG1 7YU

Reference: n/a

Closed Circuit Television (CCTV) Strategy Report

Introduction

This report shall focus on the closed circuit television (CCTV) strategy for the premises outlined above.

Closed Circuit Television (CCTV) Strategy:

The purpose of the closed circuit television strategy is to ensure the following specifics are met:

- a) Security of the premises is maintained for purpose of crime prevention and deterrence. Including the well being of occupants within the premises.
- b) The misuse of recorded / stored data including breach of privacy or occupants.

a) Security of the premises is maintained for purpose of crime prevention and deterrence.

- The premises have separate dwellings which are all separate from one another. The communal areas which include the following;
 - Front entrance porch area / front garden area / rear garden area / side entrance to rear.
 - Communal hallways / landing / stairwells.

All areas listed above are potentially to filled or have the possibility of being accessed by all occupants of any dwelling occupants within the premises.

These areas are classed as landlord's responsibility.

- All areas listed above shall have a concern for security risk and maintenance.
- There shall be a camera based in each of these locations to meet these requirements.

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- The recording system e.g., Digital Video Recorder – shall have a capacity of 4 weeks storage capability.
- The positioning of the CCTV cameras shall not breach the privacy or any private dwelling within property or private space of its occupants.
- Signage shall be presented to ensure anyone having entered the premises has awareness of the security measures in place.

b) The misuse of recorded / stored data including breach of privacy or occupants.

- The misuse CCTV footage is not permitted.
- There shall be no breach of privacy – for the premise's occupants / visitors / within areas not belonging as part of the communal space.
- Should CCTV footage required to be extracted; this shall be carried out in a sensitive manner and potentially done via 3rd party company or authorized personnel only.

Conclusion

CCTV is a vital part in any premises which contain separate private dwellings.

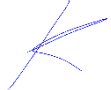
CCTV provides a strong sense of security, deterrence to potential crime and overall safe well-being for its occupants / visitors.

A good and effective CCTV strategy can be used in the court of law as evidence, should it ever be required.

It is recommended, that installation should be designed and carried out by a professional installer.

Should any further changes be made departing from this report's specifics above, shall only be designed and instructed by a professional installer / company.

REPORT Written by: KULDEEP GEHLOT (Managing Director)
(PRINT NAME ABOVE – IN BLOCK CAPITALS)

REPORT Signed:  (Digitally Signed)